



A G E N D A

Orange County Workforce Development Board REGULAR MEETING

February 23, 2022

8:40 A.M.

workforce.ocgov.com

Orange County Development Board /
County Operations Center
1300 S. Grand Ave.
Building B - Conference Room A/B
Santa Ana, CA 92705
714-480-6500

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. Members of the public that wish to send comments or speak on an item(s) may send a completed Speaker Request Form(s) identifying the items and send them to OCCSAdvisoryCouncilsBoards@occr.ocgov.com prior to the beginning of the meeting. To speak on a matter not appearing in the agenda, but under the jurisdiction of this Advisory Board, you may do so during Public Comments. Speaker request forms must be sent prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Board, it is requested that you state your name and city of residence for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of the meeting by visiting:
<http://www.occommunityservices.org/cid/oc-workforce-development-board>.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

AGENDA:

1. CALL TO ORDER: Chair Teri Hollingsworth
2. PLEDGE OF ALLEGIANCE
3. BOARD MEMBER ROLL CALL: OC Community Services Representative
4. PUBLIC COMMENT:
At this time, members of the public may address the Orange County Workforce Development Board regarding any items within the subject jurisdiction, provided that no action is taken on off-agenda items unless authorized by law. (Comments shall be limited to three (3) minutes maximum).

ACTION ITEM(S):

5. ACTION ITEM: AB 361 Review and make findings required by Government Code subsection 54953(e)(3).
Recommendation: Continue virtual meetings due to the proclaimed state of the emergency arising from COVID-19, meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.
6. CO-ENROLLMENT POLICY
7. INVOICE REVIEW POLICY
Recommendation: Approve the policies listed in items 6-7 above.

PRESENTATION:

8. THIRD SECTOR CAPITAL – PAY FOR PERFORMANCE

INFORMATION ITEM(S):

9. QUARTER 2 PROGRAM PERFORMANCE
 - A. ONE-STOP OPERATOR
 - B. WIOA TITLE I CAREER SERVICES ADULT/DISLOCATED WORKERS
 - C. AB1111
 - D. READY SET OC
 - E. SUMMER TRAINING AND EMPLOYMENT PROGRAM FOR STUDENTS (STEPS)
 - F. VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)
 - G. NATIONAL DISLOCATED WORKER GRANT (NDWG) – ON-THE-JOB TRAINING
10. GRANTS UPDATE
11. REGIONAL INITIATIVES & COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) UPDATE
12. CHAIR AND DIRECTOR'S UPDATE

ADJOURNMENT

DISCLAIMER: No member of the Orange County Workforce Development Board (OCWDB) shall sign a letter or make a statement purported to represent the position of OCWDB as a body. Letters or verbal statements of support or opposition on any issue shall only be made or signed by the Chair of OCWDB and shall be submitted to the Board for approval. The policy of the Board of Supervisors does not allow OCWDB or its Chair to sign a letter of position on any matters pertaining to legislation. OCWDB members may write personal letters or speak as individuals stating personal positions but may not do so as representing the position or opinion of OCWDB.



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OC COMMUNITY RESOURCES

CYMANTHA ATKINSON
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JULIE LYONS
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JULIA BIDWELL
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OC HOUSING & COMMUNITY
DEVELOPMENT

RENEE RAMIREZ
DIRECTOR
OC COMMUNITY SERVICES

TOM STARNES
DIRECTOR
OC PARKS

JULIE QUILLMAN
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC Community Resources

[Date]

To: WIOA and Other Subrecipients of the Orange County Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Co-Enrollment Policy
Information Notice No. 22-OCWDB-XX
Supersedes Information Notice No. 8-OCWDA-24

PURPOSE

The purpose of this notice is to provide guidance when enrolling participants into more than one funding stream as a strategy to further leverage resources for maximum benefit to a participant.

EFFECTIVE DATE

This policy is effective immediately upon issuance.

REFERENCES

- WIOA, Public Law 113-128
- Training and Employment Guidance Letter (TEGL) 4-15 (PDF), Subject: *Vision for the One-Stop Delivery System under the WIOA*
- WSD19-09 *Strategic Co-Enrollment – Unified Plan Partners* (February 12, 2020)
- Orange County Comprehensive AJCC Network and Orange County AJCC Partners Memorandum of Understanding (MOU)

BACKGROUND

The Workforce Innovation and Opportunity Act (WIOA) places a strong emphasis on planning and implementation across multiple partner programs to ensure alignment in service delivery. Strategic co-enrollment can increase program and participant success, maximize resources, enable greater efficiencies in service delivery, and align services with regional sector pathways. By braiding resources and realigning program service delivery models, participant flow can be redesigned to facilitate access to comprehensive services. Establishing co-enrollment models will enhance a more efficient use of system resources on behalf of the participant, such as reducing the paperwork required for an individual to provide and complete during intake, streamlining data sharing and tracking of referrals and outcomes, and helps individuals with multiple barriers access coordinated services.



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Key concepts of strategic co-enrollment:

1. Integrated Service Delivery – Establish and participate as an integrated system of partners that share common goals with services offered by multiple organizations for a seamless participant experience. The focus is on clients or target groups who have complex needs that require services from multiple partners.
2. Increased Access – Ensures any participant, especially individuals with barriers to employment, who enter an AJCC, have access to partner programs, services, and activities where they're eligible, including physical and programmatic access, as described in WIOA Section 134(d).
3. Continuous improvement – Create a delivery system that is focused on process improvement and challenges the status quo.
4. Partnership – Align goals, outcomes, and resources with all local partners in the AJCC system to leverage resources to provide a higher quality and level of services.

Definitions

Strategic co-enrollment – Deliberate intentional enrollment in more than one system partner program. Sharing case management, leveraging resources, eliminating duplication of services, and improving participant experiences and outcomes are all made possible through the strong partnerships that characterize strategic co-enrollment. It is intended to be participant centered and provides all necessary services to achieve positive incomes. Coordination should prevent duplication or the supplanting of intensive services. Co-enrollment can streamline the provision of intensive services such as case management, job search assistance, and follow-up services.

System partners – Core and strategic partners that are required by WIOA and the Orange County Comprehensive AJCC Network and Orange County AJCC Partners Memorandum of Understanding (MOU) to be part of the workforce system.

Policy and Procedures

The intent of a co-enrollment is to ensure that needed services are provided through the most appropriate funding stream and to leverage resources for the benefit of the program participant. Co-enrolled services must fall within the scope of allowable activities and services. The intent of co-enrollment is not only to receive enrollment credit for a particular funding stream or to satisfy performance measures of a contract.

An essential component of strategic co-enrollment is identifying when a participant can benefit from being enrolled in more than one partner program at the time of intake. Many partner programs have common eligibility requirements as well as flexibility within their requirements that allow for participants to be co-enrolled.

System partners include local/regional representatives of the following programs:

1. WIOA Title I Adult, Dislocated Worker, and Youth
2. WIOA Title II Adult Education and Literacy
3. WIOA Title III Wagner-Peyser
4. WIOA Title IV Vocational Rehabilitation
5. Carl Perkins Career Technical Education
6. Title V Older Americans Act
7. Job Corps
8. Native American Programs (Section 166)
9. Migrant Seasonal Farmworkers (Section 167)

10. Veterans
11. Youth Build
12. Trade Adjustment Assistance Act
13. Community Services Block Grant
14. Housing & Urban Development
15. Unemployment Compensation
16. Second Chance
17. Temporary Assistance for Needy Families/CalWORKs

Co-enrollment is encouraged in, but not limited to, the following situations:

- Services being offered to the participant reduce barriers to employment and allow full participation in all appropriate programs, including those identified in their career pathway.
- The participant requires services and/or activities from multiple partner programs and can use leveraged resources from the various funding streams.
- The participant is in need of and wants the services identified in the initial or subsequent assessment(s).
- Where applicable, participant meets any eligibility requirements or is able to meet requirements with assistance.
- Identified programs and services are not duplicative and do not supplant any services, the creation of employability plans, training, job placement assistance, or follow-up services.

In order to ensure effective co-enrollment, Service Providers are to ensure:

- Staff are cross-trained and knowledgeable in the functions and basic eligibility requirements of multiple programs;
- Communication is supported between partner programs;
- Information and confidentiality policies/procedures are developed for information sharing and maintaining the data within the case management record;
- Eligibility is determined across programs for co-enrollment, including supportive services;
- Individual Employment Plan (IEP)/Individual Service Plan (ISP), assessments, and other documents are uploaded into CalJOBS and available to partner programs in which participant is co-enrolled; and
- Participant activities and services, placement, and follow-up services are tracked, monitored, and entered into CalJOBS.

Types of co-enrollment

1. Co-enrollment with OCWDB Special Initiative Program – Participant must be enrolled into the Special Initiative program prior to co-enrollment into a Title I WIOA or system partner program.
2. Co-enrollment with OCWDB System Partner
 - The need for co-enrollment must be documented in the IEP/ISP
 - Service Providers must use the OCWDB CalJOBS Referrals Desk Procedure when referring a participant to a system partner.
 - Service Provider must communicate with system partner to ensure intake assessment documents are shared, including IEP/ISPs, to avoid duplication; use the current IEP/ISP, if still valid

3. Co-enrollment with another Local Board – A participant may have been initially enrolled into WIOA in another workforce area
 - Service Provider is to ensure the co-enrollment is reasonable and necessary and that services are not being duplicated.
 - Service Provider must contact the corresponding local board case manager in writing/email to request permission to serve the individual.
 - Service Provider must seek written approval from OCWDB Program Manager to serve the participant.
 - Service Provider must ensure the participant has signed a Release of Information prior to discuss the current IEP/ISP or other relevant items with another Local Board.
 - Service Provider must be able to demonstrate the ability to successfully place the participant in a job that leads to a livable wage according to OCWDB Self-Sufficiency Policy.
4. Co-Enrollment with a Non-OCWDB System Partner
 - Service Provider is to ensure the co-enrollment is reasonable and necessary and that services are not being duplicated.
 - If a non-OCWDB system partner agrees to release information on a shared participant, a confidentiality agreement must be completed and signed by both the Service Provider and non-OCWDB system partner and a Release of Information is in the participant's file.
 - If a non-OCWDB system partner does not agree to share participant information, document the initial referral and status updates of the referral in CalJOBS.

Participant Case File

All documentation relative to participant activities and services, referrals, placement, and follow-up services shall be entered into the participant's hard and electronic case file. Activity code(s) shall be entered into CalJOBS, if applicable. Participant files must be available to federal, state and local monitors for compliance review.

ACTION

Bring this policy to the attention of all staff and relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.



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[Date]

To: WIOA and Other Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Invoice Review Policy
Information Notice No. 22-OCWDB-XX

PURPOSE

To provide guidance to Service Providers on submitted invoices to the County of Orange.

EFFECTIVE DATE

This policy is effective immediately upon issuance.

REFERENCES

- WIOA Public Law 113-128
- Title 2 Code of Federal Regulations (CFR) Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)
- Title 2 CFR Part 2900: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Department of Labor [DOL] Exceptions)
- WSD18-10 *WIOA Training Expenditure Requirement* (January 31, 2019)
- WSD16-16 *Allowable Costs and Prior Written Approval* (February 21, 2017)

BACKGROUND

OMB 2 CFR 200 Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and Workforce Investment and Opportunity Act (WIOA) states that to be an allowable charge, a cost must meet the following criteria:

- Be necessary and reasonable for the performance of the award.
- Be allocable to the award.
- Conform to any limitations or exclusions set forth in the award.
- Be consistent with policies and procedures that apply uniformly to all activities and personnel without the organization, regardless of funding source.



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- Conforms to any limitations or exclusions of cost item types or amounts, as set forth in the Uniform Guidance, federal law, federal award, or other governing regulations.
- Be accorded consistent treatment.
- Be determined in accordance with generally accepted accounting principles.
- Not be used to meet cost sharing or matching requirements of any other federally financed program (without prior approval from the County and EDD).
- Be adequately documented.

Policy and Procedures

Payment requests must reflect only allowable program costs that were incurred and paid within the period of performance for the award and are included in the approved detailed contract budget.

Written prior approval from EDD (Attachment I) is required for equipment purchases and related services under the following criteria:

- Procurements with a per-unit cost that exceeds \$5,000.
- Related procurements with cumulative costs that exceed \$5,000 within the same state fiscal year.
- Procurements resulting in improvements to land, buildings, or equipment which exceed \$5,000.

Appropriate Forms of Transaction Documentation

To be reimbursed for allowable expenses, Service Providers must provide supporting documentation showing that costs were both incurred and paid. This transaction documentation will take the form of:

- A copy of an itemized receipt from the vendor detailing the purchase(s) made, the date of transaction, the amount and the method of payment used.
- A copy of a cancelled check/electronic copy or other document supporting that the transaction was executed; e.g., bank statement, electronic reference, etc. All copies of cancelled checks submitted should include both the front and back of the check. If the back side is not available, a copy of the respective bank statement or online statements can be substituted. (Reimbursement of wages and fringe benefits, must be based on records that accurately reflect the work performed (see Personnel Expenses - below.)
- Submission of a credit card statement is not sufficient documentation of an incurred and paid cost unless supporting documentation such as a contract, purchase receipt or invoice and a subsequent statement verifying the account balance was paid in full no later than 90 days after the period of performance end date is included. If the credit card account carries a balance, only the pro-rated portion of the expenditure in relation to the outstanding balance will be allowed. For example: A performance fee of \$2,000 was charged to a credit card. The next statement shows a payment in the amount of \$5,000 on an outstanding balance of \$20,000. Therefore, only \$500 can be submitted for reimbursement.

$\$5,000 / \$20,000 = .25$
$.25 \times \$2,000 = \textbf{\$500.00}$

Invoice Cost Categories

1. Personnel Salaries – List all staff positions by title. State the percentage of each staff member's time devoted to the program/project, the amount of each staff member's salary funded by the grant and the total personnel cost for the period of performance.

OMB Uniform Guidance 2 CFR 200.430 (i) (1) Standard of Documentation of Personnel Expenses requires salary and wage expenses to be based on records that accurately reflect the work performed. The records must be supported by a system of internal controls which provide reasonable assurances that the charges are accurate, allowable, properly allocated, and reflect the total activity for which the employee is compensated.

The invoice should indicate the total amount of wages and fringe benefits, the net amount of the paycheck, and the amount of wages and fringe benefits applicable to the program (grant). The percentage of time each individual budgeted to the specific OCWDB project (grant) for which reimbursement is requested must be easily identifiable.

OCWDB reserves the right to require Personnel Activity Reports or equivalent documentation to determine that salary and fringe charges are pro-rated to reflect only the allowable amount.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger/expense transaction report, paycheck stubs, or third-party payroll report
- Payroll register or labor distribution report
- Payroll allocation plan
- Personnel Documentation
- Itemized receipts

2. Fringe Benefits - State the amount of each staff member's benefits funded by the grant and the total personnel cost for the period of performance.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger, paycheck stubs, or third-party payroll reports
- Benefit plan and calculation of benefit
- Employer-employee contract for non-customary benefits (if applicable)
- Itemized receipts

3. Travel –Travel costs must be related to the program or an EDD requirement. Toll road expenses are not permitted.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Mileage Log (Date, employee name, purpose of travel, total amount of miles and reimbursement rate) *must use current IRS approved rates.
- MapQuest, Google Map, etc. printouts documenting mileage amount
- Itemized Receipts/Invoice
- Proof of payment/cleared check

4. Equipment – Identify each item of equipment purchased. Equipment is tangible personal property (including information technology systems) that have an acquisition cost of \$5,000 or more per unit and a useful lifetime of more than one year. The following equipment purchases require pre-approval from EDD (Attachment I):
- Procurements with a per-unit cost that exceeds \$5,000
 - Related procurements with cumulative costs that exceed \$5,000 within the same state fiscal year. Procurements under \$5,000 (for a set of similar or connected goods) which have additional or unexpected charges within the same 12-month period which causes the total cumulative cost to exceed \$5,000 can be submitted for Retroactive Approval through the prior approval process. The Retroactive Approval should be requested before the cumulative charges exceed \$5,000.
 - Procurements resulting in improvements to land, buildings, or equipment which exceed \$5,000

List the quantity and unit cost per item. Items with a unit cost of less than \$5,000 are supplies.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit no less than one of the following approved forms of documentation to support cost reimbursement:

- Itemized Receipts/Invoice
- Proof of payment/cleared check
- EDD approval form
- Procurement documentation

5. Supplies – Supplies include all tangible personal property other than “equipment.” A computing device is a supply if the acquisition cost is less than \$5,000 regardless of the length of its useful life.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized Receipt/Invoice
- Proof of payment/cleared check

6. Contractual – For each proposed contract and subaward, specify the purpose, activities, and estimated cost. Per the Service Provider contracts, all subcontracts must be pre-approved by OCCS. Any expenses incurred by a subcontractor that has not been approved may be disallowed. Under the Contractual line item, delineate contracts and subawards separately. Contracts are defined according to 2 CFR 200.22 as a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. A subaward, defined by 2 CFR 200.92, is an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Purchase Order
- Itemized Receipt/Invoice
- Proof of Payment/cleared check

7. Other – Each item should be listed with sufficient detail to illustrate that the costs are reasonable or allowable.

- **Program Rent/ Infrastructure** – Service Providers must request approval in writing from OCWDB before entering into any lease and/or infrastructure related agreements and provide copies once agreements are executed.

○

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit no less than one of the following approved forms of documentation to support cost reimbursement:

- Itemized receipts/Invoice
- Proof of payment/cleared check

- **Participant Tuition Payments/ Vouchers/ Individual Training Accounts (ITA)** -. Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized receipts/invoice
- Proof of payment/cleared check
- Approved ITA Authorization and Voucher

- **On-The-Job Training (OJT)** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice. No holiday, vacation, or overtime pay is allowed under an OJT.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger, paycheck stubs, or third-party payroll report
- Proof of payment/cleared check
- OJT agreement

- **Participant Stipends** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized receipts/Invoice
- Proof of payment
- Stipend log/attendance log per person and reflective only of the month being invoiced

- **Participant Supportive Services** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized Receipts/Invoice
- Proof of payment/cleared check
- Supportive Services Request Form
- Supportive Services Exploration Form
- Supportive Services Participant Log

- **Participant Work Experience** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger, paycheck stubs, or third-party payroll reports
- Proof of payment/cleared check
- Worksite agreement

8. **Administrative/Indirect Charges** – Indirect charges shall be no more than 10% of funds awarded under the grant. Indirect costs are costs or expenses not directly related to the deliverance of the contracted services (i.e. off-site supervisors, managers, CEO etc.).

