



A G E N D A

Orange County Workforce Development Board One-Stop Oversight Committee Meeting

November 10, 2021

1:00 P.M.

<https://cid.occommunityservices.org/oc-workforce-development-board>

***Pursuant to Government Code Section 54953(e)(1), as amended by AB 361, this meeting will be held by zoom. Members of the public may observe and address the meeting telephonically. To attend the meeting via teleconference please call:**

Dial (for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 813 6494 5621 (once you enter this code, you should be automatically connected to the call; you will remain on the line until the meeting begins).

Link to meeting: <https://us06web.zoom.us/j/81364945621>

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Community Services office 72 hours prior to the meeting at (714) 480-6500.**

The Board encourages your participation. If you wish to speak you may do so during Public Comment. To speak during Public Comment, press *9 following the Chair's invitation from the public to speak. Once acknowledged and prompted by the Chair, you may begin to speak. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Council, please state your name for the record prior to providing your comments.

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. Members of the public that wish to send comments or speak on an item(s) may send a completed Speaker Request Form(s) identifying the items and send them to OCCSAdvisoryCouncilsBoards@occcr.ocgov.com prior to the beginning of the meeting. To speak on a matter not appearing in the agenda, but under the jurisdiction of this Advisory Committee, you may do so during Public Comments. Speaker request forms must be sent prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Committee, it is requested that you state your name for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of the meeting by visiting <https://www.occommunityservices.org/cid/oc-workforce-development-board>

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

AGENDA:

1. CALL TO ORDER: Chair Barbara Mason
2. PLEDGE OF ALLEGIANCE
3. BOARD MEMBER ROLL CALL: OC Community Services Representative

4. PUBLIC COMMENT:

At this time, members of the public may address the One-Stop Oversight Committee regarding any items within the subject jurisdiction, provided that no action is taken on off-agenda items unless authorized by law. (Comments shall be limited to three (3) minutes maximum).

ACTION ITEM(S):

5. SELF-SUFFICIENCY POLICY
6. INCIDENT REPORTING OF WASTE, FRAUD, AND ABUSE POLICY
7. ADULT AND DISLOCATED WORKER PROGRAM ELIGIBILITY POLICY
Recommendation: Approve policies listed in items #5- #7 for submission to the Executive Committee and OC Workforce Development Full Board for review and final approval.

INFORMATION ITEM(S):

8. PROGRAM PERFORMANCE
 - A. AMERICA WORKS/ONE-STOP OPERATOR QUARTER 1 PERFORMANCE
 - B. MANAGED CAREER SOLUTIONS/TITLE I CAREER SERVICES QUARTER 1 PERFORMANCE
 - C. GOODWILL OF ORANGE COUNTY/AB1111 QUARTER 1 PERFORMANCE
 - D. VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP) QUARTER 1 PERFORMANCE
9. ONE-STOP SURVEYS
 - A. ONE-STOP SYSTEM PARTNERS SURVEY
 - B. ONE-STOP PARTICIPANT SURVEY
10. OCWDB / CID STAFF WIOA ONE-STOP UPDATE(S)
 - A. NEEDS RELATED SUPPORT SERVICES
 - B. 2-1-1 ORANGE COUNTY
 - C. VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)
 - D. ON-THE-JOB-TRAINING
 - E. REGIONAL 4.0
 - F. JOB FAIR REPORT
11. LOCATION(S)
 - A. SOUTH COUNTY ONE-STOP
 - B. THEO LACY
 - C. GARDEN GROVE ONE-STOP
 - D. ONE-STOP MOBILE UNIT
 - E. LOS ALAMITOS
 - F. CAMP PENDLETON

12. BUSINESS & ECONOMIC RECOVERY CALL CENTER

13. GRANT MATRIX

DICSUSSION ITEM(S):

14. OPEN DISCUSSION

At this time, members of this Subcommittee may comment on agenda or non-agenda matters provided that NO action may be taken on off-agenda items unless authorized by law.

ADJOURNMENT

DISCLAIMER: No member of the Orange County Workforce Development Board (OCWDB) shall sign a letter or make a statement purported to represent the position of OCWDB as a body. Letters or verbal statements of support or opposition on any issue shall only be made or signed by the Chair of OCWDB and shall be submitted to the Board for approval. The policy of the Board of Supervisors does not allow OCWDB or its Chair to sign a letter of position on any matters pertaining to legislation. OCWDB members may write personal letters or speak as individuals stating personal positions but may not do so as representing the position or opinion of OCWDB.



DYLAN WRIGHT
DIRECTOR
OC COMMUNITY RESOURCES

CYMANTHA ATKINSON
ASSISTANT DIRECTOR
OC COMMUNITY RESOURCES

JULIE LYONS
DIRECTOR
ADMINISTRATIVE SERVICES

ANDI BERNARD
DIRECTOR
OC ANIMAL CARE

JULIA BIDWELL
DIRECTOR
OC HOUSING & COMMUNITY
DEVELOPMENT

RENEE RAMIREZ
DIRECTOR
OC COMMUNITY SERVICES

TOM STARNES
DIRECTOR
OC PARKS

JULIE QUILLMAN
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC Community Resources

[Date]

To: WIOA Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Self-Sufficiency Policy
Information Notice No. 21-OCWDB-XX
Supersedes Information Notice No. 20-OCWDB-01

PURPOSE

The purpose of this policy is to provide guidance and establish the self-sufficiency standard for Workforce Innovation Opportunity Act (WIOA) Adults and Dislocated Workers.

REFERENCES

- WIOA (Public Law 113-128)
- WIOA Section 134(c)(3)(A)(i) and 134(d)(1)(A)(x)
- Title 20 CFR 680.210

EFFECTIVE DATE

This policy is effective immediately upon issuance.

BACKGROUND

In accordance with WIOA individuals (employed and unemployed) who receive training must be unlikely or unable to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment through career services alone. Additionally, they must be in need of training services to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment. Under WIOA sec. 134(d)(1)(A)(x) local areas have the flexibility to adjust the State standard for economic self-sufficiency for local considerations.

POLICY AND PROCEDURES

The Orange County Workforce Development Board (OCWDB) has adopted a self-sufficiency model that is to be utilized in determining eligibility for WIOA Adult and Dislocated Worker customers in need of training services. The intent of training enrollment is for a WIOA Adult and/or Dislocated Worker who is unemployed or underemployed and not earning a self-sufficient wage to enroll in training services in order to obtain or retain employment that leads to self-sufficiency.



**WORKFORCE & ECONOMIC
DEVELOPMENT DIVISION**
1300 SOUTH GRAND
BLDG. B, FIRST FLOOR
SANTA ANA, CA 92705
PHONE: 714.480.6500
FAX: 714.834-7132

OCWDB has determined that one of the following measures, whichever is greater, must be used to establish self-sufficiency:

1. Four hundred percent (400%) of the Federal Poverty Levels (FPL) as determined by the United States Department of Health and Human Services (HHS).
2. Living wage levels as determined by the MIT Living Wage Calculator at <https://livingwage.mit.edu/>.