Invoice Submission Procedures

1. Invoices are due from Service Providers by the 10th day of the month, unless approved for another frequency.
2. Service Providers have the option to use a secured file sharing system, such as DropBox, Google Drive, or OneDrive, or to direct email to submit their monthly invoice.
3. Once an invoice with back-up documentation is ready for submission, Service Provider is to email the link (DropBox, Google Drive, OneDrive, etc) for the invoice or email the complete pdf file to their assigned Grant Manager/Administrator, the OCCR Accounting Technician, and the current invoice email address.
4. A mailed, signed hard copy must also be submitted according to the contract language. OCCR Accounting will date stamp the hard copy invoice upon receipt from the Service Provider.
5. Program staff and Accounting staff will review the invoice concurrently.
6. If discrepancies exist with the invoice, OCCR Accounting will email the Service Provider requesting a revised invoice.
7. The 45-day invoice review cycle will re-start once a revised invoice is submitted by the Service Provider.
8. Once reviewed and all approvals obtained, invoice is processed for payment.

Leverage

The Training Expenditure Leveraged Resources Tracking Workbook (Attachment II) is used by the Service Provider to calculate and track leveraged resources that can be applied to a maximum of 10% of the required training expenditures. This workbook must be filled out on a monthly basis and maintained throughout the program year. One workbook per applicable WIOA Program. In addition, Service Providers must complete the Quarterly Training Expenditure Leveraged Resources Form and submit it to their Grants & Program Administrator in pdf format on the 10th day of the month following each reporting quarter.

Final Invoices/Fiscal Year or Grant Closeout

The County and EDD deadline to close out the programs and finances is 60 days after close of grant/fiscal year. It is imperative that Service Providers submit the required closeout documents and June/final month invoice (and any outstanding invoices) in a timely manner to allow for review and approval. The EDD closeout report documents must be completed and returned within 30 days. Any changes to final/approved monthly invoices that are not reflected in the Services Providers' initial submitted financial closeout forms must be revised and resubmitted by the Service Provider.

ACTION

Bring this policy to the attention of all staff and relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.

ATTACHMENTS

Attachment I: Procurement/Purchase Approval Request Form

Attachment II: Training Expenditure Leveraged Resources Tracking Workbook

**Orange County Workforce Development Board
Procurement/Purchase Approval Request**

Service Provider Name _____

Request Date _____

Service Provider Instructions – This form should be used for purchases of equipment and related services for the operation and support of the WIOA program or for the benefit of WIOA participants. For Approval Requests that include costs, complete Sections A and C. For requests that do not include costs, complete Sections B and C. Attach any supporting documentation (e.g., quotations, cost analyses, bid summaries).

Section A – Requests that include costs

Item being requested _____

Estimated total cost _____

Is this procurement/purchase necessary and reasonable? Describe the service or item and its functionality.

Is the purchase needed? Describe the reason for the purchase/rent/subscription/service including functionality not provided by state or local partners.

What other costs are associated with the purchase? Describe additional costs (maintenance, set up, taxes, fees, etc.) associated with the purchase.

Describe how the best product will be selected.

What procurement method will be used?

Procurement Method: ☐ Micro Purchase ☐ Small Purchase ☐ Sealed Bid (IFB)
☐ Competitive Proposal (RFP) ☐ Noncompetitive Proposal

Procurement Type: ☐ Purchase ☐ Lease/Rent ☐ Subscription/Contract
☐ Service ☐ Property Sharing

Reason for the procurement method selected.

If applicable, was a lease option considered in lieu of the purchase? Describe leasing options as part of the consideration.

If applicable, name and address of the entity where the property will be located.

If approved, date that the requested action is to occur. _____

Section B – Requests that do not include costs but still require prior written approval

Describe the circumstance that requires prior written approval.

Section C – Service Provider Signature

By signing below, the authorized representative requests a prior written approval for the item listed above.

Name _____ Signature _____

Title _____ Date _____

Section D – OCWDB Signatures

Program Manager _____ Date _____

Director of Workforce Development _____ Date _____



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



The Training Expenditure Leveraged Resources Tracking Workbook allows contracted service providers to calculate and track monthly WIOA Adult, Dislocated Worker, and Youth program training leveraged resources. This workbook must be filled out on a monthly basis and maintained throughout the program year. One workbook per applicable WIOA Program. Note, individuals reported in this workbook must be listed in separate lines when multiple leveraged trainings have been provided to the same individual and/or when more than one source of leverage is used for specific training. □

In addition, contracted service providers must complete the Quarterly Training Expenditure Leveraged Resources Form and submit it to the Grant & Program Administrator in pdf format on the 10th day of the month following each reporting quarter. The submission must also include a pdf of the full Excel Workbook, completed to date through the reporting period. One submission must be completed per the applicable WIOA program. The OCCS/Community Investment Division will use the information submitted to calculate WIOA Adult, Dislocated Worker, and Youth program training leveraged resources for the program year.

Additional Information for Leveraged Resources Form

Note: Individuals must be listed in separate lines when more than one source of leverage is used for a specific training.

(a) Federal Pell Grant

Federal Pell Grants established under Title IV of the Higher Education Act of 1965

(b) Programs authorized by the Workforce Innovation and Opportunity Act (specific by program & occasion)

Public programs authorized by the Workforce Innovation and Opportunity Act (WIOA) of 2012 (e.g. Job Corps, Migrant Seasonal Farm Worker, Rapid Response, WIOA Title II Adult Education and Literacy, national and state WIOA discretionary grants, WIOA youth programs, etc.). This category of leveraged resources does not include WIOA Adult and Dislocated Worker formula funds.

(c) Trade Adjustment Assistance

(d) Department of Labor National Emergency Grants

(e) Match funds from employers, industry, & industry associations (specify by entity & occasion)

Includes the employer paid portion of customized training, the wages of an apprentice during the apprenticeship period, and the employer paid portion of on-the-job training (OJT).

(f) Match funds from joint labor-management trusts (specify by entity & occasion)

(g) Employment Training Panel Grants

WIOA Training Service (Choose one from the following when reporting training leverage):

Note: Individuals must be listed in separate lines when multiple leveraged trainings have been provided to the same individual.

(a) Occupational Skills Training, including training for nontraditional employment

(b) On-the-Job Training

(c) Incumbent Worker Training

(d) Programs that combine workplace training with related instruction, which may include cooperative education programs

(e) Training programs operated by the private sector

(f) Skill upgrading and retraining

(g) Entrepreneurial Training

(h) Transitional Jobs

(i) Job readiness training provided in combination with another training service

- (j) Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with another training service
- (k) Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training

Applicable Training Activity CalJOBS Codes

Adult & Dislocated Worker Programs

- 300: Occupational Skills Training (Approved ETPL Provider)
- 301: On-the-Job Training
- 302: Entrepreneurial Training
- 304: Customized Training
- 305: Skills Upgrading & Retraining
- 306: WIOA Prerequisite Training
- 311: Placed in Job Corps
- 312: Placed in Federal Training (includes TAA and WIOA)
- 313: Placed in State and Local Training (non-TAA, non-WIOA)
- 320: Private Sector Training
- 321: Transitional Job
- 322: Job Readiness Training
- 323: Workplace Training & Cooperative Education
- 324: Adult Education with Training Services
- 325: Apprenticeship Training
- 328: Occupational Skills Training (non-ETPL Provider, non-formula)
- 330: Local Board Determination Training
- 346: Out-of-State Training Provider other ETPL(Requires Case Note to indicate other State's ETPL)

Youth Program

- 414: Youth Basic Skills Training
- 416: Youth Occupational Skills Training (Approved ETPL Provider)
- 424: Youth Entrepreneurial Skills Training
- 428: Youth On-the-Job Training
- 430: Youth Occupational Skills Training (Statewide Youth Provider List)
- 432: Youth Enrolled in Apprenticeship Training

For Incumbent Workers Only

Incumbent Worker: Program Eligibility Met



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Month: July 1, 2021 - July 31, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Participant Last Name	Participant First Name	WIOA Application #	Training Activity	Training Cost	Training Activity CalJOBS Code	Leverage Source	Leverage Amount	Total WIOA Funded Training Cost
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
Total Amounts							\$ -	\$ -

Contractor-Authorized Signature & Date

Name and Title



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Month: August 1, 2021 - August 31, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Participant Last Name	Participant First Name	WIOA Application #	Training Activity	Training Cost	Training Activity CalJOBS Code	Leverage Source	Leverage Amount	Total WIOA Funded Training Cost
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
Total Amounts							\$ -	\$ -

Contractor-Authorized Signature & Date

Name and Title



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Month: September 1, 2021 - September 30, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Participant Last Name	Participant First Name	WIOA Application #	Training Activity	Training Cost	Training Activity CalJOBS Code	Leverage Source	Leverage Amount	Total WIOA Funded Training Cost
								\$-
								\$-
								\$-
								\$-
								\$-
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								\$-
								\$-
								\$-
								\$-
								\$-
								\$-
Total Amounts							\$ -	\$ -

Contractor-Authorized Signature & Date

Name and Title



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Months: July 1, 2021 - September 30, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Training Leveraged Resources	
July 2021	
August 2021	
September 2021	
1st Quarter Total Leverage Amount	\$ -
YTD Training Leveraged Resources	
1st Quarter	
YTD Total Leverage Amount	\$ -

Contractor-Authorized Signature & Date

Name and Title

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Performance Report

Quarter 2

Overseeing job seekers, youth and business programs and services.

October 1, 2021 through December 31, 2021

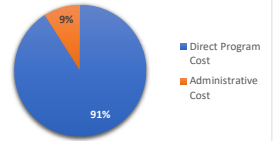
Status:	Open
Service Provider:	America Works of California, Inc.
Contract Obligation:	\$1,403,000.00
Contract Number:	20-28-0073-QSO
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	One-Stop Operator
Funding Stream:	IOA Adult & Dislocated Worker Programs
Pay for Performance	\$110,000.00

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Cost	\$ 1,275,454.55	\$ 271,797.67	\$ 578,269.02	\$ 697,185.53	45%
Administrative Cost	\$ 127,545.45	\$ 27,179.77	\$ 57,826.90	\$ 69,718.55	45%
Training	N/A	\$ -	\$ -	\$ -	
TOTAL	\$ 1,403,000.00	\$ 298,977.44	\$ 636,095.92	\$ 766,904.08	45%

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
First Time Visitors	N/A	659	1776	
Virtual Training	N/A	817	1269	
On-Site Training	N/A	169	546	
ACT WorkKeys	N/A	3	3	

Program Participation

Trainings	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:	# of Participants	
Within 1 week of program enrollment		
Between 2 and 4 weeks of program enrollment		
Between 1 and 2 months of program enrollment		
More than 2 months since program enrollment		
Not yet engaged in a service		



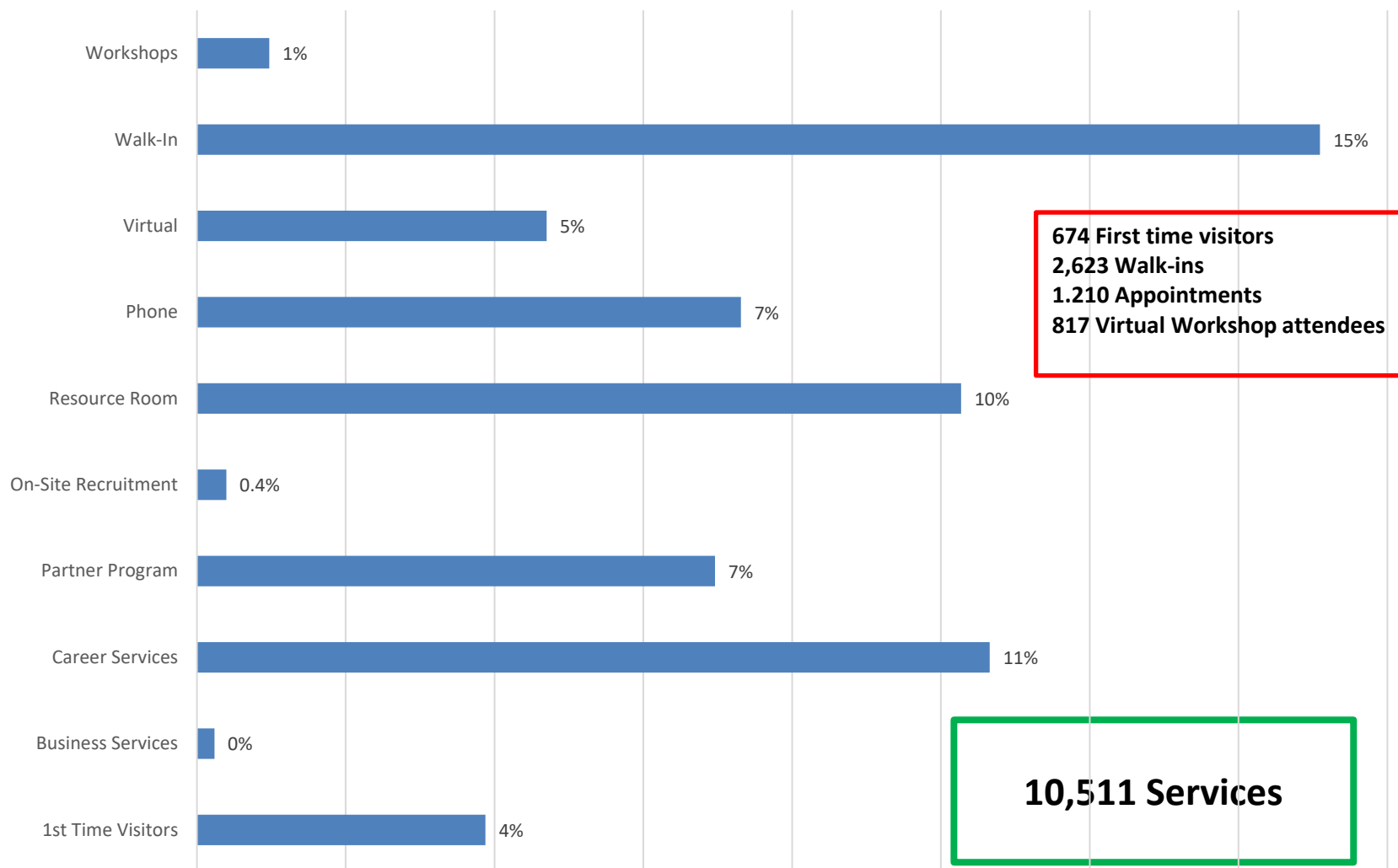
Connecting job seekers and businesses to no-cost services.

Customer Feedback

October to December 2021

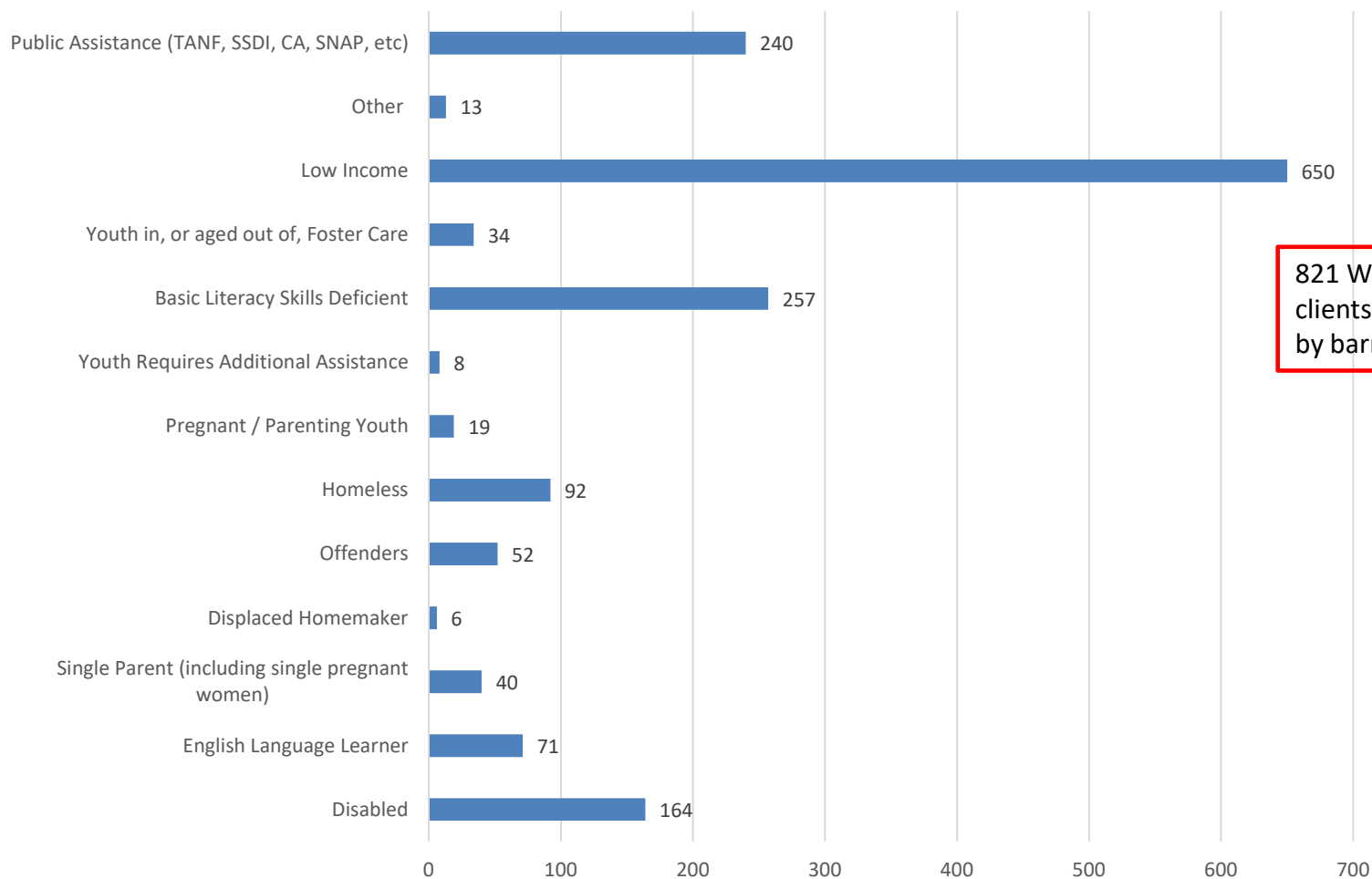


OC Workforce Solutions: October to December 2021



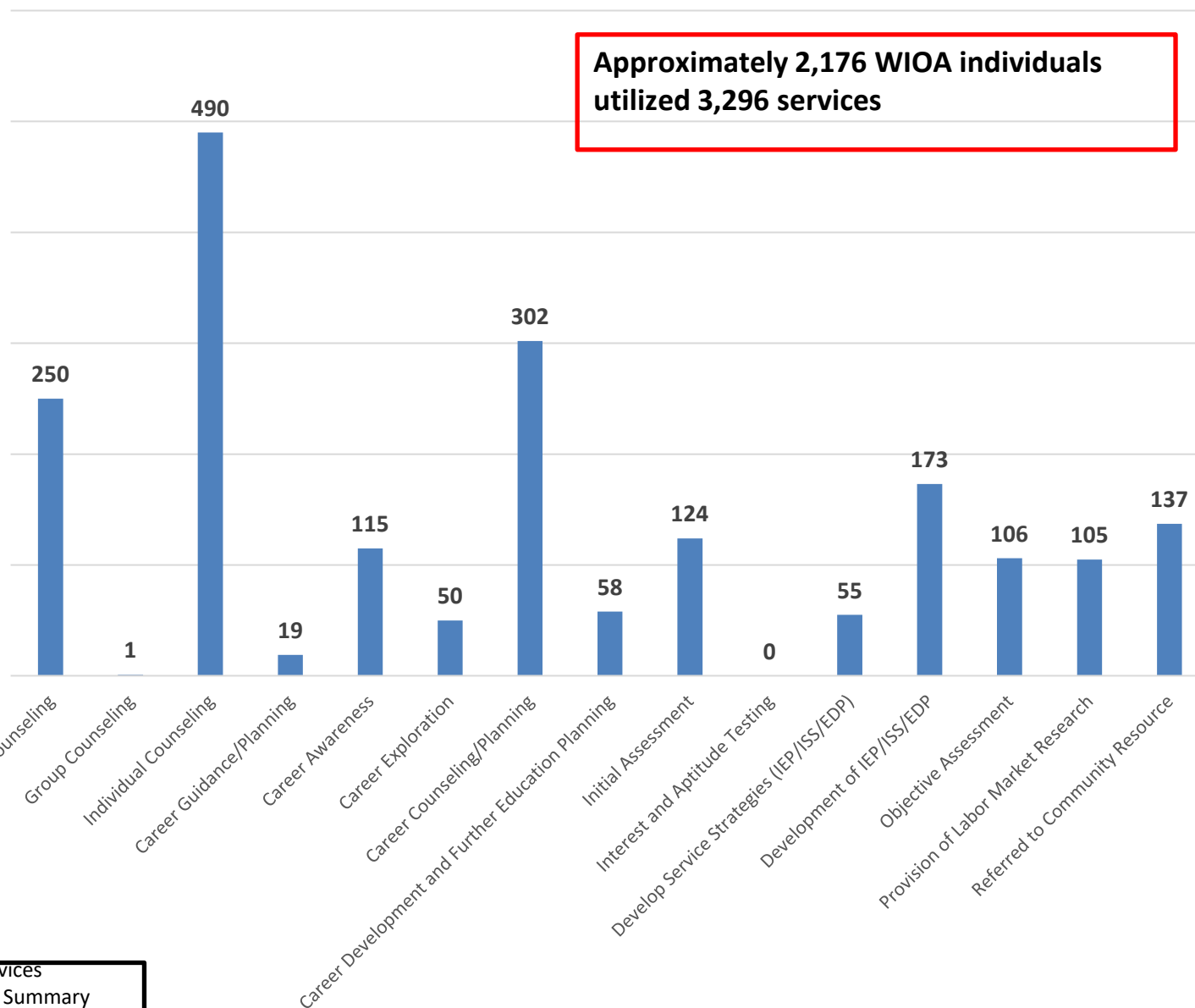
Source: VOS Greeter

WIOA Participant Summary- Services Utilized: Adult, Dislocated Workers, Youths



Source: Caljobs Participant
Summary Reports

WIOA Participant Summary- Services Utilized: Adult, Dislocated Workers, Youths



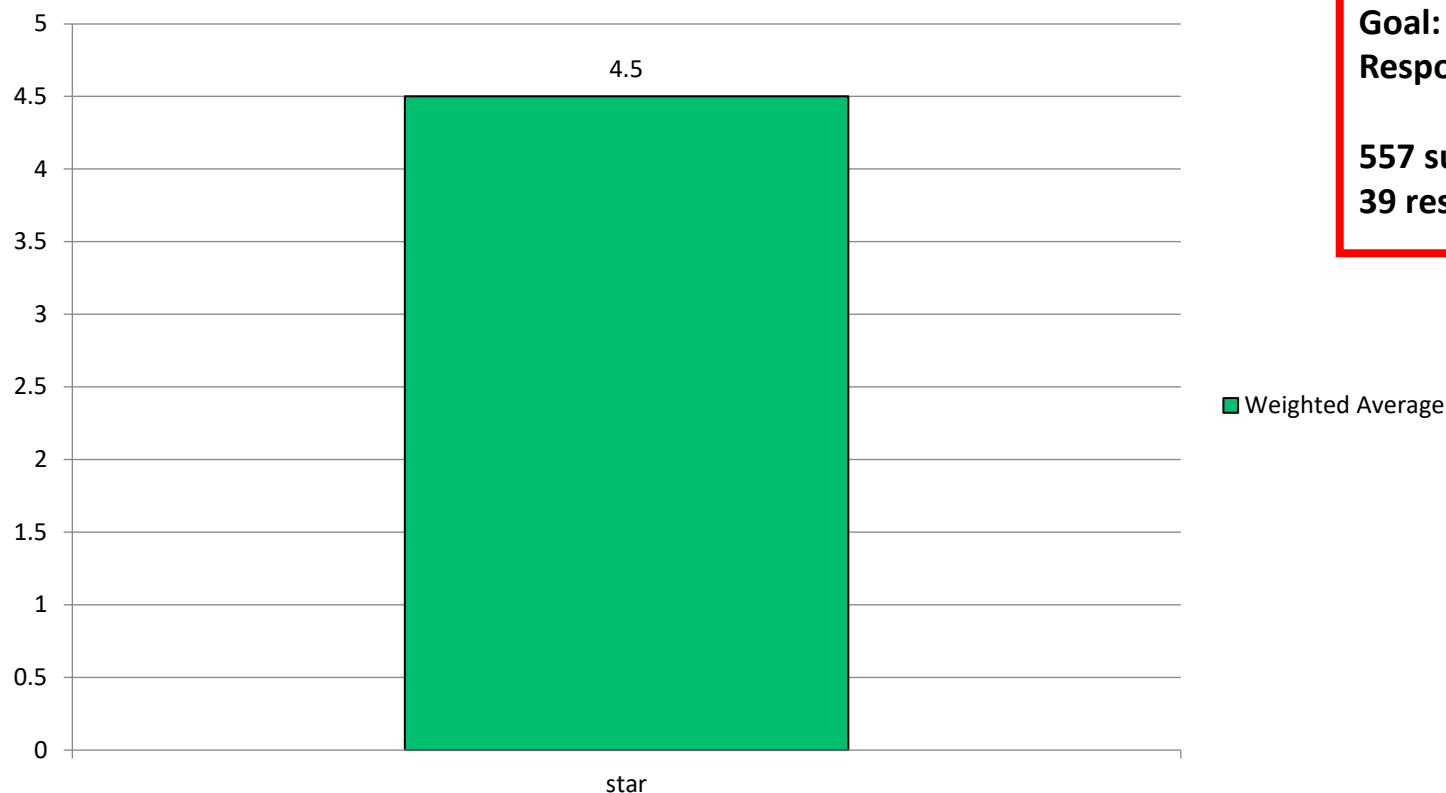
Source: CalJOBS Services
Provided Individual: Summary
Reports



Overall Satisfaction Rate

4.5

Overall, how would you rate your experience with the Workforce Solutions Center?



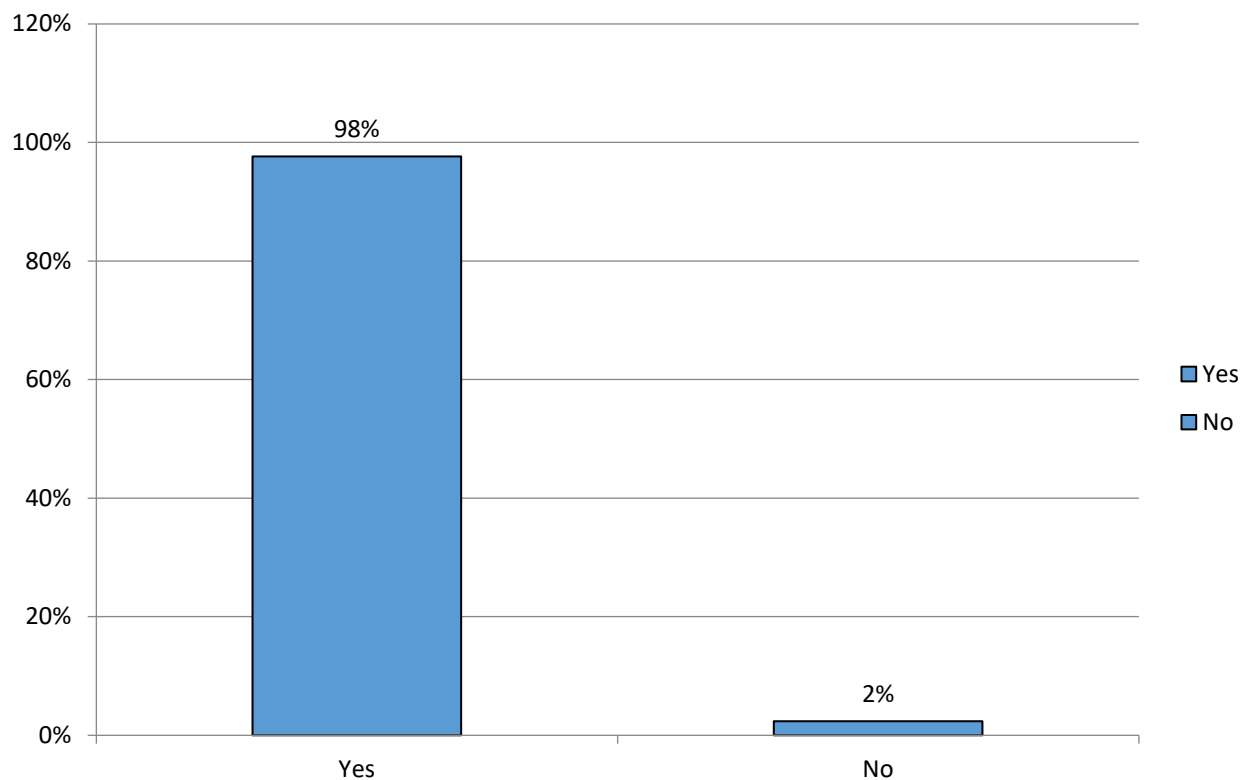
Goal: 90%
Response Rate: 7%

557 surveys distributed
39 responses



How likely is it that you would recommend OC Workforce Solutions to a friend or business colleague?

Would you recommend the OC Workforce Solutions Center to a friend or colleague?



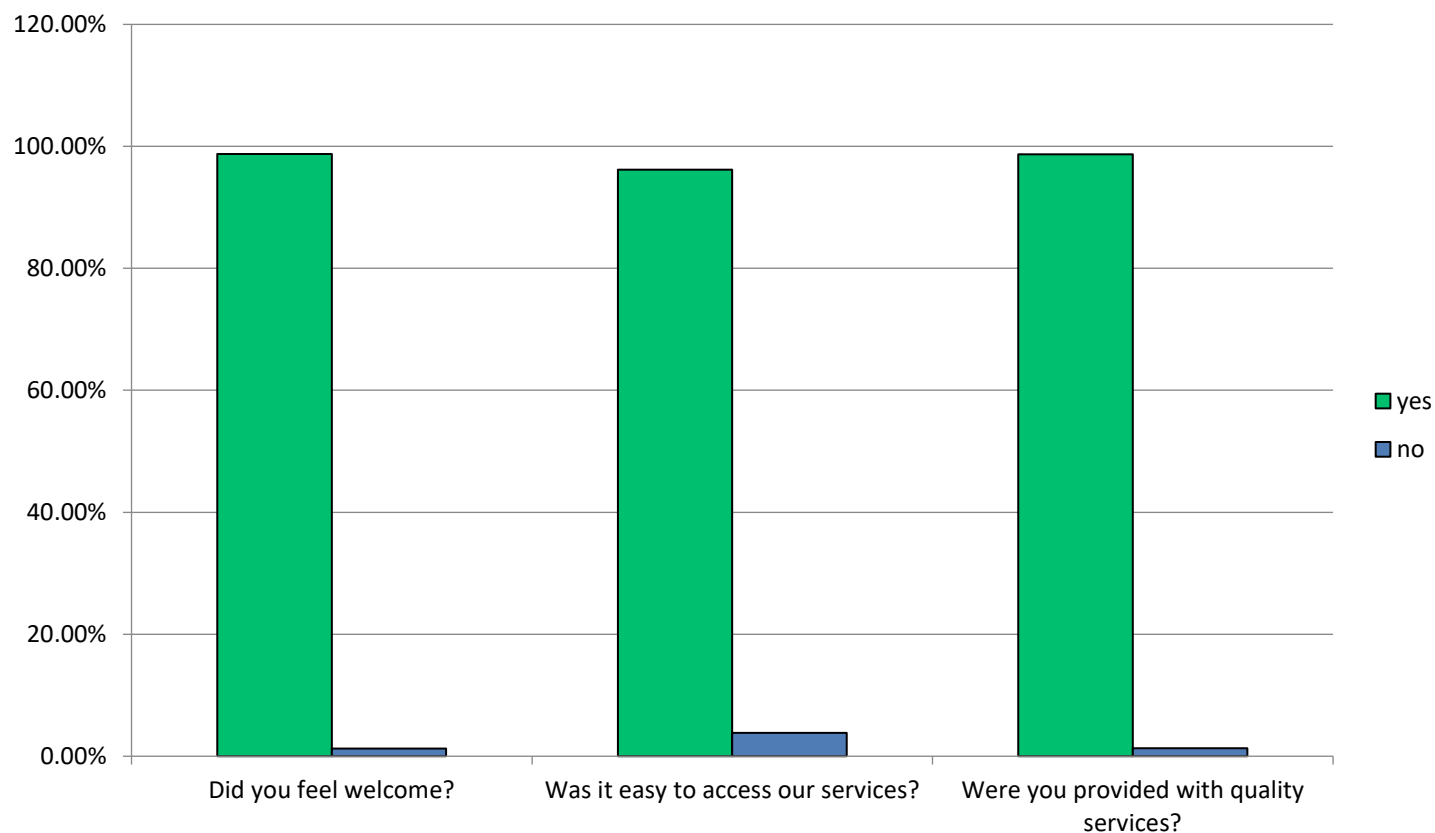
98% Yes
Response Rate: 7%

557 surveys distributed
39 responses



Customer Experience: Ease of Use & Welcomed

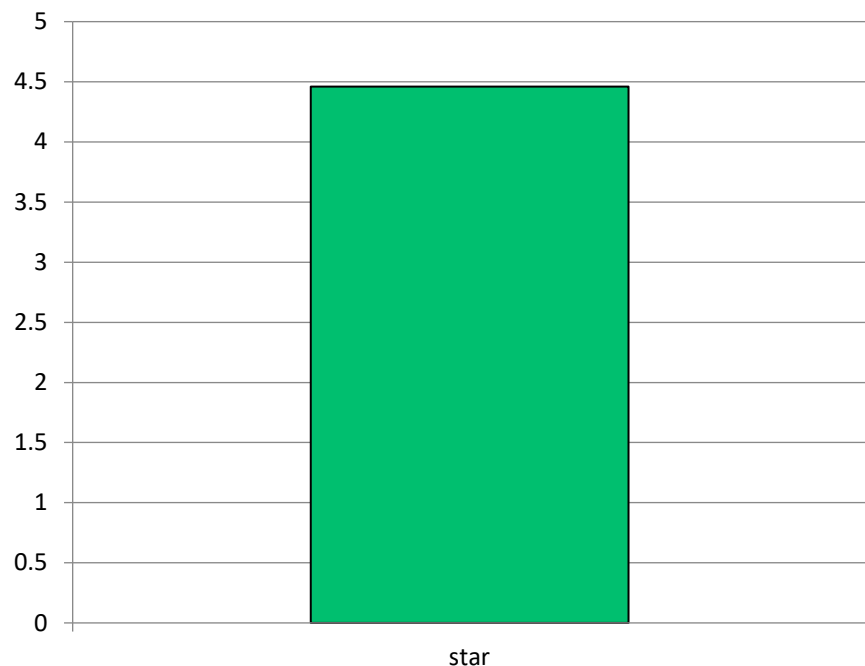
**98% Overall
satisfaction**



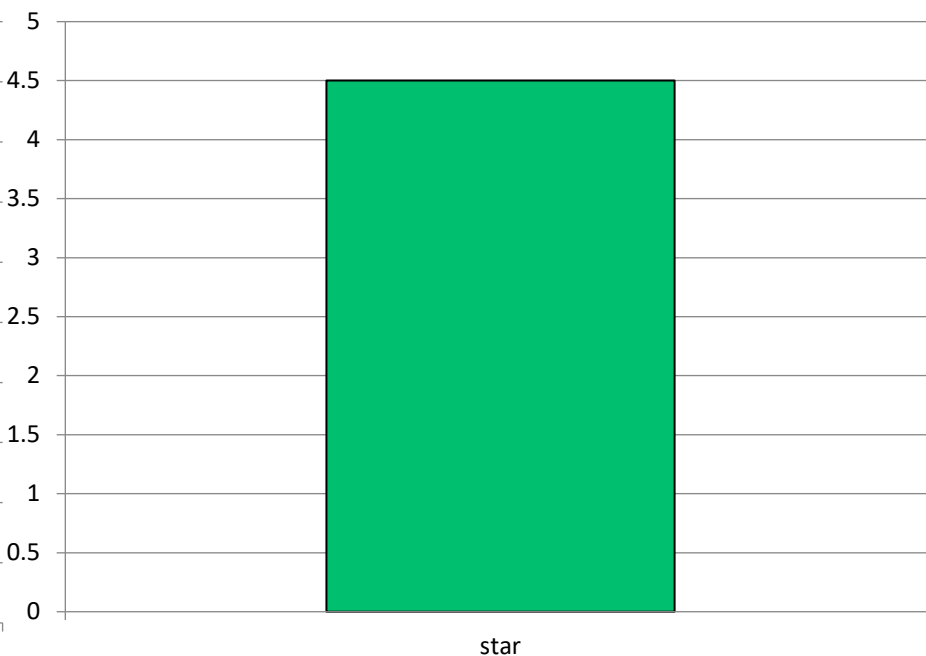


Survey Results : Training and Workshops

Overall, how would you rate this training/workshop experience?



Overall, how would you rate the quality of the teaching?