The self-sufficiency guidelines referenced in this policy will be communicated annually by OCWDB to Service Providers by memo and posted on the OCWDB Policies and Procedures page found at <https://workforce.ocgov.com/oc-workforce-development-board/about-oc-workforce-development-board/policies-and-procedures>. The hourly rate is based off an annual full-time (2080 hour) work schedule. HHS and MIT historically revise the poverty guidelines and living wage levels during the first quarter of the calendar year.

ACTION

Bring this policy to the attention of all staff and all relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.



DYLAN WRIGHT
DIRECTOR
OC COMMUNITY RESOURCES

CYMANTHA ATKINSON
ASSISTANT DIRECTOR
OC COMMUNITY RESOURCES

JULIE LYONS
DIRECTOR
ADMINISTRATIVE SERVICES

ANDI BERNARD
DIRECTOR
OC ANIMAL CARE

JULIA BIDWELL
DIRECTOR
OC HOUSING & COMMUNITY
DEVELOPMENT

RENEE RAMIREZ
DIRECTOR
OC COMMUNITY SERVICES

TOM STARNES
DIRECTOR
OC PARKS

JULIE QUILLMAN
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC Community Resources

[Date]

To: WIOA Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: 100% and 400% Federal Poverty, 70% Lower Living
Standard Income Level (LLSIL) and MIT Living Wage

The Federal Poverty and 70 Percent Lower Living Standard Income Level (LLSIL) guidelines determine low-income status and self-sufficiency standards for WIOA applicants and participants and are as follows:

Persons in Family/Household	100% Annual Poverty Guidelines (as of 1/13/21)	6 Month Amount
1	\$12,880	\$6,438
2	\$17,420	\$8,712
3	\$21,960	\$10,980
4	\$26,500	\$13,248
5	\$31,040	\$15,522
6	\$35,580	\$17,790
7	\$40,120	\$20,058
8	\$44,660	\$22,332

Federal Poverty: For families/households with more than 8 persons, add \$4,540 annually for each additional person.

Persons in Family/Household	70% LLSIL Annual Guidelines (as of 4/30/20)	6 Month Amount
1	\$11,908	\$5,954
2	\$19,513	\$9,756
3	\$26,791	\$13,396
4	\$33,073	\$16,537
5	\$39,027	\$19,514
6	\$45,648	\$22,824
7	\$52,269	\$26,135
8	\$58,890	\$29,445

LLSIL: For families/households with more than 8 persons, add \$6,621 annually for each additional person.



WORKFORCE & ECONOMIC
DEVELOPMENT DIVISION
1300 SOUTH GRAND
BLDG. B, FIRST FLOOR
SANTA ANA, CA 92705
PHONE: 714.480.6500
FAX: 714.834-7132

Self-Sufficiency – Poverty Guidelines			
Persons in Family/Household	400% Annual Poverty Guidelines (as of 1/13/21)	Monthly	Hourly
1	\$51,520	\$4,293	\$24.77
2	\$69,680	\$5,807	\$33.50
3	\$87,840	\$7,320	\$42.23
4	\$106,000	\$8,833	\$50.96
5	\$124,160	\$10,347	\$59.69
6	\$142,320	\$11,860	\$68.42
7	\$160,480	\$13,373	\$77.15
8	\$178,640	\$14,887	\$85.88

Federal Poverty: For families/households with more than 8 persons, add \$12,077 annually for each additional person.

Self-Sufficiency – MIT Living Wage Calculator				
Persons in Family/Household		Total Household		
		Annual	Monthly	Hourly
1 Adult	0 Children	\$46,675	\$3,890	\$22.44
	1 Child	\$94,348	\$7,862	\$45.36
	2 Children	\$116,168	\$9,681	\$55.85
	3 Children	\$154,232	\$12,853	\$74.15
2 Adults (1 working)	0 Children	\$70,928	\$5,911	\$34.10
	1 Child	\$85,301	\$7,108	\$41.01
	2 Children	\$93,579	\$7,798	\$44.99
	3 Children	\$108,326	\$9,027	\$52.08
2 Adults (both working)	0 Children	\$70,928	\$5,911	\$34.10
	1 Child	\$100,922	\$8,410	\$48.52
	2 Children	\$124,842	\$10,403	\$60.02
	3 Children	\$155,210	\$12,934	\$74.62

*Hourly wage is based on an annual full-time (2080 hour) work schedule



DYLAN WRIGHT
DIRECTOR
OC COMMUNITY RESOURCES

CYMANTHA ATKINSON
ASSISTANT DIRECTOR
OC COMMUNITY RESOURCES

JULIE LYONS
DIRECTOR
ADMINISTRATIVE SERVICES

ANDI BERNARD
DIRECTOR
OC ANIMAL CARE

JULIA BIDWELL
DIRECTOR
OC HOUSING & COMMUNITY
DEVELOPMENT

RENEE RAMIREZ
DIRECTOR
OC COMMUNITY SERVICES

TOM STARNES
DIRECTOR
OC PARKS

JULIE QUILLMAN
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC Community Resources

[Date]

To: WIOA and Other Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Incident Reporting of Waste, Fraud and Abuse Policy
Information Notice No. 21-OCWDB-XX
Supersedes Information Notice No. 13-OCWDA-01

PURPOSE

This policy provides the guidance and establishes the procedures for reporting allegations of criminal fraud, program abuse, or criminal conduct involving grantees or other entities and Service Providers receiving federal funds through the Employment Development Department (EDD) to the EDD Compliance Review Office (CRO).

EFFECTIVE DATE

This policy is effective immediately upon issuance.

REFERENCES

- Title 2 Code of Federal Regulations (CFR) Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) Section 200.113
- Title 20 CFR Section 683.620
- DOL Training and Employment Guidance Letter (TEGL) *Employment and Training Administration (ETA) Grant Recipient Responsibilities for Reporting Instances of Suspected Fraud, Program Abuse and Criminal Conduct* (July 12, 2012)
- EDD Workforce Services Directive 20-12, *Incident Reporting* (May 11, 2021)

BACKGROUND

Information and complaints involving criminal fraud, waste, abuse or other criminal activity must be reported immediately to the Department of Labor's (DOL) Incident Reporting System through the Employment Development Department (EDD) Compliance Review Office (CRO). Service Providers may become aware of actual, potential, or suspected fraud; gross mismanagement or misuse of program funds; conduct violation; violations of regulations; and abuse in WIOA programs. Complaints of a noncriminal nature are to be handled according to OCWDB's Program Grievance and Complaint Policy. For information on complaints alleging discrimination



WORKFORCE & ECONOMIC
DEVELOPMENT DIVISION
1300 SOUTH GRAND
BLDG. B, FIRST FLOOR
SANTA ANA, CA 92705
PHONE: 714.480.6500
FAX: 714.834-7132

under WIOA Section 188 and/or Title 29 CFR Part 38, see OCWDB Nondiscrimination and Equal Opportunity Policy.