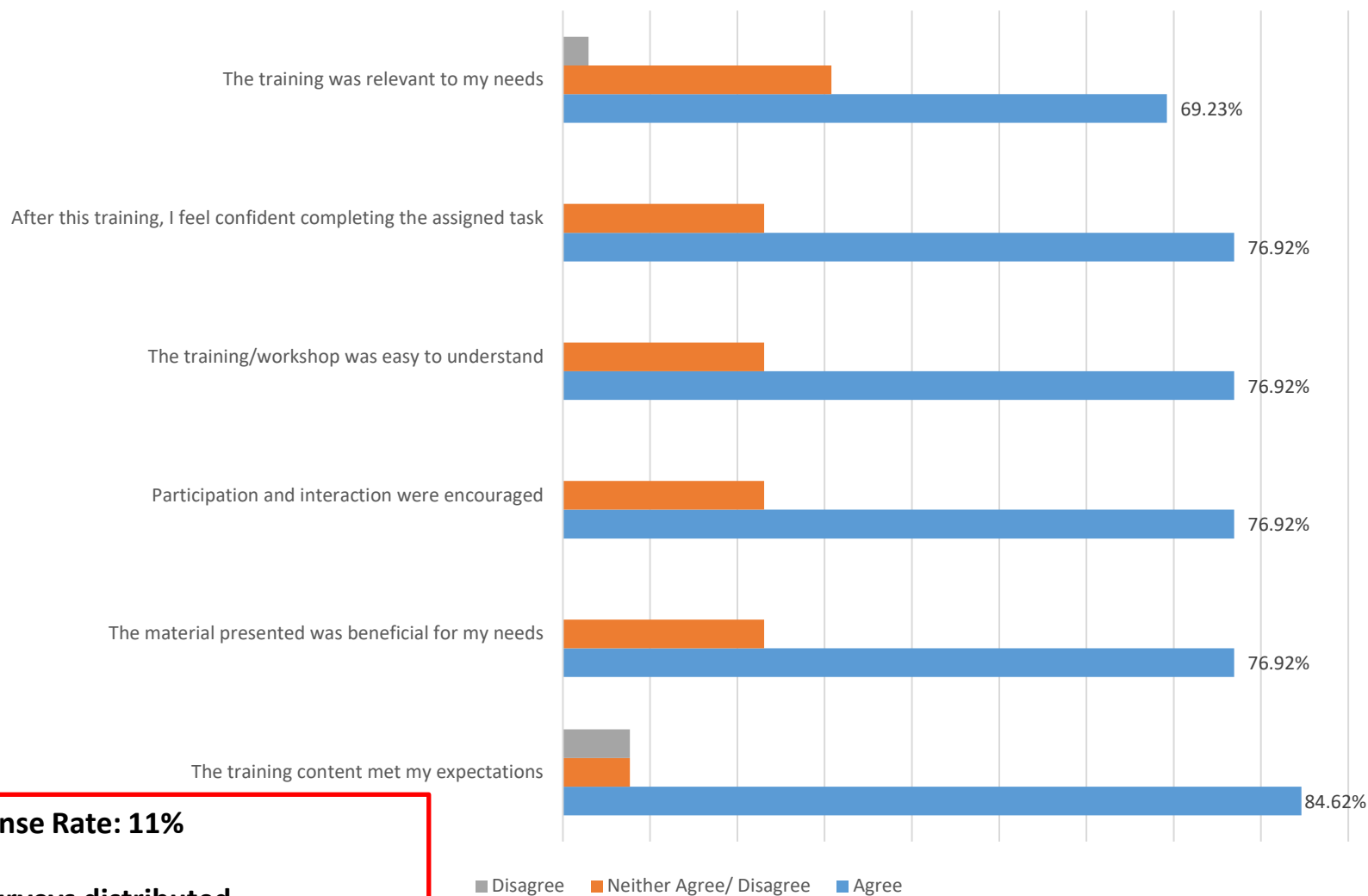
Response Rate: 11%

**335 Surveys distributed
36 responses**



Survey Results : Training and Workshops

77% Overall Training satisfaction



Response Rate: 11%

335 Surveys distributed

36 responses



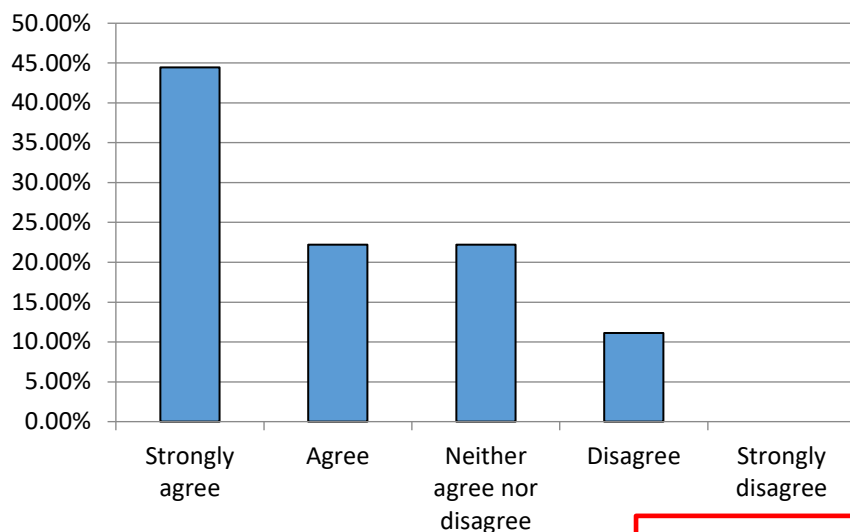
Connecting job seekers and businesses to no-cost services.

Co-located Partner Feedback October to December 2021

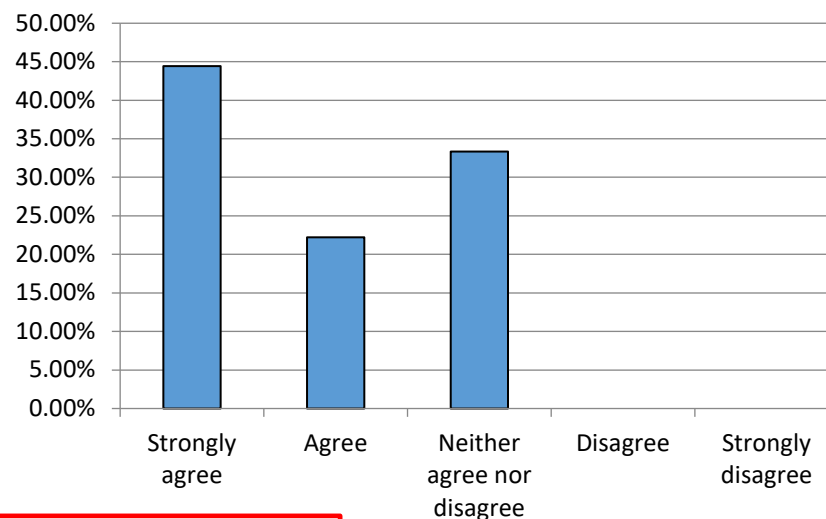


Survey Results : Partners

The Workforce Solutions Center Operator shares knowledge and information regularly among Partners to provide seamless integrated services.



The Workforce Solutions Center Operator effectively facilitates collaboration through regular monthly partnership meetings.

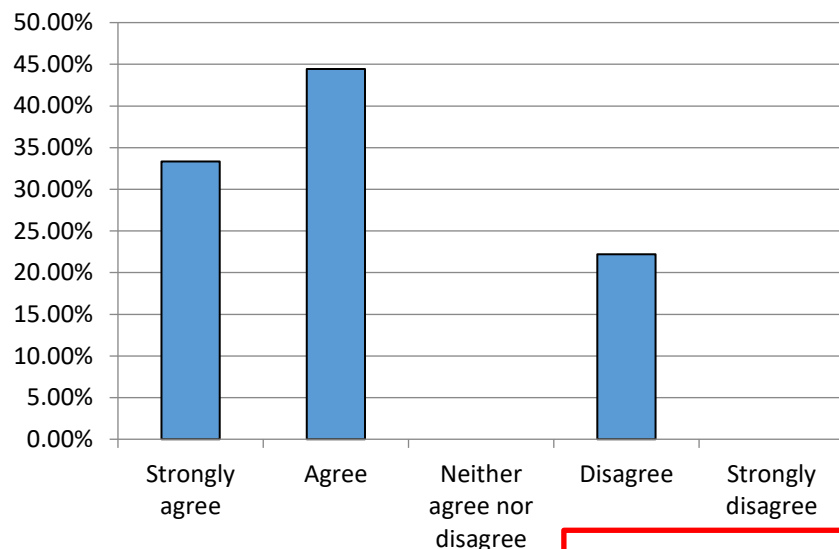


77% Satisfaction among co-located partners
12 surveys distributed
9 responses
75% response rate

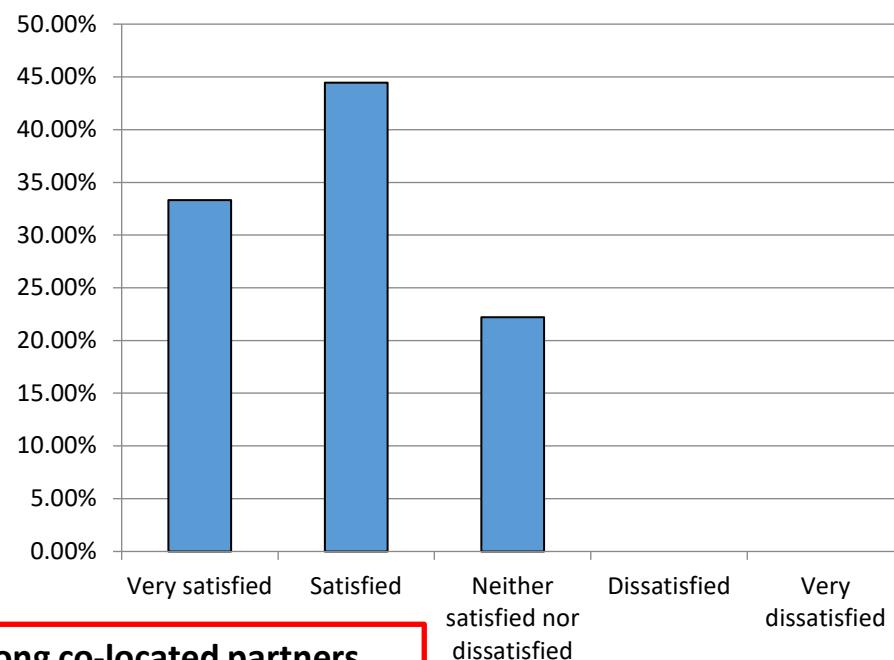


Survey Results : Partners

The Workforce Solutions Center Operator provides necessary support/resources/equipment to promote an integrated service delivery system.



Overall, how satisfied are you with your partnership with the Workforce Solutions Center.



79% satisfaction among co-located partners
12 surveys distributed
9 responses
75% response rate



Thank you!

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Employment Placements Report

Quarter 2
Adult

October 1, 2021 through December 31, 2021

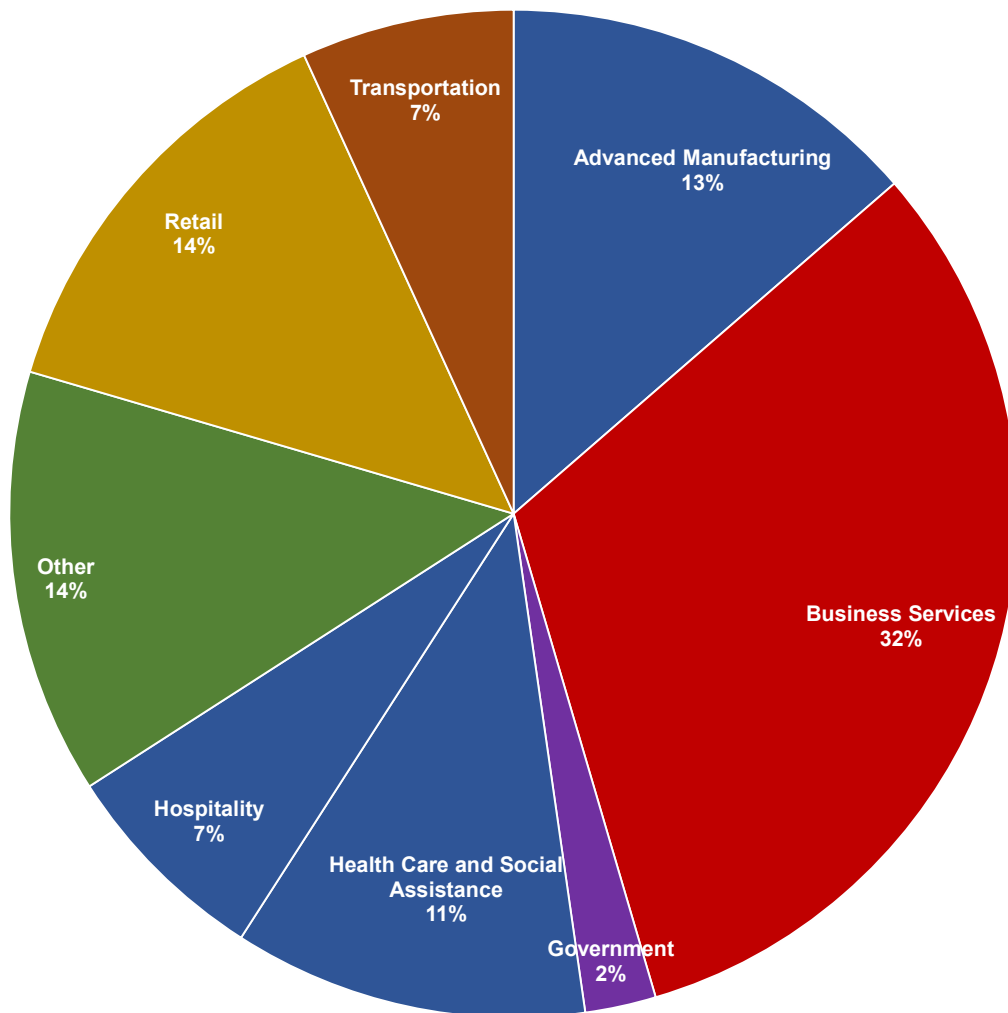


Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$3,500,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

OC 2019 - 2023 CED Industry Sectors	
Healthcare	11%
IT	0%
Advanced Manufacturing	13%
Hospitality/Tourism	7%

Average Wage:	\$	19.47
Full Time Employment (30 Hours +)		38
Part Time Employment		6

EMPLOYMENT BY JOB SECTOR



ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Employment Placements Report

Quarter 2
Adult

October 1, 2021 through December 31, 2021



Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$3,500,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Employer	Industry	Sector	City	Job Title	Wage	Hours	Start Date
GLIDEWELL	56 Administrative and Waste Services	Business Services	Newport Beach	Human Resources Specialist	\$18.00	40.0	11/29/2021
Food 4 Less	445110 Supermarkets and Other Grocery Stores	Retail	Anaheim	1st Courtesy Clerk	\$15.00	23.0	12/11/2021
Buffalo Wild Wings	44-45 Retail Trade	Hospitality	Orange	Waitress	\$14.00	31.0	11/03/2021
DEUTSCHE BANK	52211 Commercial Banking	Business Services	Irvine	File Clerk	\$18.91	35.0	08/02/2021
Postmates	519190 All Other Information Services	Transportation	San Francisco	delivery driver	\$12.00	16.0	09/02/2021
24 Hour Home Care	624120 Services for the Elderly and Disabled	Health Care and Social Assistance	Fullerton	Caregiver	\$16.00	24.0	09/13/2021
DISNEYLAND RESORT (DUPLICATED)	71 Arts, Entertainment, and Recreation	Other	Anaheim	Custodian/Janitor	\$17.00	38.0	11/23/2021
Angie Joshi Realtor	5312 Offices of Real Estate Agents & Brokers	Business Services	Placentia	Realtor	\$20.00	40.0	12/01/2021
Huntington Beach Mazda	441110 New Car Dealers	Business Services	Huntington Beach	Service writer	\$17.00	40.0	10/05/2021
Glidewell Laboratories	339114 Dental Equipment and Supplies Mfg	Advanced Manufacturing	Irvine	Facilities maintenance apprent	\$18.00	40.0	08/28/2021
Humano LLC		Other	San Diego	packer	\$16.00	30.0	10/24/2021
Cobra Academy	611519 Other Technical and Trade Schools	Hospitality	Anaheim	Barber Instructor	\$20.00	30.0	10/18/2021
APPLEONE EMPLOYMENT SERVICES	5613 Employment Services	Business Services	Huntington Beach	Production Control Data entry	\$23.00	40.0	09/01/2021
sodexo	722514 Cafeterias, grill buffets, and buffets	Hospitality	Orange	Cater	\$17.00	40.0	09/28/2021
Walmart	445110 Supermarkets and Other Grocery Stores	Retail	Anaheim	Retail Sales/Cashier	\$15.00	30.0	07/01/2021
Mahoney Law Group	54111 Offices of Lawyers	Business Services	Long Beach	Clerical - Law office	\$20.00	25.0	10/11/2021
Mariners Church Preschool	624410 Child Day Care Services	Business Services	Irvine	Office Assistant	\$18.00	40.0	11/08/2021
Managed Career Solutions Inc	541511 Custom Computer Programming Services	Business Services	Los Angeles	Retention case manager	\$25.00	40.0	12/07/2021
Mariners Church	813110 Religious Organizations	Business Services	Irvine	Human Resources Specialist	\$17.00	40.0	11/10/2021
The UPS Store	48-49 Transportation and Warehousing	Transportation	Garden Grove	Driver	\$15.00	40.0	10/27/2021
USPS	491110 Postal Service	Government	City Of Industry	Delivery Driver Assistant	\$19.83	40.0	10/01/2021
Instant Jungle Intl	444220 Nursery, Garden & Farm Supply Stores	Business Services	Santa Ana	Office Assistant	\$20.00	36.0	09/27/2021
Nu Care	621610 Home Health Care Services	Health Care and Social Assistance	Westminster	Nursing assistant	\$18.00	35.0	03/15/2020
Hunt Transportation	3369 Other Transportation Equipment Mfg	Transportation		Truck Driver	\$27.50	40.0	11/15/2021
United Industries	42 Wholesale Trade	Business Services	Orange	BOOKKEEPER/ OFFICE ADMIN	\$19.00	40.0	11/10/2021
California Career Institute	611310 Colleges and Universities	Other	Garden Grove	PT Instructor	\$17.00	12.0	10/15/2021
Forrest Barid	611691 Exam Preparation and Tutoring	Other	Long Beach	Tutor	\$25.00	30.0	10/03/2021
GENERAL SEALANTS INC.	325520 Adhesive Manufacturing	Advanced Manufacturing	Hacienda Heights	Production Supervisor	\$32.70	40.0	09/27/2021
12 South Recovery LLC	813311 Human Rights Organizations	Health Care and Social Assistance	Lake Forest	Counselor	\$22.00	40.0	11/22/2021
ITS Conglobal	423840 Industrial Supplies Merchant Wholesalers	Business Services	Wilmington	Human Resource Manager	\$43.26	40.0	09/10/2021
John Wayne Airport-Sna	531130 Miniwarehouses and Self-Storage Unit	Other	Santa Ana	Warehouse Runner	\$18.00	40.0	10/12/2021
99 Cents & More	452210 Department Stores	Retail	Santa Ana	cashier	\$17.00	30.0	10/11/2021
Fullerton Joint Union High School District	6111 Elementary and Secondary Schools	Other	Fullerton	Instructional Aide	\$19.46	25.0	10/08/2021
Apple Store	443142 Electronics Stores	Retail	Cerritos	PRODUCT ZONE SPECIALIST	\$19.00	35.0	10/01/2021
SUBWAY	722513 Limited-service restaurants	Retail	Buena Park	COUNTER SALES & SANDWICH MAKE	\$14.00	36.0	09/07/2021
Bank of America	522110 Commercial Banking	Business Services	Irvine	Teller	\$19.00	40.0	11/29/2021
Hoag Hospital	541720 Social Science/Humanities Research	Business Services	Newport Beach	Receptionist	\$20.04	40.0	12/15/2021
GLIDEWELL	423450 Medical Equipment Merchant Wholesalers	Advanced Manufacturing	Newport Beach	Dental Technician	\$17.00	40.0	11/19/2021
Walmart Supercenter	452210 Department Stores	Retail	Irvine	Cashier	\$18.00	40.0	12/20/2021
Safe and Sound Treatment	621420 Outpatient Mental Health Centers	Health Care and Social Assistance	Costa Mesa	Therapist	\$22.91	40.0	12/14/2021
GLIDEWELL	611519 Other Technical and Trade Schools	Advanced Manufacturing	Newport Beach	Dental Technician	\$17.00	40.0	11/15/2021
Care Partners At Home	621610 Home Health Care Services	Health Care and Social Assistance	Costa Mesa	Care Giver	\$17.00	40.0	11/22/2021

Vibrant America	621511 Medical Laboratories	Advanced Manufacturing	San Carlos	Medical Lab Assistant	\$25.00	40.0	11/13/2021
GLIDEWELL	31-33 Manufacturing	Advanced Manufacturing	Newport Beach	Dentistry Technician	\$17.00	40.0	01/03/2022

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Employment Placements Report

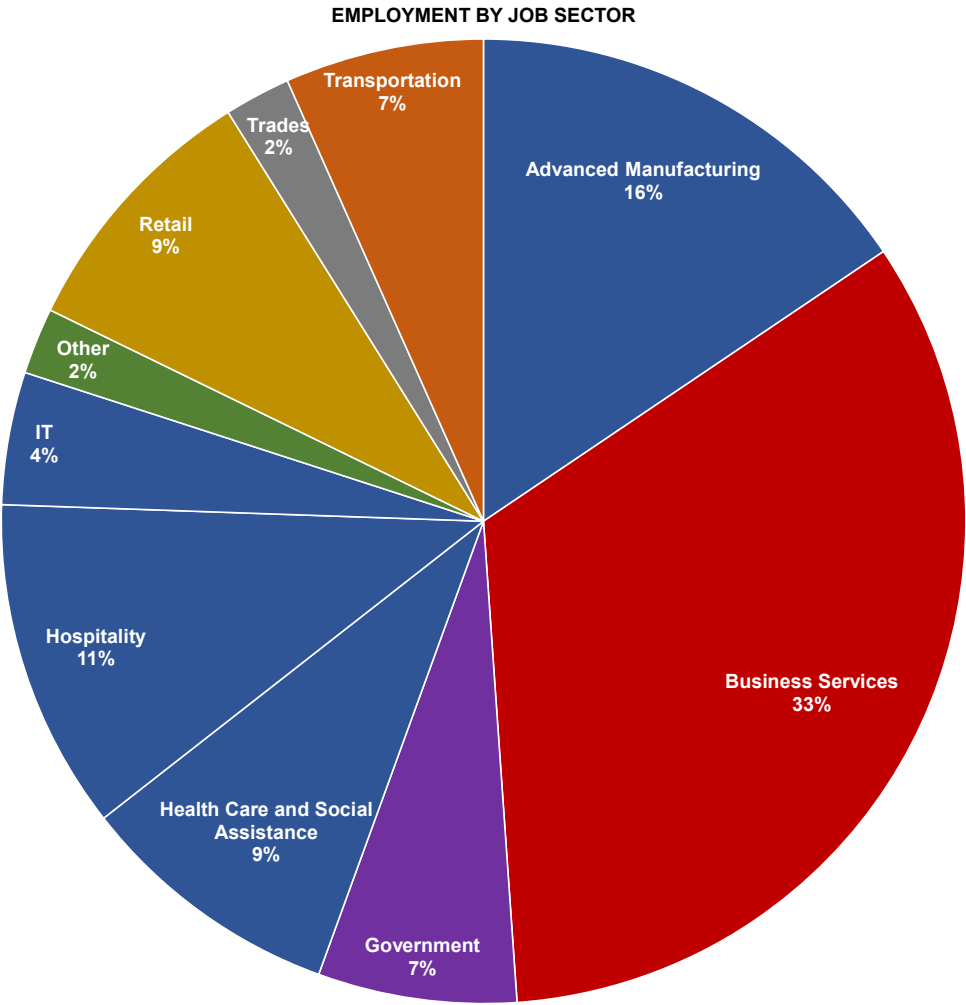
Quarter 2
Dislocated Worker
October 1, 2021 through December 31, 2021



Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$3,500,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

OC 2019 - 2023 OC CED Industry Sectors	
Healthcare	9%
IT	4%
Advanced Manufacturing	16%
Hospitality/Tourism	11%

Average Wage:	\$	27.09
Full Time Employment (30 Hours +)		44
Part Time Employment		1



ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Employment Placements Report

Quarter 2
Dislocated Worker
October 1, 2021 through December 31, 2021



Empowering Orange County job-seekers, youth and businesses.

Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$3,500,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Employer	Industry	Sector	City	Job Title	Wage	Hours	Start
METAGENICS	Pharmaceutical Preparation Manufacturing	Advanced Manufacturing	Aliso Viejo	Regulatory Affairs Specialist	\$27.88	40.0	11/17/2020
UPS	Local Messengers and Local Delivery	Business Services	Anaheim	Office coordinator	\$25.00	40.0	11/08/2021
EXP Realty of California, Inc. (McNally & Associates)	Offices of Real Estate Agents & Brokers	Business Services	Newport Beach	Marketing assistant	\$23.00	40.0	09/13/2021
Amazon Fulfillment Ctr	Electronic Shopping and Mail-Order Houses	Business Services	Mira Loma	Procurement Operations	\$46.87	40.0	03/29/2021
Nordstrom	Department Stores	Retail	Costa Mesa	Massage Therapist	\$15.00	40.0	11/01/2021
Kemper	Finance and Insurance	Business Services	Cerritos	Sales Agent	\$39.06	40.0	08/01/2021
Beauty Retreat Spa & Nail	Nail Salons	Hospitality	Lake Forest	Massage Therapist	\$20.00	40.0	10/01/2021
Western Orthopaedic Surgical	Offices of Physicians, ex. Mental Health	Health Care and Social Assistance	Laguna Hills	medical billing	\$15.00	40.0	09/27/2021
Exer Urgent Care	Health Care and Social Assistance	Health Care and Social Assistance	Redondo Beach	Medical Assistant	\$20.00	40.0	09/27/2021
Aspen Medical Products	Manufacturing	Advanced Manufacturing	Irvine	Warehouse Assistant	\$16.00	40.0	10/29/2021
SIC Enterprise Inc.	Other Services, Ex. Public Admin	Business Services	Fullerton	Accounting	\$30.00	40.0	04/01/2021
Buffalo Wild Wings	Retail Trade	Hospitality	Orange	Waitress	\$14.00	31.0	11/03/2021
First Reliance Realty	Offices of Real Estate Agents & Brokers	Business Services	Yorba Linda	Real Estate Sales Agent	\$22.00	40.0	11/01/2021
BLOOMINGDALES	Retail Trade	Retail	Costa Mesa	Sales Associate	\$20.00	40.0	09/28/2021
Boot Barn	Shoe Stores	Hospitality	Irvine	Technical Designer	\$30.25	40.0	01/11/2021
USPS Beaumont Branch	Postal Service	Government	Beaumont	DRIVER	\$21.00	40.0	12/06/2021
Panasonic Avionics Corporation	Aerospace Product & Parts Manufacturing	IT	Lake Forest	Software Engineer 1	\$47.00	40.0	10/18/2021
Nqor Corporation	Wholesale Trade	Business Services	Garden Grove	Agent/manager	\$34.00	32.0	04/23/2021
Brasstech	Plastics Plumbing Fixture Manufacturing	Advanced Manufacturing	Santa Ana	Production supervisor	\$31.25	40.0	09/20/2021
Lumen Technology	Computer Storage Device Manufacturing	IT	Irvine	IT Project Manager	\$44.00	40.0	09/13/2021
US Post Office	Public Administration	Government	Bellflower	Postal Worker	\$18.50	40.0	10/23/2021
Kcs Health Ctr	Miscellaneous Ambulatory Health Care Svc	Business Services	Buena Park	Billing Specialist	\$19.00	40.0	10/15/2021
Green arrow Trucking	General Freight Trucking	Transportation	Sacramento	Truck Driver	\$21.50	40.0	10/15/2021
Hyatt Regency-Huntington Beach	Hotels (except Casino Hotels) and Motels	Hospitality	Huntington Beach	Event Server	\$17.70	30.0	06/25/2021
ABM Industries	Marketing Consulting Services	Business Services	Los Angeles	Front Desk Clerk	\$17.00	30.0	06/22/2021
Canteen Vending	Vending Machine Operators	Business Services	Irvine	Retail Delivery Driver	\$20.30	40.0	12/20/2021
Northrop Grumman	Manufacturing	Advanced Manufacturing	Huntington Beach	System engineer	\$40.00	40.0	08/01/2021
Andrew & Thorton Law	Finance and Insurance	Business Services	Newport Beach	Paralegal Assistant	\$18.00	40.0	11/29/2021
US POST OFFICE	Postal Service	Government	Burney	Postal Clerk	\$24.00	40.0	10/25/2021
SPACELOK INC	Aerospace Product & Parts Manufacturing	Advanced Manufacturing	Gardena	CNC OPERATOR	\$24.00	40.0	11/08/2021
L3 Electric Inc	Electrical Contractors	Trades	Laguna Hills	Electrical Helper	\$18.00	40.0	11/15/2021
South El Monte High School	Professional and Technical Services	Health Care and Social Assistance	El Monte	School Psychiatrist	\$50.00	40.0	08/01/2021
CIR - Commercial Interior Resources	Transportation and Warehousing	Transportation	Irvine	Driver	\$20.00	40.0	11/01/2021
VOALA - Young Adult Reentry Project - Orange County	Professional and Technical Services	Health Care and Social Assistance	Santa Ana	Job Developer	\$20.83	40.0	11/01/2021
Best Vip Chauffeured	Limousine Service	Hospitality	Santa Ana	Drive	\$15.00	40.0	09/27/2021
US FOODS	Wholesale Trade Agents and Brokers	Transportation	Corona	Delivery Driver	\$22.93	40.0	11/29/2021
Living Style	Human Resource Consulting Services	Business Services	Irvine	HR Coordinator	\$31.25	40.0	11/01/2021
Earth Basics Corporate	Other Heavy Construction	Business Services	Anaheim	Payroll Operation	\$62.50	40.0	08/16/2021
THE CROSSING GUARD COMPANY	All Other Schools and Instruction	Other	Santa Fe Springs	Crossing guard	\$14.00	20.0	10/01/2021
Amazon Fresh	Retail Trade	Retail	Irvine	Kitchen Associate	\$15.00	40.0	10/08/2021
E-Solutions	Employment Services	Business Services	Orange	QA Auditor	\$19.45	40.0	12/14/2021
Sawyer Accounting & Tax	Professional and Technical Services	Business Services	La Habra	Accounting & Tax service	\$17.36	30.0	09/15/2021
HOWARD'S APPLIANCE & BIGSCREEN SUPERSTORE	Electric Appliance Merchant Wholesalers	Retail	La Habra	sales	\$15.00	40.0	11/08/2021
Rite Tech Resources LLC	Engineering Services	Advanced Manufacturing	Orange	Senior Designer	\$48.07	40.0	10/04/2021
Luce Communications LLC	Manufacturing	Advanced Manufacturing	Yorba Linda	Director of Operations	\$88.54	40.0	11/15/2021

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Empowering Orange County job-seekers, youth and businesses.

Performance Report

Quarter 2

October 1, 2021 through December 31, 2021

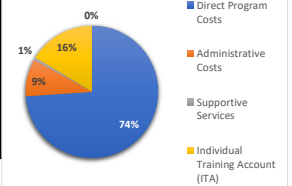
Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$900,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Adult Career Services - North
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$270,000.00
Total YTD Leverage:	\$3,472.50
% of Total Leverage:	1.29%

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 520,000.00	\$ 104,765.69	\$ 228,182.95	\$ 291,817.05	44%
Administrative Costs	\$ 90,000.00	\$ 12,545.73	\$ 28,059.16	\$ 61,940.84	31%
Supportive Services	\$ 20,000.00	\$ 309.92	\$ 1,940.12	\$ 18,059.88	10%
Individual Training Account (ITA)	\$ 225,720.00	\$ 20,381.62	\$ 50,468.37	\$ 175,251.63	22%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	0%
Work Experience/Transitional Jobs (WEX)	\$ 27,000.00	\$ -	\$ -	\$ -	0%
TOTAL	\$ 900,000.00	\$ 138,002.96	\$ 308,650.60	\$ 564,349.40	34%

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	400	40	84	21%
Carry Forward / Follow-Up	144	144	144	100%
Target Population	472	38	215	46%
Employment Placements	411	22	41	10%
Median Earnings of Participant Employment Placements	\$6,600.00	-	\$7,054.80	107%
Attainment of Degree/Certificate	335	6	7	2%
Literacy/Numeracy Gain (in program skills gain)	419	8	13	3%
Retention with the Same Employer	314	-	49	16%
Co-enrollment into WIOA services	N/A	3	4	
Staff/providers trained on serving individuals with disabilities	N/A			
Program Exit	411	33	51	12%

Program Participation

Trainings	# of Participants	
	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	43	93
Between 2 and 4 weeks of program enrollment	0	2
Between 1 and 2 months of program enrollment	0	0
More than 2 months since program enrollment	0	0
Not yet engaged in a service	0	0
TOTAL	43	95
ITA	4	12
OJT	0	1
WEX	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 2

October 1, 2021 through December 31, 2021



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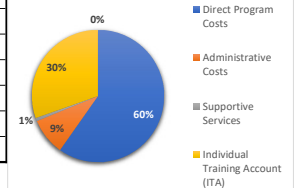
Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$800,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Adult Career Services - South
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$240,000.00
Total YTD Leverage:	0
% of Total Leverage:	0%

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 459,240.00	\$ 85,756.44	\$ 178,287.22	\$ 280,952.78	39%
Administrative Costs	\$ 80,000.00	\$ 13,063.24	\$ 27,144.68	\$ 52,855.32	34%
Supportive Services	\$ 23,760.00	\$ 2,200.00	\$ 2,321.64	\$ 21,438.36	10%
Individual Training Account (ITA)	\$ 195,720.00	\$ 42,676.00	\$ 90,838.00	\$ 104,882.00	46%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	0%
Work Experience/Transitional Jobs (WEX)	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00	0%
TOTAL	\$ 800,000.00	\$ 143,695.68	\$ 298,591.54	\$ 501,408.46	37%

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	400	29	62	16%
Carry Forward / Follow-Up	126	45	117	93%
Target Population	473	28	145	31%
Employment Placements	413	22	55	13%
Median Earnings of Participant Employment Placements	\$6,600.00	-	\$13,231.54	200%
Attainment of Degree/Certificate	337	2	3	1%
Literacy/Numeracy Gain (in program skills gain)	421	2	12	3%
Retention with the Same Employer	316	-	44	14%
Co-enrollment into WIOA services	N/A	2	2	
Staff/providers trained on serving individuals with disabilities	N/A			
Program Exit	413	33	49	12%

Program Participation

Trainings	# of Participants	
Participated in their first class/workshop/training:	Q2 Oct '21 - Dec '21	YTD
Within 1 week of program enrollment	24	44
Between 2 and 4 weeks of program enrollment	1	5
Between 1 and 2 months of program enrollment	0	2
More than 2 months since program enrollment	0	0
Not yet engaged in a service	5	5
TOTAL	30	56
ITA	6	20
OJT	0	0
WEX	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 2

October 1, 2021 through December 31, 2021



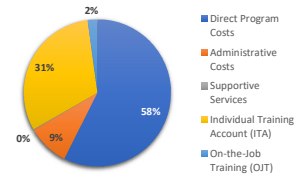
Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$950,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Dislocated Worker Career Services - North
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$285,000.00
Total YTD Leverage:	\$52,243.00
% of Total Leverage:	18%

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 544,000.00	\$ 108,625.07	\$ 236,762.72	\$ 307,237.28	44%
Administrative Costs	\$ 95,000.00	\$ 13,776.11	\$ 37,685.69	\$ 57,314.31	40%
Supportive Services	\$ 26,000.00	\$ 169.00	\$ 719.17	\$ 25,280.83	3%
Individual Training Account (ITA)	\$ 239,220.00	\$ 26,645.50	\$ 128,233.42	\$ 110,986.58	54%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ 8,820.00	\$ 8,460.00	51%
Work Experience/Transitional Jobs (WEX)	\$ 28,500.00	\$ 2,321.51	\$ 2,321.51	\$ 26,178.49	8%
TOTAL	\$ 950,000.00	\$ 151,537.19	\$ 414,542.51	\$ 535,457.49	44%

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	600	16	60	10%
Carry Forward / Follow-Up	159	159	159	100%
Target Population	N/A			
Employment Placements	655	29	92	14%
Median Earnings of Participant Employment Placements	\$8,855.00	-	\$10,457.59	118%
Attainment of Degree/Certificate	563	2	4	1%
Literacy/Numeracy Gain (in program skills gain)	639	12	26	4%
Retention with the Same Employer	479	-	108	23%
Co-enrollment into WIOA services	N/A	0	0	
Staff/providers trained on serving individuals with disabilities	NA			
Program Exit	655	43	68	10%

Program Participation

Trainings	# of Participants	
Participated in their first class/workshop/training:	Q2 Oct '21 - Dec '21	YTD
Within 1 week of program enrollment	16	60
Between 2 and 4 weeks of program enrollment	0	0
Between 1 and 2 months of program enrollment	0	0
More than 2 months since program enrollment	0	0
Not yet engaged in a service	1	1
TOTAL	17	61
ITA	0	16
OJT	0	1
WEX	2	2

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



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Performance Report

Quarter 2

October 1, 2021 through December 31, 2021

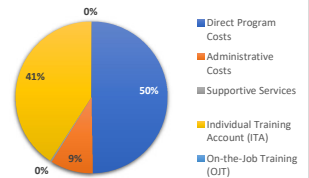
Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$850,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Dislocated Worker Career Services - South
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$255,000.00
Total YTD Leverage:	\$18,456.75
% of Total Leverage:	7%

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 478,008.00	\$ 88,903.06	\$ 184,823.80	\$ 293,184.20	39%
Administrative Costs	\$ 85,000.00	\$ 10,123.23	\$ 33,785.04	\$ 51,214.96	40%
Supportive Services	\$ 31,992.00	\$ 52.64	\$ 1,288.48	\$ 30,703.52	4%
Individual Training Account (ITA)	\$ 212,220.00	\$ 12,276.50	\$ 151,738.00	\$ 60,482.00	72%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	0%
Work Experience/Transitional Jobs (WEX)	\$ 25,500.00	\$ -	\$ -	\$ 25,500.00	0%
TOTAL	\$ 850,000.00	\$ 111,355.43	\$ 371,635.32	\$ 478,364.68	44%

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	600	11	44	7%
Carry Forward / Follow-Up	100	100	100	100%
Target Population	N/A			
Employment Placements	617	16	61	10%
Median Earnings of Participant Employment Placements	\$8,855.00	-	\$10,632.31	120%
Attainment of Degree/Certificate *	531	3	3	1%
Literacy/Numeracy Gain (in program skills gain)	602	10	29	5%
Retention with the Same Employer	452	-	81	18%
Co-enrollment into WIOA services	N/A	0	0	
Staff/providers trained on serving individuals with disabilities	N/A			
Program Exit	617	21	40	6%

Program Participation

Trainings	# of Participants	
Participated in their first class/workshop/training:	Q2 Oct '21 - Dec '21	YTD
Within 1 week of program enrollment	7	19
Between 2 and 4 weeks of program enrollment	0	9
Between 1 and 2 months of program enrollment	0	1
More than 2 months since program enrollment	0	0
Not yet engaged in a service	3	13
TOTAL	10	42
ITA	1	7
OJT	0	0
WEX	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Empowering Orange County job-seekers, youth and businesses.