Definitions

Complaint – Allegations of criminal activity and serious misconduct incidents and allegations of fraud, waste, and abuse concerning federally-funded grants, contracts, programs and operations, and dangers to the public health and safety.

Emergency – A situation involving imminent health or safety concerns, or the imminent loss of funds exceeding an amount much larger than \$50,000 (e.g., \$500,000).

Employee/Participant Misconduct – Actions occurring during or outside work hours that reflect negatively on OCWDB or Employment Development Department or its mission including, but not limited to: conflict of interest or the appearance of conflict of interest involving outside employment, business and professional activities; the receipt or giving of gifts, fees, entertainment, and favors; misuse of federal property; and, misuse of official information and such other activities as might adversely affect the confidence of the public in the integrity of the Government as well as serious violations of federal and state laws.

Fraud, Misfeasance, Nonfeasance or Malfeasance – Any alleged deliberate action which may be in violation of federal statutes and regulations. This category includes, but is not limited to, indications of bribery, forgery, extortion, embezzlement, theft of participant checks, kickbacks from participants or contractors, intentional payments to a contractor without the expectation of receiving services, payments to ghost enrollees, misuse of appropriated funds, and misrepresenting information in official reports.

Gross Mismanagement – Actions or situations arising out of management ineptitude or oversight and leading to a major violation of the legislative process, regulations, or contract/grant provisions. Such actions or situations have the potential to severely hamper accomplishment of program goals, waste government resources, and jeopardize future support for a particular project. This category includes, but is not limited to, unauditible records, unsupported costs, highly inaccurate fiscal reports or program reports, payroll discrepancies, payroll deductions not paid to the Internal Revenue Service, and lack of good internal control procedures.

Misapplication of Funds – Any alleged deliberate use of funds, assets or property not authorized or provided for by legislation or regulations, grants, or contracts. This category includes, but is not limited to, nepotism, political patronage, use of participants for political activity, ineligible enrollees, conflict of interest, failure to report income from federal funds, violation of contract/grant procedures, and the use of federal funds for other than specified purposes. An incident report should be filed when there appears to be an intent to misapply funds rather than merely for a case of minor mismanagement.

Policy and Procedures

All Service Providers must promptly report all allegations of WIOA-related fraud, abuse, and other criminal activity to OCWDB and the EDD Compliance Review Office (CRO). Service Providers have a responsibility to be alert for instances of fraud, abuse, and criminal activity committed by staff, contractors, or program participants and to report all instances. Each Service Provider is to designate a staff member who will be responsible for reporting

allegations. Service Provider must post instructions for staff and the general public on how to report fraud, waste or abuse. These instructions shall include to the County of Orange Fraud Hotline.

Reporting

A Service Provider must report an alleged incident within **one working day** of detection.

1. Complete a written Incident Report (Attachment I) that contains sufficient information to provide a clear, concise report of each incident. Reports must include a statement of all facts, known at the time, as well as any known or estimated loss of WIOA funds resulting from the incident.
2. Submit Incident Report to the OCWDB Program Manager, EDD Compliance Review Office at PACBCROIncidentReports@edd.ca.gov, and the County of Orange Fraud Hotline at 1-714-834-3608. Upon receipt of a Service Provider Incident Report, OCWDB will also file a report with the County of Orange Fraud Hotline.
3. Allegations considered to be of an emergency nature may be reported by telephone to the EDD Compliance Resolution Unit Supervisor at 1-916-654-8354 and followed immediately thereafter by the written Incident Report.
4. EDD CRO may need to contact the reporting entity for clarification or additional details.
5. Service Providers may also report allegations directly to the US Department of Labor's (DOL) Office of Inspector General (OIG) or by calling the OIG Hotline at 1-800-347-3756, if deemed appropriate.
6. Any facts subsequently discovered by the Service Provider must be forwarded in a supplemental Incident Report (using Attachment I).
7. Documentation related to the incident report must be maintained in the Service Provider's files for a period of three years from the date of submission of the final expenditure report of the funding year.
8. The reporting entity may be contacted by OCWDB, CRO, or OIG to take appropriate actions to recover misspent funds or to contain its financial liability.

OCWDB will report the outcome of any criminal, civil, or administrative proceedings according to 41 U.S. Code 2313 to the Federal Awardee Performance and Integrity Information System (FAPIIS).

If a Service Provider suspects fraud, waste, or abuse by a staff person, contractor, or program participant and immediate action is necessary to prevent further financial loss or enable recovery of funds or property, the Service Provider has the responsibility to take any action it deems appropriate, including contacting the local law enforcement agency. Any immediate action taken or planned by the reporting entity must be included on the associated Incident Report.

Reporting entity may remain anonymous. If a reporting entity considers that their position will be compromised by reporting information through an Incident Report, the complainant may submit the report directly to the OIG. The OIG Hotline should not be used for resolving employee grievances, Equal Employment Opportunity complaints, labor disputes, or other personnel concerns.

ACTION

Bring this policy to the attention of all staff and relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.

ATTACHMENTS

Attachment I: Incident Report

Orange County Workforce Development Board
INCIDENT REPORT
(Fraud, Waste, and/or Abuse)

1. **Type of report** Initial Supplemental Final Other (specify):
2. **Type of Incident** Conduct Violation Criminal Violation Program Violation
3. **Allegation against** Contractor Program Participant Other (specify):

Provide identifying information (name, position, telephone number, etc):

4. **Location of incident** (Include complete name(s) and addresses of organizations(s)/individuals involved)

5. **Date and time of incident/discovery**

6. **Source of complaint** Audit Contractor Program Participant Public
 Investigative Law Enforcement Agency (specify)
 Other (specify)

Provide name and telephone number so additional information can be obtained.

7. **Contacts with law enforcement agencies** (specify names and agency contacted and results)

8. **Details of incident**

9. **Amount of known or estimated loss of WIOA funds**

10. **Contact information**

Name:

Phone:

Organization:

Address:



DYLAN WRIGHT
DIRECTOR
OC COMMUNITY RESOURCES

CYMANTHA ATKINSON
ASSISTANT DIRECTOR
OC COMMUNITY RESOURCES

JULIE LYONS
DIRECTOR
ADMINISTRATIVE SERVICES

ANDI BERNARD
DIRECTOR
OC ANIMAL CARE

JULIA BIDWELL
DIRECTOR
OC HOUSING & COMMUNITY
DEVELOPMENT

RENEE RAMIREZ
DIRECTOR
OC COMMUNITY SERVICES

TOM STARNES
DIRECTOR
OC PARKS

JULIE QUILLMAN
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC Community Resources

[Date]

To: WIOA Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Adult and Dislocated Worker Program Eligibility Policy
Information Notice No. 21-OCWDB-XX
Supersedes Information Notice No. 17-OCDB-08

PURPOSE

This policy provides guidance for establishing participant eligibility for the Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Programs.