Employment Placements Report

Quarter 2

October 1, 2021 through December 31, 2021

Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$3,500,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Employer	Job Title	Wage	Grant/Location
12 South Recovery LLC	Counselor	\$22.00	Adult South
24 Hour Home Care	Caregiver	\$16.00	Adult South
5 Star Express Car Wash	Car Wash	\$14.00	Adult South
99 Cents & More	cashier	\$17.00	Adult South
ABM Industries	Front Desk Clerk	\$17.00	DW North
Absolute Sign Inc.	Administrative Assistant,	\$18.00	DW North
ACIC PHYSICAL THERAPY	Front Desk	\$16.00	Adult South
Advantage Engineers/Synergy	Senior Structural Engineer	\$72.50	Adult South
Aerotek Staffing Agency	Assembler	\$20.00	DW North
Alcon Inc.	Training Specialist	\$36.00	DW South
ALDIS GROCERY STORE	ASSOCIATE	\$17.00	DW North
Alignment Health Plan	Tech support/Concierge Navigat	\$20.00	DW North
Allan Co	Cashier	\$15.50	Adult South
Allied Universal	Security Guard	\$16.25	Adult South
Alton Furniture	Receiving, and Furniture Repai	\$18.00	Adult North
AMAZON	Sort Team Member	\$16.90	DW North
Amazon Canvas	Driver	\$17.00	Adult South
Amazon Delivery Station	FC Associate	\$15.80	Adult North
Amazon Fresh	Kitchen Associate	\$15.00	DW North
Amazon Fulfillment Ctr	Procurement Operations	\$46.87	DW North
Anaheim Regional Medical Center	CNA	\$17.00	DW North
Andrew & Thorton Law	Paralegal Assistant	\$18.00	DW South
ANGELUS BLOCK COMPANY INC	Product Communication/Marketin	\$43.26	DW North
Angie Joshi Realtor	Realtor	\$20.00	Adult North
Apex	Storage Analyst	\$56.00	DW South
Apple One	HR Support	\$20.00	Adult North
Apple One/Convergint Technologies	Receptionist	\$18.00	DW North
Apple Store	PRODUCT ZONE SPECIALIST	\$19.00	Adult North
APPLEONE EMPLOYMENT SERVICES	Production Control Data entry	\$23.00	Adult North
Armstrong Towing company	Tow truck driver	\$15.00	Adult North
Aspen Medical Products	Warehouse Assistant	\$16.00	DW North
Atlas Aluminum	Accounting Intern	\$14.00	Adult North
ATOS/Disney Enterprise	Network Engineer	\$65.00	Adult North
Auto Zone	Driver	\$16.00	Adult North
Autonation Toyota Irvine Svc	Service Advisor	\$20.00	DW North
Bank of America	Vice President - Operations Pr	\$52.08	Adult North
Bank of America	Teller	\$19.00	Adult South
Beach City Sports	Operations Manager	\$18.75	DW North
Beauty queen Nails & Spa	Manicurist	\$13.00	DW North
Beauty Retreat Spa & Nail	Massage Therapist	\$20.00	DW South
BEHR PAINT CORP, DUPLICATE DO NOT USE	IT Support Specialist	\$20.00	Adult North
Bellacures	manicurist	\$14.25	Adult North
Bender, CCP	CNC	\$26.00	Adult North
Best Buy	Appliance Installer	\$20.00	Adult South
Best Vip Chauffeured	Drive	\$15.00	DW North
Black night patrol	Security guard	\$16.50	Adult North
BLOOMINGDALES	Sales Associate	\$20.00	DW South
Boeing	f Experienced Software Process	\$76.95	DW North
Boeing Encore Interiors LLC	Painter	\$26.00	DW North
Boot Barn	Technical Designer	\$30.25	DW South
Bosch Automotive, Inc.	Human Resources Specialist	\$25.00	Adult South
Brad & Zoe Inc	Sewer	\$14.00	Adult North
Brasstech	Production supervisor	\$31.25	DW South
Broadway Glass & Mirror	Installer Door & Window	\$30.00	Adult North
Buffalo Wild Wings	Waitress	\$14.00	Adult North
Buffalo Wild Wings	Waitress	\$14.00	DW North
California Career Institute	PT Instructor	\$17.00	Adult North
California College Community colleges Foundat	Data Analyst	\$41.66	DW North
CALIFORNIA TRUST REALTY	Real Estate sales Agent	\$26.00	DW North
CALIFORNIA UNEMPLOYMENT INSURANCE APP	Office Technician (Typing)	\$18.00	DW North
Cambrian Health Care	Special Need Provider	\$14.50	Adult North
Canh Thien Herbs	packer	\$13.00	DW North
Canteen Vending	Retail Delivery Driver	\$20.30	DW South
Care Partners At Home	Care Giver	\$17.00	Adult South

Cedar Fair L.P. Park-Knott's	Merchandiser	\$13.00	DW North
CEMEX	Truck Driver	\$21.00	DW South
Charlie loves Coco	Retail Buyers	\$10.00	DW North
Children Learning Connection	BP Technician	\$25.00	Adult South
China Wok	General manager	\$23.75	DW North
CIR - Commercial Interior Resources	Driver	\$20.00	DW North
Circle K/Fuel South Express West Coast Division	truck driver	\$25.00	DW North
CJ PRECISION	Machinist	\$24.00	DW North
Cobra Academy	Barber Instructor	\$20.00	Adult North
Collectors Universe	Sealer	\$14.00	DW North
Collectors Universe	Support tech	\$20.00	DW North
College Medical Ctr	Nurse	\$30.00	DW North
Consiliant Technologies LLC	Director of Management Service	\$28.85	DW South
Costco Wholesale	Food Sampler	\$25.00	Adult North
CR England	Truck Driver	\$30.00	DW North
Crance Co ChemPharma & Energy	Sales Rep	\$44.00	DW South
Credence Management Solutions, LLC corporat	Scrum Master	\$49.47	DW North
CRST	Truck driver	\$19.00	DW South
Currence	Director, Talent Strategy	\$26.23	DW South
D/T CARSON ENTERPRISES, INC.	Electrical Engineer	\$36.06	Adult North
Daisy Nail & Spa	Manicurist	\$15.00	Adult North
DEUTSCHE BANK	File Clerk	\$18.91	Adult South
Developmental Pathways Inc	Behavior Therapist	\$18.00	Adult North
Diocese of Orange	Administrative Assistant	\$20.00	DW South
Disneyland	Cast member	\$15.50	Adult North
DISNEYLAND RESORT	customer service	\$13.00	DW South
DISNEYLAND RESORT	Housekeeper	\$16.00	DW North
DISNEYLAND RESORT(DUPLICATED)	Custodian/Janitor	\$17.00	Adult North
DoorDash Inc.	Food Delivery - DASHER	\$16.00	DW North
Earth Basics Corporate	Payroll Operation	\$62.50	DW North
Ebuyportal	OWNER BUSINESS OPERATIONS	\$25.00	Adult North
Eggs Unlimited LLC	Logistics Coordinator	\$23.00	Adult South
EISCO Environmental Service Corp.	Field tech	\$20.00	Adult North
Elaine Phan Consulting	Web Developer	\$22.00	DW North
Elegant Nails	Nail Technician	\$12.00	DW North
Elwood Staffing	Business Development Support S	\$28.00	DW North
EMPLOYMENT DEVELOPMENT DEPARTMENT	EDD Program Rep	\$21.87	DW South
Envista Corporation	Digital Marketing Specialist	\$48.08	DW South
E-Solutions	QA Auditor	\$19.45	DW North
Exer Urgent Care	Medical Assistant	\$20.00	DW South
EXP Realty of California, Inc. (McNally & Associ	Marketing assistant	\$23.00	DW South
Express Manufacturing Inc	Assembler	\$13.55	DW North
F Chen Consulting	Data Analyst Consultant	\$30.00	DW North
Fedex	Customer Service	\$16.00	DW South
Festival of Arts of Laguna Beach	uSHER	\$14.00	DW North
First Reliance Realty	Real Estate Sales Agent	\$22.00	DW North
First Transit	Shuttle Driver	\$16.48	DW North
First Transit	Coach Operator	\$18.20	DW North
Food 4 Less	1st Courtesy Clerk	\$15.00	Adult North
Forrest Barid	Tutor	\$25.00	Adult North
Fullerton Joint Union High School District	Instructional Aide	\$19.46	Adult North
Gate Gourmet Inc.	Food Delivery	\$20.00	Adult North
GENERAL SEALANTS INC.	Production Supervisor	\$32.70	Adult North
GKN Aerospace ASTECH Engineered Products	Engineer	\$50.00	DW North
GLIDEWELL	Teeth Design Specialist	\$20.00	Adult South
GLIDEWELL	Dental Technician	\$17.00	Adult South
GLIDEWELL	Dental Technician	\$17.00	Adult South
GLIDEWELL	Human Resources Specialist	\$18.00	Adult South
Glidewell Laboratories	Facilities maintenance apprent	\$18.00	Adult South
Good Times Travel	Client Services Coordinator	\$18.00	DW South
Goodwin Company	Warehouse	\$16.00	Adult North
Green arrow Trucking	Truck Driver	\$21.50	DW South
Gulfstream	Food & Drink Server	\$13.00	Adult North
Hahnds Transport, Inc.	Truck Driver	\$16.66	DW North
HB City School District	Substitute Custodian	\$21.35	DW North
Health Care Center Orange County	Accounts Payable Coordinator	\$20.00	DW South
Helpmates Staffing Services	Greeter	\$20.00	Adult North
Heritage Pioneer Corporation Group	Warehouse Worker	\$14.00	Adult South
HILTON	Cook	\$20.43	DW North
Hoag Hospital	Receptionist	\$20.04	Adult South
Holiday Inn	Housekeeper	\$13.00	Adult North
Honeywell Aerospace	Procurement Clerk	\$35.00	DW North
HOWARD'S APPLIANCE & BIGSCREEN SUPERSTC	sales	\$15.00	DW North
Humano LLC	packer	\$16.00	Adult North
Hunt Transportation	Truck Driver	\$27.50	Adult North
Huntington Beach Mazda	Service writer	\$17.00	Adult South
Hyatt Regency-Huntington Beach	Event Server	\$17.70	DW North
I.C.A.N. Family services	Claims Specialist	\$15.00	Adult South
IBI Group	Office Administrator	\$25.48	DW South
Illumination Foundation	Site Assistant	\$19.00	DW South
In Focus Optometry	Optometrist Assistant	\$13.00	DW North
Instant Jungle Intl	Office Assistant	\$20.00	Adult South
Integrated Resources	Mentor Coach	\$16.00	Adult North

International Paper	Machine Operator	\$25.00	DW North
INTERNET BRANDS	ASSOCIATE CONTENT EDITOR	\$17.00	Adult North
INTERPLEX NASCAL	Tool Die Apprenticeship	\$19.00	DW South
ITS Conglobal	Human Resource Manager	\$43.26	Adult South
Jax Bicycle Ctr-Huntington Bch	Salesman	\$16.00	DW North
Jewish Home	CNA	\$17.00	Adult North
JLL Irvine	Project Coordinator	\$30.28	DW North
John Wayne Airport-Sna	Warehouse Runner	\$18.00	Adult South
JRM Security	Security Guard	\$16.00	Adult South
Kabafusion	Reimbursement Rep	\$23.00	Adult North
Kaiser Permanente Gdn Grove	Clerical Support Admin Service	\$17.00	Adult North
Kavo Kerr	Automated filler machine opera	\$19.00	Adult North
Kcs Health Ctr	Billing Specialist	\$19.00	DW North
Kemper	Sales Agent	\$39.06	DW North
KMM	L & A Foreman	\$33.00	Adult North
Knotts Soak City	Lifeguard	\$14.00	Adult North
KPMG	Manager	\$48.08	DW South
Kuehne & Nagal	Warehouse Laborer	\$14.50	Adult North
L3 Electric Inc	Electrical Helper	\$18.00	DW South
Lakewood Family Dentistry	Dental Assistant	\$19.00	Adult South
Lamp Plus	Customer Service	\$15.00	Adult South
Landry IT	Support Tech	\$25.33	DW North
Las Golondrinas	line Cook	\$15.00	Adult South
Law Office Gustavo Barcena	Attorney	\$75.00	Adult South
Law Office of Thomas K. Mc Knight LLP	Payment Processor	\$17.00	DW South
Lee & Assoc	Marketing Coordinator	\$25.00	DW South
Legend BioTech USA	It Security Senior Manager	\$70.00	DW North
Leighton Group, Inc.	Project manager	\$31.00	DW North
LifeTime gym	Front Desk	\$12.00	DW North
Liquidity Services Inc	Administrative Service Manager	\$26.00	DW North
Living Style	HR Coordinator	\$31.25	DW South
Logix Guru LLC	Systems Developer	\$55.00	DW South
LONG BEACH MEMORIAL MEDICAL CENTER	Personal Care Aide	\$18.20	DW North
Long Beach Prime Med Group Inc	Medical Scribe	\$17.00	Adult North
LOS ALTOS TROPHY CO, INC	customer service rep	\$17.23	DW North
Los Angeles county Department of Public	Spanish Document Translator/Me	\$27.00	DW North
Luce Communications LLC	Director of Operations	\$88.54	DW North
Lumber Jack's Axe Throwing	Entertainment Host	\$15.00	Adult South
Lumen Technology	IT Project Manager	\$44.00	DW North
M&M Trucking	Delivery Truck Driver	\$25.00	DW North
Madison Materials	Truck driver	\$22.50	Adult South
Mae's Cafe	Driver	\$13.25	Adult North
Mahoney Law Group	Clerical - Law office	\$20.00	Adult North
Managed Care Solutions Inc	Case Manager	\$26.00	DW South
Managed Career Solutions	Case Manager	\$26.44	Adult North
Managed Career Solutions Inc	Retention case manager	\$25.00	Adult North
Managed Career Solutions-OC One-Stop	Case manager/Training Coordina	\$26.00	DW North
Manning Hoang	Financial Planner	\$42.00	DW North
Marco Garrido	Truck Driver	\$22.00	DW North
Marina Sailing	Operation Manager	\$28.00	DW South
Mariners Church	Human Resources Specialist	\$17.00	Adult South
Mariners Church Preschool	Office Assistant	\$18.00	Adult South
Matrix Environmental	Class A Driver	\$24.00	DW South
MAXIM HEALTHCARE	Health Tech	\$21.00	DW North
Maxim Healthcare Services	Medical coder	\$25.00	DW South
Mazda of Orange	Sales Rep	\$32.50	DW North
McKeown Plumbing	Plumber	\$22.00	DW North
Mcmillen Jacob's	Safety Manager	\$54.68	DW North
Medical Manufacturing & supply store	Assembly Worker	\$15.60	Adult North
Mel-O-Dee Ice Cream	Account Receivable	\$17.50	Adult North
Mesmerizing Lashes	Eyelash Technician	\$13.00	DW North
METAGENICS	Regulatory Affairs Specialist	\$27.88	DW South
Mi time nail and spa	Receptionists	\$16.25	Adult North
MICHAEL BAKER INTERNATIONAL, INC.	Marketing Specialist	\$32.00	DW South
Midstone Inc	General Labor0	\$17.00	DW North
Missouri Department of Corrections	Correctional Officer	\$17.50	Adult South
Moore Law For Children	Receptionist	\$20.00	Adult South
Musa Logistics, Inc.	Truck Driver	\$37.50	Adult North
MX SPORTS	Special Project Pro Motocross	\$36.06	DW North
Namsa Inc	CLINICAL RESEARCH TECHNICIAN	\$24.00	DW North
Nash Ashur	Consultant	\$37.00	DW North
NBD Trucking	Truck Driver	\$24.00	Adult South
Ngor Corporation	Agent/manager	\$34.00	DW North
NorCal Beverage	Relief Operator	\$22.50	DW North
NORDIC SECURITY	Security Director	\$28.85	Adult North
Nordstrom	Massage Therapist	\$15.00	DW North
Northrop Grumman	Designer	\$40.00	Adult North
Northrop Grumman	System engineer	\$40.00	DW North
NPI Service Inc	Administrative Assitant	\$25.00	DW North
Nu Care	Nursing assistant	\$18.00	Adult South
Ocpc An RRD Co	Driver	\$15.00	DW North
Panasonic Avionics Corporation	Software Engineer 1	\$47.00	DW North
PATH	Cook	\$18.00	Adult North

Path	Bus Driver	\$19.00	Adult South
PATH/Yale Navigation Center	Bus Driver	\$19.00	DW North
PathogenDX	Western Region Sales Manager	\$46.15	Adult North
Pathways	Peer Support	\$17.00	Adult North
Paula Navar	Talent Booker	\$25.00	DW South
People 2.0 North America LLC	Recruiter	\$25.00	DW South
Pioneer Nail & Spa	Manicurist	\$13.25	DW North
Platinum Nail Spa	Manicurist	\$11.00	DW North
Precision Plastics Packaging Co.	Maintenance Technician	\$25.00	DW North
Primary Staffing Source	Data Entry Clerk	\$15.00	Adult South
Prime Inc transportation	Truck Driver	\$17.50	Adult North
Progressive Insurance	Claims Generalist Associate	\$26.20	DW North
Protab Laboratories	Quality Assurance	\$19.45	Adult North
Providence Medical Institute	RN	\$32.00	Adult South
Public Storage	Paralegal	\$20.00	DW South
Puesto Mexican artisan kitchen	Bartender	\$14.00	Adult North
R+D Kitchen	Waitress	\$14.00	DW North
Refi.com	Mortgage Loan Officer	\$35.00	Adult South
Renaissance Clubsports Aliso Viejo Laguna Hills	Esthetician/Massage Therapist	\$25.00	Adult South
Repair Makers	Dental Autoclaves repair	\$18.00	DW North
Revive Health Spa	Massage Therapist	\$12.00	DW North
Richard Heath and Associate, Inc	Regional Program Manager for t	\$33.34	DW North
Rick Blackmon Group/Time Night Club	Promotions Manager	\$20.00	Adult North
Rite Tech Resources LLC	Senior Designer	\$48.07	DW South
Robert Half	Accounts Payable	\$26.00	Adult North
Robertson's Ready Mix	Truck Driver	\$22.50	DW South
Rossmoor Nail & Spa	Manicurist	\$14.00	DW North
Safe and Sound Treatment	Therapist	\$22.91	Adult North
Safran Cabin Galleys US, Inc.	Quality Assurance Inspection	\$18.37	DW South
Sam Louis	Automobile Delivery Driver	\$15.00	DW North
SAS Retail Services LLC	Retail Reset Merchandiser	\$14.50	Adult North
Sawyer Accounting & Tax	Accounting & Tax service	\$17.36	DW North
Schneider	Truck Driver	\$40.00	DW South
Schneider	Truck Driver	\$30.00	DW North
Scke Inc	Medical assistant	\$14.00	Adult South
SCPGA	Admin	\$17.00	Adult North
Securitas	Security Guard	\$14.50	Adult North
Securitas	Security Guard	\$14.00	Adult North
Securitas	Security Guard	\$14.50	Adult South
SECURITAS SECURITY SERVICES	Security Guard	\$15.00	Adult North
Select Staffing	Warehouse Lead position	\$17.00	Adult North
Selena Nails	Manicurists	\$12.00	DW North
Self Employed	Handy Woman	\$14.00	Adult South
Self-Employment	Automotive Delivery Driver	\$15.00	Adult North
Sensor Development Inc	Electronic Assembler	\$15.00	DW North
SIC Enterprise Inc.	Accounting	\$30.00	DW North
Sitescapes inc.	Senior Project Manager	\$25.00	DW North
Small Business Administration	Grant Writer	\$20.00	Adult South
sodexo	Cater	\$17.00	Adult South
Sony Electronics Inc	Hardware and Software Engineer	\$46.00	DW North
Soo Yoga	Yoga Instructor	\$19.00	DW North
South El Monte High School	School Psychiatrist	\$50.00	DW North
SOUTHERN CALIFORNIA INSTITUTE OF TECHNOLOGY	Admissions Advisor	\$32.00	DW South
Southern California Leasing Inc	Customer Service Representative	\$18.00	DW North
SPACELOK INC	CNC OPERATOR	\$24.00	DW North
SpaceX	RESEARCH & DEVELOPMENT	\$28.85	DW North
Spartronics	Assembler	\$21.00	DW North
Spinal Elements Inc	Director of marketing	\$59.00	DW North
SPS Technologies LLC	Tech installer	\$19.00	DW North
St. Elizabeth Healthcare and Rehabilitation Center	CNA	\$15.50	DW North
Strivector	Project Manager	\$28.84	DW South
SUBWAY	COUNTER SALES & SANDWICH MAKE	\$14.00	Adult North
Sunwest Mortgage Co	Loan officer	\$20.00	DW South
SUPERIOR ELECTRICAL MECHANICAL & PLUMBING SERVICES	Services Technician	\$30.00	DW North
Superior Electrical Mechanical & Plumbing, Inc	HR Manager	\$34.37	DW North
Surf and Sand Resort	Hostess	\$20.00	DW South
Tajen Graphics Inc	Customr Service Agent	\$25.00	DW North
Tan Cang Newport Seafood Restaurant	Server	\$13.00	Adult North
Tax Rise LLC	External Compliance Officer	\$19.00	Adult South
Taylor-Dunn	Assembler	\$15.50	Adult North
TEAMSTERS LOCAL #399	Teamster	\$38.19	DW South
Teradek Llc	Project Manager	\$20.00	DW South
THE CROSSING GUARD COMPANY	Crossing guard	\$14.00	DW North
The Moore Law Group	Litigation Clerk	\$18.00	Adult North
The Now	Therapist	\$16.00	DW North
The UPS Store	Driver	\$15.00	Adult North
Thirsty Pockets LLC	Bartender	\$15.00	Adult North
TJX Co Inc	Sales Associate	\$14.00	Adult South
Touch Wireless CA LLC	Assurance Lifeline Agent	\$20.00	Adult North
TOWN AND COUNTRY MANOR OF THE CHRISTIAN CHURCH	Certified Nursing Assistant	\$16.00	Adult South
Transglobal Corporation	Tax Specialist	\$23.00	DW North
United Industries	BOOKKEEPER/ OFFICE ADMIN	\$19.00	Adult North
United Testing System	Inside Sales Rep	\$30.20	DW North

UPS	Office coordinator	\$25.00	DW North
UPS Store	Package Handler	\$14.96	Adult North
US CENSUS BUREAU	Field Representative	\$17.25	Adult North
US FOODS	Delivery Driver	\$22.93	DW South
US POST OFFICE	Postal Clerk	\$24.00	DW South
US Post Office	Postal Worker	\$18.50	DW North
USPS	Mail Carrier	\$18.01	Adult North
USPS	Delivery Driver Assistant	\$19.83	Adult North
USPS Beaumont Branch	DRIVER	\$21.00	DW North
VACO staffing services	Staff Accountant	\$25.00	DW South
Vibrant America	Medical Lab Assistant	\$25.00	Adult North
Visiting Angels	Customer Service	\$17.00	DW North
VOALA - Young Adult Reentry Project - Orange	Job Developer	\$20.83	DW North
Walgreens	SHIFT LEAD	\$19.25	Adult North
Walmart	Retail Sales/Cashier	\$15.00	Adult North
Walmart Supercenter	Cashier	\$18.00	Adult South
Water Visions II Inc. DBA-PSI	Inventory Specialist	\$18.50	Adult North
Wells Fargo Bank	Bank Teller	\$18.00	Adult South
Western Orthopaedic Surgical	medical billing	\$15.00	DW South
WESTERN YOUTH SERVICES	IT Manager	\$46.00	DW South
Westin Anaheim	Food and Beverage Manager	\$33.65	DW South
Which Wich Superior Sandwiches	Store Manager	\$14.00	Adult North
Whittier Hills Healthcare Center	CNA	\$16.00	Adult North
Working Alternatives	Technicians	\$16.50	DW North
World Trade Printing	Tele marketing	\$20.00	Adult North
Zest Dental Solutions	Research and Development Tech	\$29.00	DW North

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

PY 2021-2022 Quarter 2

October 1, 2021 through December 31, 2021

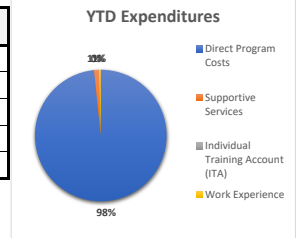


Status:	Open
Service Provider:	Goodwill Industries of Orange County
Contract Obligation:	\$375,080.00
Contract Number:	19-28-0071-SP
Contract Period:	06/01/2020 - 03/31/2022

Program Name:	AB1111 Breaking Barriers to Employment Initiative
Funding Stream:	CA Workforce Development Board
Leverage Budget:	\$250,000.00
Total YTD Leverage:	\$162,659.31
% of Total Leverage:	65%

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 302,172.00	\$ 36,075.13	\$ 256,802.45	\$ 45,369.55	85%
Supportive Services	\$ 4,500.00	\$ 1,988.00	\$ 3,044.98	\$ 1,455.02	68%
Individual Training Account (ITA)	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0%
Work Experience	\$ 66,408.00	\$ 440.00	\$ 1,210.00	\$ 65,198.00	2%
TOTAL	\$ 375,080.00	\$ 38,503.13	\$ 261,057.43	\$ 114,022.57	70%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	75	5	63	84%
Employment Placements	56	5	15	27%
Completion of Soft Skills/VPSA training	72	2	45	63%
Co-enrollment into WIOA services	60	3	34	57%
Staff/providers trained on serving individuals with disabilities	50	0	25	50%
Work Experience	25	0	4	16%
Program Exit	72	0	1	1%

Program Participation

Trainings	# of Participants	
	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	2	9
Between 2 and 4 weeks of program enrollment	4	47
Between 1 and 2 months of program enrollment	1	1
More than 2 months since program enrollment	0	0
Not yet engaged in a service	0	3
TOTAL	7	60
ITA's	N/A	N/A
OJT	N/A	N/A
Vocational Training	N/A	N/A

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 2

October 1, 2021 through December 31, 2021



Overseeing job seekers, youth and business programs and services.

Status:	Open
Service Provider:	City of La Habra
Contract Obligation:	\$545,229.00
Contract Number:	MA-012-20011848
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Ready SET OC WIOA Youth
Funding Stream:	WIOA Youth In-School
Leverage Budget:	\$10,000.00
Total YTD Leverage:	0
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 410,184.84		\$ -	\$ 410,184.84	0%
Administrative (cost)	\$ 54,522.00		\$ -	\$ 54,522.00	0%
Supportive Services	\$ 15,000.00		\$ -	\$ 15,000.00	0%
Work Experience	\$ 65,522.16		\$ -	\$ 65,522.16	0%
TOTAL	\$ 545,229.00		\$ -	\$ 545,229.00	0%

Q2
Oct '21 - Dec '2

Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	114	7	15	13%
Carry Forward / Follow-Up	36	1	56	156%
Median Earnings of Participant Employment Placements	\$4,000.00		\$ 1,800.63	45%
Youth Education, Military, Apprenticeship, or Trade Placements	116	2	3	3%
Attainment of Degree/Certificate	105	0	0	0%
Literacy/Numeracy Gain (in program skills gain)	75	0	0	0%
Retention with the Same Employer/ Education	105	0	1	1%
Work Experience	75	7	42	56%
Program Exit	38	10	12	32%

Program Participation

Trainings	# of Participants	
	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	7	15
Between 2 and 4 weeks of program enrollment		N/A
Between 1 and 2 months of program enrollment		N/A
More than 2 months since program enrollment		N/A
Not yet engaged in a service		N/A
Training (Please specify type of training completed):		
ITA'S	1	1
OJT		

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Overseeing job seekers, youth and business programs and services.

Performance Report

Quarter 2

October 1, 2021 through December 31, 2021

Status:	Open
Service Provider:	City of La Habra
Contract Obligation: \$	1,635,686.00
Contract Number:	MA-012-20011848
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Ready SET OC WIOA Youth
Funding Stream	WIOA Youth Out-of-School
Leverage Budget: \$	10,000.00
Total YTD Leverage:	0
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 888,432.16		\$ -	\$ 888,432.16	0%
Administrative (cost)	\$ 163,568.00		\$ -	\$ 163,568.00	0%
Supportive Services	\$ 41,447.31		\$ -	\$ 41,447.31	0%
Individual Training Account (ITA)	\$ 58,500.00		\$ -	\$ 58,500.00	0%
On-the-Job Training (OJT)	\$ 52,860.00		\$ -	\$ 52,860.00	0%
Work Experience	\$ 430,878.53		\$ -	\$ 430,878.53	0%
TOTAL	\$ 1,635,686.00	\$ -	\$ -	\$ 1,635,686.00	0%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	334	36	98	29%
Carry Forward / Follow-Up	116		106	91%
Median Earnings of Participant Employment Placements	\$4,000.00		\$2,075.88	52%
Youth Education, Military, Apprenticeship, or Trade Placements	347	4	6	2%
Attainment of Degree/Certificate	315	22	22	7%
Literacy/Numeracy Gain (in program skills gain)	225	17	19	8%
Retention with the Same Employer/ Education	315	1	1	0%
Work Experience	225	9	41	18%
Program Exit	113	38	44	39%

Program Participation

Trainings	# of Participants	
	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	36	98
Between 2 and 4 weeks of program enrollment		N/A
Between 1 and 2 months of program enrollment		N/A
More than 2 months since program enrollment		N/A
Not yet engaged in a service		N/A
Training (Please specify type of training completed):		
ITA'S	1	7
OJT	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 1

July 1, 2021 - September 30, 2021



Status:	Open
Service Provider:	Goodwill Industries of Orange County
Contract Obligation:	314,00.00
Contract Number:	MA-012-20012068
Contract Period:	06/29/2020 - 06/30/2022

Revised budget should read \$52,000 per a 2nd contract amendment for PY 21-22. Corrected balance is \$43,903.25. Percent utilized was 16%.

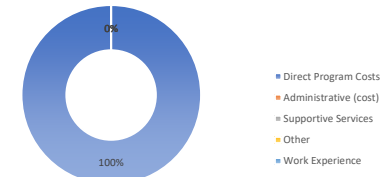
Program Name:	STEPS 2021
Funding Stream:	WIOA Title I Foundation for California Community Colleges (Foundation)/DOR
Leverage Budget:	
Total YTD Leverage:	\$ -
% of Total Leverage:	0%

Fiscal Activities

Cost Category	Original Budget	Revised Budget	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 142,544.00	\$ 97,070.00	\$ 8,096.75	\$ 88,973.25	8%
Administrative (cost)	\$0	\$0	\$ -	\$ -	0%
Supportive Services	\$ 3,456.00	\$ -	\$ -		0%
Other	\$ -	\$ -			n/a
Work Experience	\$ 168,000.00	\$ -	\$ -	\$ -	0%
Current Expenditures					n/a
TOTAL	\$ 314,000.00	\$ 97,070.00	\$ 8,096.75	\$ 88,973.25	8%

We revised the budget from \$314,000 to \$97,070 on 04/30/2021.

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 for July 1, 2021 - September 30th, 2021	YTD	% of Performance
New Enrollment: STEPS	50	7	48	96%
New Enrollment: WIOA- ISY	50	0	3	6%
Median Earnings of Participant Employment Placements	\$4,000	-	\$ -	0%
Youth Education, Military, Apprenticeship, or Trade Placements	70	0	0	0%
Attainment of Degree/Certificate	70	0	0	0%
Businesses Servicing as Worksites	35	16	18	29%
Literacy/Numeracy Gain	50	0	0	0%
Retention with the same Employer	60	0	0	0%
Completion of Soft Skills/ Job-Readiness Training	100	2	44	44%
Work Experience	100	10	29	58%
Program Exit	N/A	3	36	

Program Participation

Trainings	YTD
Participated in their first class/workshop/training:	n/a
Within 1 week of program enrollment	25
Between 2 and 4 weeks of program enrollment	6
Between 1 and 2 months of program enrollment	0
More than 2 months since program enrollment	0
Not yet engaged in a service	2
Training (Please specify type of training completed):	n/a
Vocational Training	4
ITA'S	1
OJT	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Performance Report

Quarter 2

October 1, 2021 - December 31, 2021

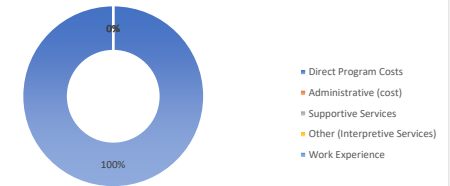
Status:	Open
Service Provider:	Goodwill Industries of Orange County
Contract Obligation:	52,00.00
Contract Number:	MA-012-20012068
Contract Period:	06/29/2020 - 06/30/2022

Program Name:	STEPS 2021 WIOA Title IV Foundation for California Community Colleges (Foundation)/DOR
Funding Stream:	
Leverage Budget:	
Total YTD Leverage: \$	-
% of Total Leverage:	0%

Fiscal Activities

Cost Category	Original Budget	Revised Budget FY21-22	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 142,544.00	\$ 51,515.20	\$ 23,713.03	\$ 28,286.97	46%
Administrative (cost)	\$0	\$ -	\$ -	\$ -	0%
Supportive Services	\$ 3,456.00	\$ -	\$ -	\$ -	0%
Other (Interpretive Services)	\$ -	\$ 484.80			0%
Work Experience	\$ 168,000.00	\$ -	\$ -	\$ -	0%
Current Expenditures					n/a
TOTAL	\$ 314,000.00	\$ 52,000.00	\$ 23,713.03	\$ 39,564.21	46%

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 for October 1, 2021 - December 30, 2021	YTD	% of Performance
New Enrollment: STEPS	50	3	51	102%
New Enrollment: WIOA- ISY	50	0	3	6%
Median Earnings of Participant Employment Placements	\$4,000	-	\$ -	0%
Youth Education, Military, Apprenticeship, or Trade Placements	70	0	0	0%
Attainment of Degree/Certificate	70	0	0	0%
Businesses Servicing as Worksites	35	1	19	29%
Literacy/Numeracy Gain	50	0	0	0%
Retention with the same Employer	60	0	0	0%
Completion of Soft Skills/ Job-Readiness Training	100	5	49	49%
Work Experience	100	6	35	58%
Program Exit	N/A	6	42	

Program Participation

Trainings	YTD
Participated in their first class/workshop/training:	n/a
Within 1 week of program enrollment	29
Between 2 and 4 weeks of program enrollment	6
Between 1 and 2 months of program enrollment	0
More than 2 months since program enrollment	0
Not yet engaged in a service	2
Training (Please specify type of training completed):	n/a
Vocational Training	4
ITA'S	1
OJT	0

Quarterly Performance Report (QPR)

Subrecipient	Orange County Workforce Development Board/ Workforce & Economic Development Division		
Subrecipient Code	ORA	ELL, DEA OR VEAP (PY)	VEAP
Quarter Covered	October- December 2021	Grant Code(s)	1225
Project Contact	Eric Ensley	Email	eric.ensley@occr.ocgov.com

The Quarterly Performance Report (QPR) details project activities conducted during each quarter that contribute to project goals. The EDD Project Management (PM) Team uses the information shared in the QPR to assess project progress, identify and share best practices, and identify any technical assistance needs. The QPR must be submitted no later than 20 days following the end of the quarter on the following dates:

Time Period	Due Date
April thru June	July 20
July thru September	October 20
October thru December	January 20
January thru March	April 20

If the QPR due date falls on a state holiday or weekend, the day before becomes the new due date for the report.