EFFECTIVE DATE

This policy is effective immediately upon issuance.

REFERENCES

- Workforce Innovation and Opportunity Act (WIOA) Public Law 113-128
- Title 20 CFR Part 680
- 38 U.S.C. 4213
- TEGL 19-14, *Vision for the Workforce System and Initial Implementation of the WIOA* (February 19, 2015)
- TEGL 19-16, *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of WIOA, and for Implementation of the WIOA Final Rules* (March 1, 2017)
- Workforce Services Directive (WSD)15-14, *WIOA Adult Program Priority of Service* (November 29, 2016)
- WSD14-4, *WIA Title I Eligibility* (September 25, 2014)

BACKGROUND

WIOA states that individuals are considered registered and participants when they have received a Workforce Innovation and Opportunity Act (WIOA) service other than self-service or information-only activities and have satisfied all applicable programmatic requirements for the provision of services, such as eligibility determination.



WORKFORCE & ECONOMIC
DEVELOPMENT DIVISION
1300 SOUTH GRAND
BLDG. B, FIRST FLOOR
SANTA ANA, CA 92705
PHONE: 714.480.6500
FAX: 714.834-7132

Definitions

Substantial layoff – A layoff that is 1) conducted by a company which has or is in the process of laying off at least one third of its local workforce or at least 50 employees, or 2) one for which a Worker Adjustment and Retraining Notification (WARN) has been issued within the 12 months preceding the layoff.

Sufficient attachment to the workforce - Unsubsidized employment with the same employer for 13 consecutive weeks within the last 52 weeks.

Policy and Procedures

Basic career services shall be provided to customers of the Orange County One-Stop delivery system. If determined that individualized career services or training services are needed for an individual to obtain or retain employment that leads to economic self-sufficiency, these services must be made available. Provision of these services will require eligibility determination and registration.

Registration is the process for collecting information to support a determination of eligibility. It is also the point at which performance accountability information begins to be collected. For an individual to be registered into a WIOA program, the following must occur:

1. The individual must complete the application/eligibility determination process;
2. The individual must provide the documentation required to substantiate his/her eligibility; and
3. Appropriate activity code for the individual is entered into the CalJOBS system.

For adults and dislocated workers, registration occurs the first day on which the individual actually begins receiving staff-assisted basic, career, or training services, or subsidized employment.

Adult Program Eligibility

1. 18 years or older
2. U.S. work authorization
3. Selective Service Registration, if male applicant (Refer to OCWDB Selective Service Registration Policy for guidance)
4. Must demonstrate need for individualized career services or training services to obtain/retain employment that leads to self-sufficiency.
5. Determine Priority of Service Status - Established at the time of eligibility determination for WIOA Title I Adult registrants and does not change during the period of participation. Refer to OCWDB Priority of Service Policy and OCWDB 70 Percent LLSIL and Poverty Guidelines Policy for additional guidance.

When past income is an eligibility determinant for Federal employment or training programs, any amounts received as military pay or allowances by any person who served on active duty, and certain other specified benefits must be disregarded for the veteran and for other individuals for whom those amounts would normally be applied in making an eligibility determination. Military earnings are not to be included when calculating income for veterans or transitioning service members for this priority.

Dislocated Worker Eligibility

1. U.S work authorization
2. Selective Service Registration, if male applicant
3. Meets the definition of “dislocated worker” below

An individual must meet one of the following category requirements to be eligible for the Dislocated Worker program.

Category 1

The individual:

1. Has been terminated or laid off, or has received a notice of termination or layoff, from employment; AND
2. (a) Is eligible for or has exhausted entitlement to unemployment compensation; or
(b) Has been employed for a duration sufficient to demonstrate attachment to the workforce, but is not eligible for unemployment compensation due to insufficient earnings or having performed services for an employer that was not covered under a State unemployment compensation law; AND
3. Is unlikely to return to a previous industry or occupation. Documentation to support that an individual is “unlikely to return” may include an invitation to or participation in an Initial Assistance Workshop (IAW), Personalized Job Search Assistance (PJSA), or Reemployment Services and Eligibility Assessment (RESEA).

Category 2

The individual:

1. Has been terminated or laid off, or has received a notice of termination or layoff, from employment as a result of any permanent closure of, or any substantial layoff at, a plant, facility or enterprise;
2. Is employed at a facility at which the employer has made a general announcement that such facility will close within 180 days; or
3. For purposes of eligibility to receive services other than training services, career services, or supportive services, is employed at a facility at which the employer has made a general announcement that such facility will close.

Category 3

The individual was self-employed (including employment as a farmer, a rancher, or a fisherman) but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters;

Category 4

The individual is a displaced homemaker who has been providing unpaid services to family members in the home and:

1. (a) Has been dependent on the income of another family member but is no longer supported by that income; or
(b) Is the dependent spouse of a member of the Armed Forces on active duty and whose family income is significantly reduced because of a deployment or a service-connected death or disability of the member; and
2. Is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.

Category 5

The individual:

- 1. Is the spouse of a member of the Armed Forces on active duty and who has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station of such member; OR
- 2. Is the spouse of a member of the Armed Forces on active duty and is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.

Category 6

The individual is an eligible dislocated worker (meets the general WIOA eligibility criteria and one of the five criteria listed above) who, since dislocation and prior to application, has not been employed in a job that paid a wage defined as:

- 1. A self-sufficient dislocated worker wage; or,
- 2. Leading to self-sufficiency; or
- 3. Providing more than stopgap employment

For dislocated workers, priority of service status and income determination is not required for eligibility or services.

Documentation

Subrecipients shall ensure proper documentation of participant eligibility determination which shall be kept in the participant files and available anytime for inspection and review by local, State and Federal monitors. Self-attestation cannot be used to document eligibility data elements of right-to-work, selective service, and age. Documenting eligibility with self-attestation is a method of last resort when no other source of documentation can be found or accessed. Self-attestation can also be used to clarify documentation that is considered insufficient by itself. See OCWDB WIOA Documentation Requirements Policy for additional information.

Data Management

Subrecipients shall ensure that accurate participant eligibility information is reflected in CalJOBS according to the OCWDB CalJOBS Participant Reporting Timeline Policy.

ACTION

Bring this policy to the attention of all staff and all relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.



ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 1

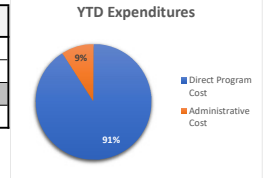
July 1, 2021 through September 30, 2021

Status:	Open
Service Provider:	America Works of California, Inc.
Contract Obligation:	\$1,403,000.00
Contract Number:	20-28-0073-OSO
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	One-Stop Operator
Funding Stream	OA Adult & Dislocated Worker Programs
Pay for Performance	\$110,000.00

Fiscal Activities

Cost Category	Budget	Q1		YTD Expenditures	Balance	% Utilized
		Jul '21 - Sept '21				
Direct Program Cost	\$ 1,275,454.55	\$ 306,471.35	\$ 306,471.35	\$ 968,983.20		24%
Administrative Cost	\$ 127,545.45	\$ 30,647.13	\$ 30,647.13	\$ 96,898.32		24%
Training	N/A	\$ -	\$ -	\$ -		
TOTAL	\$ 1,403,000.00	\$ 337,118.48	\$ 337,118.48	\$ 1,065,881.52		24%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 Jul '20 - Sept '20	YTD	% of Performance
First Time Visitors	N/A	341	341	
Virtual Training	N/A	452	452	
On-Site Training	N/A	377	377	
Literacy/Numeracy Gain (in progress skills gain)				

Program Participation

Trainings	# Participants	
	Q1 Jul '21 - Sept '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment		
Between 2 and 4 weeks of program enrollment		
Between 1 and 2 months of program enrollment		
More than 2 months since program enrollment		
Not yet engaged in a service		

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report



Empowering Orange County job-seekers, youth and businesses.

Quarter 1

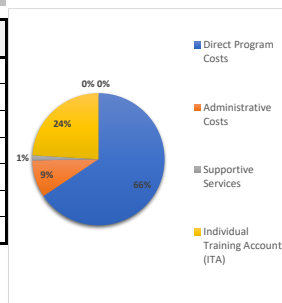
July 1, 2021 through September 30, 2021

Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$900,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Adult Career Services - North
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$270,000.00
Total YTD Leverage:	0
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q1		YTD Expenditures	Balance	% Utilized
		Jul '21 - Sept '21	Jul '21 - Sept '21			
Direct Program Costs	\$ 520,000.00	\$ 82,040.44	\$ 82,040.44	\$ 82,040.44	\$ 437,959.56	16%
Administrative Costs	\$ 90,000.00	\$ 11,365.22	\$ 11,365.22	\$ 11,365.22	\$ 78,634.78	13%
Supportive Services	\$ 20,000.00	\$ 1,524.92	\$ 1,524.92	\$ 1,524.92	\$ 18,475.08	8%
Individual Training Account (ITA)	\$ 225,720.00	\$ 30,086.75	\$ 30,086.75	\$ 30,086.75	\$ 195,633.25	13%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ -	\$ -	\$ 17,280.00	0%
Work Experience/Transitional Jobs (WEX)	\$ 27,000.00	\$ -	\$ -	\$ -	\$ 27,000.00	0%
TOTAL	\$ 900,000.00	\$ 125,017.33	\$ 125,017.33	\$ 125,017.33	\$ 774,982.67	14%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 Jul '21 - Sept '21	YTD	% of Performance
New Enrollments	400	44	44	11%
Carry Forward / Follow-Up	144	144	144	100%
Target Population	472	177	177	38%
Employment Placements (2nd Qtr After Exit)	411	19	19	5%
Median Earnings of Participant Employment Placements	\$6,600.00	\$7,054.80	\$7,054.80	107%
Attainment of Degree/Certificate	335	1	1	0%
Literacy/Numeracy Gain (in program skills gain)	419	5	5	1%
Retention with the Same Employer (4th Qtr After Exit)	314	49	49	16%
Co-enrollment into WIOA services	N/A	1	1	
Staff/providers trained on serving individuals with disabilities	N/A			
Program Exit	411	18	18	4%

Program Participation

Trainings	# of Participants	
	Q1 Jul '21 - Sept '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	50	50
Between 2 and 4 weeks of program enrollment	2	2
Between 1 and 2 months of program enrollment	0	0
More than 2 months since program enrollment	0	0
Not yet engaged in a service	0	0
TOTAL	52	52
ITA'S	8	8
OJT	1	1
WEX	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Empowering Orange County job-seekers, youth and businesses.

Performance Report

Quarter 1

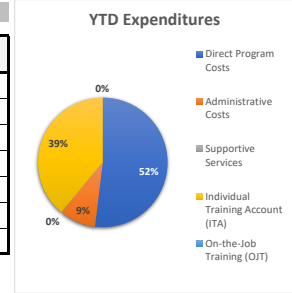
July 1, 2021 through September 30, 2021

Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$800,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Adult Career Services - South
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$240,000.00
Total YTD Leverage:	0
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q1 Jul '21 - Sept '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 459,240.00	\$ 64,260.00	\$ 64,260.00	\$ 394,980.00	14%
Administrative Costs	\$ 80,000.00	\$ 11,247.46	\$ 11,247.46	\$ 68,752.54	14%
Supportive Services	\$ 23,760.00	\$ 52.64	\$ 52.64	\$ 23,707.36	0%
Individual Training Account (ITA)	\$ 195,720.00	\$ 48,162.00	\$ 48,162.00	\$ 147,558.00	25%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	0%
Work Experience/Transitional Jobs (WEX)	\$ 24,000.00	\$ -	\$ -	\$ -	0%
TOTAL	\$ 800,000.00	\$ 123,722.10	\$ 123,722.10	\$ 652,277.90	15%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 Jul '21 - Sept '21	YTD	% of Performance
New Enrollments	400	33	33	8%
Carry Forward / Follow-Up	72	72	72	100%
Target Population	473	117	117	25%
Employment Placements (2nd Quarter After Exit)	413	33	33	8%
Median Earnings of Participant Employment Placements	\$6,600.00	\$13,231.54	\$13,231.54	200%
Attainment of Degree/Certificate	337	1	1	0%
Literacy/Numeracy Gain (in program skills gain)	421	10	10	2%
Retention with the Same Employer (4th Quarter After Exit)	316	44	44	14%
Co-enrollment into WIOA services	N/A	0	0	
Staff/providers trained on serving individuals with disabilities	N/A			
Program Exit	413	16	16	4%

Program Participation

Trainings	# of Participants	
	Q1 Jul '21 - Sept '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	20	20
Between 2 and 4 weeks of program enrollment	4	4
Between 1 and 2 months of program enrollment	2	2
More than 2 months since program enrollment	0	0
Not yet engaged in a service	0	0
TOTAL	14	14
ITA's	14	14
OJT	0	0
WEX	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Empowering Orange County job-seekers, youth and businesses.