Activities and Services For This Quarter

1. Participant Reporting

Activity	Total New This Reporting Period	Cumulative Total to Date	Cumulative Planned to Date (From Exhibit B)	Performance % (Actual/Planned)
Total Enrollment	21	45	80	56%
Entered Soft Skill Training/ Job Readiness Training	6	16	75	21%
Entered Occupational Skills Training	0	6	63	10%
Entered Work Based Learning/Training	0	0	48	0%
Attained Certificate	0	1	26	4%
Entered Unsubsidized Employment	11	25	36	69%
Median Hourly Wage	25.66	29.92	\$22.00	0%
Additional Comments on Participant Reporting (Description of services provided, type of training, industry sector, etc. Include any relevant details on delays to achieving planned numbers, if applicable).				
<p>During the Third Quarter (October- December 2021), the VEAP project continued to obtained increases in new participant enrollments. During the holiday slowdown, the VEAP Project staff conducted 51 program eligibility screenings this report period with most significant inquiries during the month of November.</p> <p>Participants that enrolled in the program and assessed for suitability to enter training or upskills development where reluctant to do due to the strong growth in the demand of the labor market and the availability of jobs, which drastically reduced the opportunity for co-enrollments.</p> <p>During this report period, VEAP Participant's that did not engage in training or enter into employment were delayed in developing appropriate career pathways that would transfer into long term economic growth or strategic sectors of in demand professions.</p> <p>VEAP Career Coordinators continue to encourage career enhancements in growth sector professions while simultaneously collaborating with partner agencies to assist participant's soft skills development.</p>				

Additionally, during this report period the VEAP project is within 64% of our currently planned performance goals of Veterans enrolled.

Current challenges faced by this VEAP Project has been within Work-based Learning/ training and the ability to meet planned performance goals. The VEAP Project has anecdotally determined that of the employers engaged that indicate strong desires to hire veterans or increase employee skills, many do not possess a formal method to articulate the training agreement or structured process to the learning component that would allow the participant to enhance knowledge or skills.

VEAP collaborates with OC Business Solutions to assist with informing employers of requirements to potential Work-Based Learning or on the job training opportunities for Veteran's, which may also enhance co-enrollment opportunities with WIOA services provider.

- 2. Describe the following activities and services that occurred during the reporting period including what work was done and how it relates to the services and activities proposed in Exhibit A: Project Narrative and Exhibit I: Project Work Plan, and any other goals of the project.**

Activities/Services Provided	Description
Participant Outreach	<p>During Quarter 3 (October – December 2021), the VEAP Project staff has engaged service delivery and access at Joint Forces Training Base Los Alamitos.</p> <p>VEAP Staff continue to develop and expand outreach and enhancement opportunities with non-traditional partnership with agencies serving veterans; particularly those with significant barriers to employment and resources to upskills training.</p>
Project Partnerships (development, enhancement, engagement, commitment)	<p>VEAP Project staff continue active engagement opportunities with homeless services providers to increase access to veterans with significant barriers and need for supportive services that will enhance accessibility to employers.</p> <p>VEAP in collaboration with OC Business Solutions seeks to identify employers with a strong desire to hire Veterans. VEAP's capacity building with existing partnerships have developed significantly with WIOA/ One Stop operator accounting for 33% of Veteran referrals.</p>

<p>Enrollment, Intake, and Assessment</p>	<p>Enrollment, intake and assessment opportunities are demonstrating an upward increase mostly due to increased awareness of program availability and access.</p> <p>VEAP participant's have demonstrated a delay due to scheduling to complete assessments to finalize enrollments.</p> <p>The slowing trend VEAP staff has encountered appears to be attributed to local area changes in COVID exposure protocols that are currently being assessed to determine new strategies to get veterans on a coordinated schedule to minimizes risk.</p>
<p>Co-Enrollment (WIOA Title I-IV, CalWORKS, CalFresh, other)</p>	<p>Co-enrollment with WIOA Title I provider continues to be a focus for VEAP staff. Consistent coordination with WIOA Title I provider to expedited screenings for qualified training opportunities based on career pathways and scheduling enrollments.</p> <p>VEAP has strategic opportunity to collaborate with OC Social Service Agency to enhance access to veteran's seeking public assistance.</p> <p>VEAP has several participant's enrolled in SNAP, CalFresh that continue to struggle with food insufficiencies due to increases in food price. This trend has impact on VEAP Participant focus on a career pathway and program inability to provide supportive services for food/ food-like products.</p>
<p>Program Services (Intensive Case Management, Integrated Resource Teams, Supportive Services, Referrals)</p>	<p>During the report period October- December 2021, most enrolled participants have indicated an increased need for supportive services that are not currently covered on existing allowable support service expenditures.</p> <p>VEAP staff share alternative referrals to community partnerships that also face critical scarcity of resources. Partner agencies such as Dale McIntosh in coordination with the OC Veterans Service Office has been a helpful bridge to assistance with additional resources not covered by VEAP.</p>

<p>System Change/Alignment (Plans, MOUs, policy, procedures, data sharing, blending and braiding resources, sustainability)</p>	<p>VEAP staff increasingly collaborates through multiple monthly meetings with EDD Disabled Veterans Outreach Coordinators, WIOA Title I Service providers, Orange County Veterans and Military Family Collaborative to expand and enhance service deliver models.</p> <p>VEAP staff have noted that some partnerships fear duplication of services across programs in our local catchment area.</p>
<p>Staff, Project Team, Stakeholder Training/Capacity Building</p>	<p>VEAP staff continues capacity building and partnership driven outreach to inform and educate stakeholders of program value as well as enhancement to existing service partners. VEAP has been intentional in engagement opportunities that leverage resources and training.</p>
<p>Business/Employer Engagement</p>	<p>VEAP performed outreach and engagement through web-based inquires of 17 employers seeking to hire Veterans.</p> <p>The industry sectors of employers continue to focus in the areas of Security, warehouse worker, and mechanical.</p>
<p>Other – Describe</p>	<p>None</p>

Expenditures and Matching Funds For This Quarter

3. Expenditure Reporting

Planned Expenditures to Date *From Exhibit E: Funding and Expenditure Plan	Actual Expenditures to Date	Performance % (Actual/Planned)
\$160,000	\$159, 914.89	99.9%
Planned Matching Funds to Date *From Exhibit E: Funding and Expenditure Plan	Actual Matching Funds to Date	Performance % (Actual/Planned)
\$382,194	\$5,011.79	1%
Additional Comments on Expenditures (Include a summary of how grant funds were spent, how matched funds supported the project, and explanation of any delays to meeting planned expenditures).		
<p>During this report period, planned expenditures remain consistent to administrative cost and program to engage with participants on intensive career management services.</p> <p>The VEAP Project has experienced delays in recruitment and hiring of qualified staff to assist with program delivery to meet necessary expenditures to service delivery. Project management works closely with OC Human Resources to finalize hiring.</p> <p>VEAP has not been able to expend allocated supportive services as most VEAP Participant requests have been along non-allowable costs.</p>		

Successes and Challenges For This Quarter

4. **Best Practices/Lessons Learned:** Detail any notable achievements made, obstacles encountered and overcome, identified best practices, lessons learned, and/or ongoing challenges.

On November 17, 2021, VEAP co-hosted the first every Orange County Veterans and Military Families Career Fair in November. The first ever event was in- person that attracted 89 employers from Manufacturing, Healthcare, IT, and Hospitality. Additionally, the event attracted 73 job seekers.

Lessons learned from the event are mostly derived from the seasonal schedule of the event and typical labor market trends for employer's recruitment during holiday periods.

5. **Participant Success Stories:** Detail any notable participant success stories including relevant information about the services strategies utilized, barriers overcome, participant challenges and accomplishments, training completions, job placements, and any other positive outcomes. Do not include any Personally Identifiable Information (PII).

U.S Army Veteran who served from 2012 to 2019 at Defense Intelligence Agency (DIA) in Quantico, Reston, Afghanistan, and Ft. Hood. The Participant possesses an MBA from University of Maryland and a Bachelor of Science in Business Administration from University of California, Riverside. The Participant had been under-employed based on his education and training. The Participant drafted a long-term career goal is in the field of Finance but acknowledged limitations in soft-skills training as well as resume writing. Following his discharge from service, the participant performed work for several defense contractors on a limited term and he later settled for a less than self-sufficient wage as an Electronics Associate/ Inventory Assistant.

Prior to the participant enrollment into the VEAP program on October 2021, he was determined underemployed based on his education and lack of interview skills. The participant actively collaborated with the VEAP Career Coordinator and completed career exploration activities, attended 5 intensive workforce workshops through the AJCC, and completely redrafted his resume. On November 17, 2021, the participant attended the first Orange County Veterans and Military Families Career Fair where he was introduced to 10 employers of his choice by the VEAP Career Counselor. In preparation for interviews, continuous coaching and mock interviews were provided to the participant to prepare for employer engagement. Additionally, the veteran/ participant participated in the ACT WorkKeys Essential Skills Course: Interpersonal & Business Communication to prepare him for civilian workforce culture.

On December 2021, an offer and acceptance of employment as a Financial Analyst earning \$65,000 annually plus full benefits was actualized for this VEAP Participant. During the Career Fair and employer engagement, the VEAP Participant also received offers from tow other accounting and finance firms.

6. **Technical Assistance:** Detail any technical assistance that would support or accelerate project efforts.

No Technical assistance to note this report period.

7. **Materials:** Please list and attach any event flyers, press releases, news clips, project photos, and/or any other materials that illustrate grant activities and successes.

Orange County to Host First In- Person Veterans and Military Family Career Fair



One Stop System Committee

February 10, 2022 –
NDWG OJT Grant

OJT Pipeline Overview - Completed

Employers Name	Position	# of Positions	Position Description	Salary	Proposed Timeline
T.E. Roberts	Driver	1	Responsible for driving equipment trucks, heavy haul trucks and dump trucks to job sites and related sites. Also responsible for securing equipment and performing routine maintenance and upkeep to assigned vehicle.	\$26/ hr	Completed

OJT Pipeline Overview – Active

Employers Name	Position	# of Positions	Position Description	Salary	Proposed Timeline
Clean Energy	Service Technician 1	1	Position will inspect, maintain and perform minor to moderate repairs on CNG and/or LNG fueling equipment, including compressors, dispensers, priority panels, dryers, storage tanks and other related equipment.	\$26.14/ hr	Upon candidate identification
Clean Energy	Service Technician 2	1	Position will inspect, maintain and perform minor to moderate repairs on “Compressed Natural Gas” (CNG), “Liquefied Natural Gas” (LNG) and “Hydrogen” fueling equipment and all other related equipment.	\$28.76/ hr	Upon candidate identification
Clean Energy	Senior Accountant	1	The Senior Accountant is responsible for the month end close process, including the preparation and review of journal entries and account reconciliations to ensure overall accuracy of the consolidated financial statements.	\$85,000/ annually	Upon candidate identification
Clean Energy	Dispatcher	1	Responsible for responding to all technical/ operational service requests.	\$22.11/ hr	Upon candidate identification
McLane Distribution	Warehouse Specialist	10	Responsible for selecting product and loading trucks (i.e., moving product between the loading dock and the warehouse and moving product within the warehouse) with high degree of accuracy and great sense of urgency while meeting standards within McLane established guidelines.	\$21/ hr	OJT announcement 1/26/2022

OJT Pipeline Overview - Pending

Employers Name	Position	# of Positions	Position Description	Salary	Proposed Timeline
Clean Energy	Accounts Payable Specialist	1	Prepare and process accounts payable invoices and payments for an entity with a multitude of operating companies.	TBD	Employer meeting pending
Clean Energy	Material Handler 2	1	Safely and efficiently, unload, load, receive store & ship equipment spare parts. Typical duties of receiving, warehousing, and shipping duties.	TBD	Employer meeting pending
Clean Energy	Payroll Manager	1	Supervise and coordinate activities engaged in recording hours of work, processing time records, compiling payroll statistics, maintaining payroll control records, and calculating payrolls.	TBD	Employer meeting pending
Clean Energy	Senior Accountant - Construction	1	Responsible for the month end close process, including the preparation and review of journal entries and account reconciliations to ensure overall accuracy of the consolidated financial statements.	TBD	Employer meeting pending
Clean Energy	Senior Accountant - Fixed Assets	1	Responsible for the month end close process, including the preparation and review of journal entries and account reconciliations related to the Company's fixed assets to ensure overall accuracy of the consolidated financial statements.	TBD	Employer meeting pending

OJT Pipeline Overview – Pending

Employers Name	Position	# of Positions	Position Description	Salary	Proposed Timeline
Clean Energy	Senior Financial Analyst	1	Serve as finance business partner to the various departments of our organization.	TBD	Employer meeting pending
Clean Energy	Technical Support Representative	1	Answer support phone calls from field technicians and serve as technical contact for routine service-related problems with Clean Energy stations.	TBD	Employer meeting pending
Truly Nolen	Pest Control Specialist	4	Performs pest prevention through use of various pesticide applications and Integrated Pest Management (IPM) solutions such as trapping, mechanical exclusion, and sanitation in a manner that is legal, professional and environmentally conscious while ensuring customer satisfaction.	\$18/ hr	Upon branch GM approval
Benco Dental	Sales Operation Coordinator	1	Responsible for maintaining regional sales reporting and goal tracking. Works with the Regional Sales Manager when needed and ensures regional teams have support. CenterPoint SOC's are responsible for the day to day tasks that keep each CenterPoint running smoothly to meet the needs of the business.	\$20/ hr	Upon District Manager approval

OJT Outreach Overview

October 6: District 3 Job Fair – **116 businesses in attendance**

October 12: San Clemente Job Fair – **25 businesses in attendance**

October 27: San Clemente Chamber of Commerce Government Affairs meeting – **Presented to 8 businesses**

October 27: OWDB Business Networking Open House – **Presented to 24 businesses**

November 1: Newport Beach Small Business Clinic – **Presented to 7 businesses**

November 4: Laguna Beach Small Business Clinic – **Presented to 8 businesses**

November 8: Huntington Beach Small Business Clinic – **Presented to 9 businesses**

November 16: Irvine Small Business Clinic – **Presented to 11 businesses**

November 17: Veteran and Military Family Career Fair – **89 businesses in attendance**



Item #8G

Thank You

Grants Update

Grant Name	Funder	Fiscal Agent	Description	OCWDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match/ Leverage	Subrecipient(s)
Grants Awarded										
California Microbusiness COVID-19 Relief Grant Program (Due November 30, 2021)	CA Office of the Small Business Advocate (CalOSBA)	County of Orange	Funding to distribute \$2,500 grants to eligible microbusinesses that have been impacted by COVID-19 and the associated health and safety restrictions.	Administstrator	MicroBusiness owners (especially women, minorities, veterans, limited English proficiency individuals, individuals without documentation)	\$3,975,481	12/29/2021	12/30/22	0%	N/A
Comprehensive and Accessible Reemployenet through Equitable Emoloyment Recovery (CAREERS) National Dislocated Worker Grants	Employment and Training Administration	County of Orange	The goal of the CAREER DWG is to help reemploy dislocated workers most affected by the economic and employment fallout from the COVID-19 pandemic. Grant will be a regional effort, in partnership with Anaheim and Santa Ana WDBs.	Administrator / Regional Planning Lead	Dislocated Workers (Marginalized Groups)	\$3,000,000	9/24/2021	9/23/23	\$1,500,000	N/A
Summer Training & Employment Program for Students (STEPS)	Foundation for CA Community Colleges/ CA Department of Rehabilitation	County of Orange	Funding will be used to serve students with disabilities (SWDs) ages 16-21 by working in cooperation with the Department of Rehabilitation (DOR) to provide workforce services to SWDs, specifically training and paid work experience. Students are coenrolled into the WIOA Youth program.	Administrator / One-Stop Center System	Students with disabilities (SWDs) ages 16-21	\$ 250,000	07/01/21	6/30/22	0%	Goodwill of Orange County
VEAP 20-21	EDD	County of Orange	Efforts will be focused on outreach, recruitment, and providing initial assessment and immediate support services to veterans in Orange County.	Administrator / One-Stop Center System	Veterans with significant barriers to employment	\$ 500,000	04/01/21	3/31/23	\$1,019,200 (40% required)	N/A

Orange County's Regional Implementation/Slingshot 4.0	CA Workforce Development Board/EDD	County of Orange/OCW DB	Efforts will be focused on developing a Post COVID-19 Economic Development Strategy that includes regional and sub-regional workforce and economic development strategies that support equitable recovery efforts and an equitable regional economy; and providing capacity building and training and development opportunities that support RPU staff, providers, and regional partners, to be conducted during the regional collaborative partner meetings.	Administrator / Regional Planning Lead	N/A	\$ 375,000	04/01/21	9/30/22	0%	Anaheim WDB/ Santa Ana WDB
COVID-19 Employment Recovery NDWG	Employment Development Department	County of Orange	OCWDB-CID will utilize this grant opportunity to develop reemployment strategies with a focus on OJT opportunities. Our goal is to work with companies to identify and hire dislocated workers in in-demand industries. We will offer companies financial incentive for hiring and training in the form of OJT's, that will range from 50% to 75% based on barriers to employment. We plan to work with employers to create customized training that identifies transferable skills and reskilling of dislocated workers so that companies may benefit from hiring them.	Administrator / One-Stop Center System	Dislocated Workers	\$ 400,000	08/01/20	3/31/22	0%	N/A
AB1111	California Workforce Development Board	County of Orange	The Breaking Barriers to Employment Initiative is intended to supplement existing workforce and education programs by providing services to ensure the success of individuals either preparing to enter or already enrolled in workforce and education programs.	Administrator / One-Stop Center System	Adults and Youth with Disabilities	\$ 500,000	05/21/20	3/31/22	100%	Goodwill of Orange County

Orange County's Regional Implementation/Slingshot 3.0	CA Workforce Development Board/EDD	County of Orange	Further the objectives of the State Plan, accomplish the regional plan implementation activities, and attain indicators of regional coordination by developing regional leadership, organizing regional industry leaders, building community partnerships, and promoting workforce, education and economic development services and partners through outreach and by conducting a community scan of businesses and sectors that are on track to provide job readiness opportunities and high-road employment placement in industries that promote sustainability, human capital, resources and retention.	Administrator / Regional Planning Lead	Local Businesses/Industry Leaders	\$ 325,000	04/01/20	3/31/22 (contract extended at no cost)	0%	Santa Ana WDB
Prison to Employment Initiative (P2E)	CA Workforce Development Board/EDD	Santa Ana WDB	Collaborative development of regional partnerships and plans to serve the formerly incarcerated and other justice involved.	Regional Partner	Formerly incarcerated and other justice involved individuals	\$ 4,400,000	05/01/19	2021	0%	N/A
			TOTAL			\$13,725,481				

Grant Name	Funder	Fiscal Agent	Description	OCWDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match	Subrecipient(s)
Grants Pending										
FY 2021 American Rescue Plan Act Good Jobs Challenge (Due February 10, 2022)	Economic Development Administration (EDA)	County of Orange	Funding to help get individuals back to work by investing in (1) developing and strengthening regional workforce training systems that support sectoral partnerships, (2) designing sectoral partnerships, and (3) implementing sectoral partnerships that will lead to high-quality jobs.	Administrator / Regional Planning Lead	N/A	\$25,000,000	10/1/2022	9/30/25	0%	TBD

Community Health Worker and Promotor Workforce: Capacity-Building Collaboratives (LOI Submitted 1/20/22; if invited to apply, application due 2/24/22)	California Health Care Foundation	County of Orange	To provide tailored support to partners in each region who seek to strengthen and expand the CHW/P workforce in the health and social services sectors in their communities.	Administstrator	Potential/current community health workers and promotores	Up to \$400,000	4/21/2022	10/20/23	0%	TBD
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