Performance Report

Quarter 1

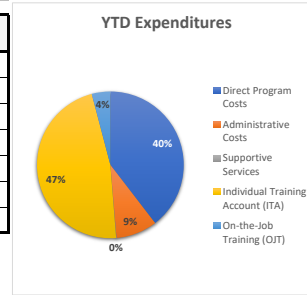
July 1, 2021 through September 30, 2021

Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$950,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Dislocated Worker Career Services - North
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$285,000.00
Total YTD Leverage:	\$0.00
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q1 Jul '21 - Sept '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 544,000.00	\$ 85,226.37	\$ 85,226.37	\$ 458,773.63	16%
Administrative Costs	\$ 95,000.00	\$ 19,580.86	\$ 19,580.86	\$ 75,419.14	21%
Supportive Services	\$ 26,000.00	\$ 174.28	\$ 174.28	\$ 25,825.72	1%
Individual Training Account (ITA)	\$ 239,220.00	\$ 101,587.92	\$ 101,587.92	\$ 137,632.08	42%
On-the-Job Training (OJT)	\$ 17,280.00	\$ 8,820.00	\$ 8,820.00	\$ 8,460.00	51%
Work Experience/Transitional Jobs (WEX)	\$ 28,500.00	\$ -	\$ -		
TOTAL	\$ 950,000.00	\$ 215,389.43	\$ 215,389.43	\$ 706,110.57	23%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 Jul '21 - Sept '21	YTD	% of Performance
New Enrollments	600	44	44	7%
Carry Forward / Follow-Up	159	159	159	100%
Target Population	N/A			
Employment Placements (2nd Quarter After Exit)	655	63	63	10%
Median Earnings of Participant Employment Placements	\$8,855.00	\$10,457.59	\$10,457.59	118%
Attainment of Degree/Certificate *	563	2	2	0%
Literacy/Numeracy Gain (in program skills gain)	639	14	14	2%
Retention with the Same Employer (4th Quarter After Exit)	479	108	108	23%
Co-enrollment into WIOA services	N/A	0	0	
Staff/providers trained on serving individuals with disabilities	N/A			
Program Exit	655	25	25	4%

Program Participation

Trainings	# of Participants	
	Q1 Jul '21 - Sept '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	44	44
Between 2 and 4 weeks of program enrollment	0	0
Between 1 and 2 months of program enrollment	0	0
More than 2 months since program enrollment	0	0
Not yet engaged in a service	0	0
TOTAL	44	44
ITA's	16	16
OJT	1	1
WEX	0	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 1

July 1, 2021 through September 30, 2021



Empowering Orange County job-seekers, youth and businesses.

Status:	Open
Service Provider:	Managed Career Solutions, SPC.
Contract Obligation:	\$850,000.00
Contract Number:	18-28-0062-OS
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Dislocated Worker Career Services - South
Funding Stream:	WIOA Title I - Adult Career Services
Leverage Budget:	\$255,000.00
Total YTD Leverage:	\$0.00
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q1 Jul '21 - Sept '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 478,008.00	\$ 66,613.59	\$ 66,613.59	\$ 411,394.41	14%
Administrative Costs	\$ 85,000.00	\$ 20,715.30	\$ 20,715.30	\$ 64,284.70	24%
Supportive Services	\$ 31,992.00	\$ 1,077.92	\$ 1,077.92	\$ 30,914.08	3%
Individual Training Account (ITA)	\$ 212,220.00	\$ 139,461.50	\$ 139,461.50	\$ 72,758.50	66%
On-the-Job Training (OJT)	\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	0%
Work Experience/Transitional Jobs (WEX)	\$ 25,500.00	\$ -	\$ -	\$ -	0%
TOTAL	\$ 850,000.00	\$ 227,868.31	\$ 227,868.31	\$ 596,631.69	27%

Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 Jul '21 - Sept '21	YTD	% of Performance
New Enrollments	600	33	33	6%
Carry Forward / Follow-Up	100	100	100	100%
Target Population	N/A			
Employment Placements (2nd Quarter After Exit)	617	45	45	7%
Median Earnings of Participant Employment Placements	\$8,855.00	\$10,632.31	\$10,632.31	120%
Attainment of Degree/Certificate *	531	0	0	0%
Literacy/Numeracy Gain (in program skills gain)	602	19	19	3%
Retention with the Same Employer (4th Quarter After Exit)	452	81	81	18%
Co-enrollment into WIOA services	N/A	0	0	
Staff/providers trained on serving individuals with disabilities	NA			
Program Exit	617	19	19	3%

Program Participation

Trainings	# of Participants	
	Q1 Jul '21 - Sept '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	12	12
Between 2 and 4 weeks of program enrollment	9	9
Between 1 and 2 months of program enrollment	1	1
More than 2 months since program enrollment	0	0
Not yet engaged in a service	10	10
TOTAL	32	32
ITAS	6	6
OJT	0	0
WEX	0	0

Notes:

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 1

July 1, 2021 through September 30, 2021

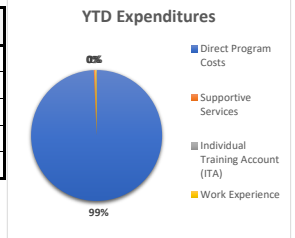


Status:	Open
Service Provider:	Goodwill Industries of Orange County
Contract Obligation:	\$375,080.00
Contract Number:	19-28-0071-SP
Contract Period:	06/01/2020 - 03/31/2022

Program Name:	AB1111 Breaking Barriers to Employment Initiative
Funding Stream:	CA Workforce Development Board
Leverage Budget:	\$250,000.00
Total YTD Leverage:	\$129,898.18
% of Total Leverage:	52%

Fiscal Activities

Cost Category	Budget	Q1		YTD Expenditures	Balance	% Utilized
		Jul '21	Sep '21			
Direct Program Costs	\$ 318,872.00	\$ 32,273.94	\$ -	\$ 204,475.04	\$ 114,396.96	64%
Supportive Services	\$ 4,500.00	\$ -	\$ -	\$ 616.98	\$ 3,883.02	14%
Individual Training Account (ITA)	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	0%
Work Experience	\$ 49,708.00	\$ -	\$ -	\$ 770.00	\$ 48,938.00	2%
TOTAL	\$ 375,080.00	\$ 32,273.94	\$ -	\$ 205,862.02	\$ 169,217.98	55%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 Jul '21 - Sep '21	YTD	% of Performance
New Enrollments	75	9	43	57%
Employment Placements	56	10	10	18%
Completion of Soft Skills/VPSA training	72	9	43	60%
Co-enrollment into WIOA services	60	10	20	33%
Staff/providers trained on serving individuals with disabilities	50	0	25	50%
Work Experience	25	0	4	16%
Program Exit	72	1	1	1%

Program Participation

Trainings	# of Participants	
	Q1 Jul '21 - Sep '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	1	7
Between 2 and 4 weeks of program enrollment	9	43
Between 1 and 2 months of program enrollment	0	0
More than 2 months since program enrollment	0	0
Not yet engaged in a service	0	3
TOTAL	10	53
ITA's	N/A	N/A
OJT	N/A	N/A
Vocational Training	N/A	N/A

Quarterly Performance Report (QPR)

Subrecipient	Orange County Workforce Development Board/ Workforce & Economic Development Division		
Subrecipient Code	ORA	ELL, DEA OR VEAP (PY)	VEAP
Quarter Covered	July- September 2021	Grant Code(s)	1225
Project Contact	Eric Ensley	Email	eric.ensley@occr.ocgov.com

The Quarterly Performance Report (QPR) details project activities conducted during each quarter that contribute to project goals. The EDD Project Management (PM) Team uses the information shared in the QPR to assess project progress, identify and share best practices, and identify any technical assistance needs. The QPR must be submitted no later than 20 days following the end of the quarter on the following dates:

Time Period	Due Date
April thru June	July 20
July thru September	October 20
October thru December	January 20
January thru March	April 20

If the QPR due date falls on a state holiday or weekend, the day before becomes the new due date for the report.

Activities and Services For This Quarter

1. Participant Reporting

Activity	Total New This Reporting Period	Cumulative Total to Date	Cumulative Planned to Date (From Exhibit B)	Performance % (Actual/Planned)
Total Enrollment	16	24	70	34%
Entered Soft Skill Training/ Job Readiness Training	10	10	48	21%
Entered Occupational Skills Training	6	6	36	17%
Entered Work Based Learning/Training	0	0	30	0%
Attained Certificate	1	1	6	17%
Entered Unsubsidized Employment	0	0	0	0%
Median Hourly Wage	0	0	0	0%
<p>Additional Comments on Participant Reporting (Description of services provided, type of training, industry sector, etc. Include any relevant details on delays to achieving planned numbers, if applicable).</p> <p>During the Second Quarter (July- September 2021), the VEAP project experienced increases in participant enrollment. VEAP Project staff conducted 76 program eligibility screenings this report period with most significant inquiries during the month of September.</p> <p>Many participants reported opportunities to return to work after a previous lay-off due to the impact of the COVID 19 pandemic. VEAP’s project focus is engaging Veteran’s with significant barriers as well as transitioning military members separating within 180 days from active duty.</p> <p>During this report period, VEAP Participant’s actively engaged in numerous soft skills training sessions through the OC One stop as well as obtained referrals to OC Behavior Health Services for stress and crisis management intervention services for those participants identifying homelessness or at risk of homelessness.</p> <p>Six VEAP Participants attended training through co-enrollment with the WIOA Title I provider or leveraged career enhancement training in technology through entitlements of the Veterans Administration Chapter 31 Veterans Readiness and Education as well as in demand health care worker training through Futuro Health.</p>				

2. Describe the following activities and services that occurred during the reporting period including what work was done and how it relates to the services and activities proposed in Exhibit A: Project Narrative and Exhibit I: Project Work Plan, and any other goals of the project.

Activities/Services Provided	Description
Participant Outreach	<p>During Quarter 2 (July – September 2021), the VEAP Project staff has increased co-location activities at the OC One Stop to meet Veterans where they seek employment services.</p> <p>VEAP Staff’s engaged capacity building opportunities with EDD Disabled Veterans Outreach Program coordinators to collaborate and serve veterans with disabilities who require additional career supportive services, such as enhanced job coaching and interviewing.</p>
Project Partnerships (development, enhancement, engagement, commitment)	<p>VEAP Project staff has developed community partner relationship with Veterans Village and Volunteers of America’s Supportive Services for Veterans and Families that provide a point of referral for veterans in transitional housing seeking career services.</p> <p>Partnership development with UMass Global, a newly I-Train registered training provider of Information Technology has training in CompTIA A+ Part I & CompTIA A+ Part II, CompTIA Cloud+, MTA Software Development and Windows Server Administrator.</p> <p>Additional partnership development with Futuro Health has increased opportunities and access for VEAP Participants interested in the healthcare worker industry.</p> <p>VEAP has developed a community partnership with supported access to the construction trades apprenticeship by collaborating with Helmets to Hardhats to assist VEAP participants interested in the construction industry.</p>

<p>Enrollment, Intake, and Assessment</p>	<p>Enrollment, intake and assessment opportunities are lower than projected compared to the increased number of eligibility interviews. During this report period, OC VEAP continues to average 23 inquiries monthly however actual determinations to participate in the program remains low.</p> <p>VEAP skills assessments are provided solely by the Test for Adult Basic Education (TABE) in lieu of CASAS I. Implementation of the TABE as an initial skills assessment tool has been beneficial to VEAP participants to obtain an accurate reflection of their proficiency in relatable business sector skills coupled with their transferrable military service skills. The TABE measure has shown to better align participants aptitudes to guide career determinations or develop basic skills deficiencies that may present a barrier to long term career growth.</p>
<p>Co-Enrollment (WIOA Title I-IV, CalWORKS, CalFresh, other)</p>	<p>Co-enrollment with WIOA Title I provider has increased due to ongoing collaboration however many of VEAP’s enrolled participants are most interested to return to work for economics enhancement and growth.</p>
<p>Program Services (Intensive Case Management, Integrated Resource Teams, Supportive Services, Referrals)</p>	<p>During the report period July- September 2021, most enrolled participants have indicated an increase desire for income and often seek to obtain a “job for right now” focus as a result of the end of expanded unemployment insurance due to COVID 19.</p> <p>As a consequence of the end to the expanded Unemployment Insurance, VEAP staff have actively provided more intensive case management for resume development, job coaching, and interviewing to ensure participants are job ready.</p> <p>Opportunities to integrate resource teams and partnerships with homeless service providers has provided VEAP staff time to devote to career development planning and referring participants to appropriate housing services for those identifying housing as a barrier to employment stability.</p>

<p>System Change/Alignment (Plans, MOUs, policy, procedures, data sharing, blending and braiding resources, sustainability)</p>	<p>VEAP staff has streamlined our co-enrollments of referred participants from the OC One Stop. The ability to make referrals through Caljobs facilitates a tracking process and follow up with the One Stop operator as well as WIOA Title I case managers that produce referrals to allow VEAP Staff to develop an initial career plan with the participant based on the interest, aptitude and values in the industry sector they seek for a career.</p>
<p>Staff, Project Team, Stakeholder Training/Capacity Building</p>	<p>VEAP staff continues capacity building and partnership development to expand service delivery options to participants. Building a network bridge to housing service providers such as Volunteers of America has provided access supportive housing services to more vulnerable populations of homeless veterans with significant barriers to employment so that the participants may clearly focus opportunities to workforce reintegration.</p>
<p>Business/Employer Engagement</p>	<p>VEAP staff continues to engage with Orange County Business Solutions to connect with employers seeking to hire veterans as well potential opportunities to co-enroll with WIOA Title I dislocated workers on a pathway to on the job training.</p>
<p>Other – Describe</p>	<p>None</p>

Expenditures and Matching Funds For This Quarter

3. Expenditure Reporting

Planned Expenditures to Date *From Exhibit E: Funding and Expenditure Plan	Actual Expenditures to Date	Performance % (Actual/Planned)
\$55,000	\$60,011.79	109%
Planned Matching Funds to Date *From Exhibit E: Funding and Expenditure Plan	Actual Matching Funds to Date	Performance % (Actual/Planned)
\$127,398	\$5,011.79	4%
<p>Additional Comments on Expenditures (Include a summary of how grant funds were spent, how matched funds supported the project, and explanation of any delays to meeting planned expenditures).</p> <p>During this report period, planned expenditures were increased to engagement with participants on intensive career management services. Many VEAP participants sought assistance for immediate job placement and support due to the loss of expanded unemployment insurance. VEAP staff devoted increased supportive employment case management services to help guide participants in their development of a attainable career goal plan with a focus on tailored military transferrable skills that apply to in demand industry sector employment.</p>		

Successes and Challenges For This Quarter

4. **Best Practices/Lessons Learned:** Detail any notable achievements made, obstacles encountered and overcome, identified best practices, lessons learned, and/or ongoing challenges.

VEAP's notable achievements are community engagement and capacity building among new partnerships that serve veterans. VEAP continues to expand communications and collaborate with existing partnership for opportunities to leverage resources and service delivery.

5. **Participant Success Stories:** Detail any notable participant success stories including relevant information about the services strategies utilized, barriers overcome, participant challenges and accomplishments, training completions, job placements, and any other positive outcomes. Do not include any Personally Identifiable Information (PII).

No individual Participant success stories to report during this report period however as previously noted many VEAP participants as a result of service related injuries continues navigate toward career changes and workforce reintegration in spite of some behavior health and crisis challenges that may present as barriers.

6. **Technical Assistance:** Detail any technical assistance that would support or accelerate project efforts.

No Technical assistance to note this report period.

7. **Materials:** Please list and attach any event flyers, press releases, news clips, project photos, and/or any other materials that illustrate grant activities and successes.

None this Report period.



On the Job Training Update

On-the-Job Training

- Service Technician II
- Dispatcher
- Senior Accountant - 2
- Laborer
- Operator

Work Experience

- Information & Referral Specialist – 5
- Resource Specialist

OJT Update

Bookkeeper/Office Support – United Industries

- Participant continuing accounting classes
- Company offsets costs of tuition and school books – 50%
- *“A blessing, fast learner, fantastic, we love her”*

Driver – T.E. Roberts

- Progress report completed – half way mark
- Class A drivers license exam scheduled November
- *“Arrives early every day, doing a great job, very likable”*

Orange County Leadership Council

- Presented to 23 OC businesses and community stakeholders

SBDC Small Business Clinic

- Presented to 12 SBDC Consultants prior to the event
- Hosted a table and spoke with 20-35 businesses during the event

Placentia Pop-Up

- Hosted a table in conjunction with Supervisor Chaffee
- Over 30 small businesses were in attendance

SBDC Small Business Growth Summit

- Over 100 small businesses in attendance
- Gave a 45 minute presentation to 30 businesses

Staffing

- Hiring 2 full time Business Solutions Coordinators
- Primary focus = support OJT effort
- First application round has closed
- Continuous recruitment until filled

2020 COVID-19 EMPLOYMENT RECOVERY (ER) NDWG (Grant Code 1194)

Quarterly Report

Please complete this cumulative quarterly report form and email the Project Manager by the 20th of the month, following the close of the reporting period. For each section, indicate if there are no changes to report in comparison to the previous reporting period and provide a reason for the lack of changes.

Project Operator:	County of Orange/OCDB/CID		
Name:	Rhonda Miller	Email:	rhonda.miller@occr.ocgov.com
Position Title:	Business Solutions Manager	Telephone:	714-480-6432
Date of Report:	10/20/2021	Reporting Period:	9/30/2021
<i>(End date of Reporting Period 00/00/0000)</i>			

I. Participant Performance Factor	Plan	Actual in CalJOBS SM	% of Plan
Total Participant Enrollments in the 2020 COVID-19 ER NDWG	78	2	2.56%
Receiving Career Services - Basic			0.00%
Receiving Career Services - Individualized			0.00%
Receiving Career Services - Follow-up			0.00%
Enrolled in Training			0.00%
Enrolled in Work-Based Training (WBT)	78	2	2.56%
Receiving Supportive Services			0.00%
Exited NDWG Services			0.00%
Entering Employment at Exit			0.00%
Entering WBT-Related Employment at Exit			0.00%

II. Total Project Operator Expenditures	Plan	Actual in CalJOBS SM	% of Plan
Career Services - Basic			0.00%
Career Services - Individualized			0.00%
Career Services - Follow-up			0.00%
Training			0.00%
Work-Based Training (Does <u>not</u> calculate into total expenditures.)	\$17,568		0.00%
Supportive Services			0.00%
Other (All costs not reflected elsewhere; indirect costs, contracts, etc.)	\$1,947	\$3,819	196.15%
Admin (10.0% of total Expenditures max)	\$1,212	\$1,093	90.18%
Total Expenditures		\$4,912	
Total Project Allotment			
Percent of Allocation Expended		0.00%	

III. 2020 COVID-19 ER NDWG Project Status Narrative

Activities

Provide a description of all 2020 COVID-19 ER NDWG activities that were provided during this reporting period:

- services supported by the 2020 COVID-19 ER NDWG;
- key activities completed;
- performance improvement efforts being undertaken to meet goals for the performance year if projected goals are not currently being met; and
- additional activities performed by both the your agency and your Partners, if applicable.

On August 25, Business Solutions participated in the SBDC Small Business Clinic, a program offered in collaboration with the city of Tustin to bring assistance and support to small business owners. The OC Business Solutions had an exhibitor table at the event. Prior to the businesses scheduled appointments, Business Solutions presented OJTs to 12 SBDC business consultants, answered questions, and provided details. As the small businesses arrived, they spoke with the Business Solutions Manager while they waited for their meeting time. Business Solutions engaged with 20-35 small businesses at the event.

On September 14, the Business Solutions Manager was invited to participate in an event with the Placentia Chamber of Commerce and Orange County Supervisor Doug Chaffee to have a table and present and educate participating small businesses on Business Solutions offerings, including OJTs. Over 30 small businesses were exhibiting. At the event, the Business Solutions Manager was able to connect multiple businesses with the Small Business Development Center, and the Entertainment app to attend their next orientation, both valued partners.

On September 29, the Small Business Development Center Small Business Growth Summit took place with 150 small businesses in multiple sectors attending. OC Business Solutions had a table at the event and the Business Solutions Manager was invited to speak during a 45-minute breakout session to present OJTs, bringing awareness and education of OJTs to the small business community. Over 30 business owners attended the breakout session and were highly engaged, particularly as they would qualify for the 90% OJT reimbursement for businesses with less than 50 employees.

Supportive and Specialized Services

If supportive services or specialized participant services are being offered, provide:

- a description of the type(s) of services offered in the quarter;
- how they were delivered; and
- how they contributed to a participant’s ability to fully participate in grant-funded activities.

None to report at this time.

Timeline

Utilize the timeline in the grant’s Statement of Work to identify all major program activities for the reporting quarter:

- paint a picture of project flow that includes start and end dates, schedule of activities, and projected outcomes;
- include any challenges or concerns the project has encountered that may have affected or slowed grant progress of the timeline/work plan and how the project intends to resolve them; and
- describe the next steps or key areas of emphases planned for the project in the next quarter.

Flow process includes conducting a client needs analysis, determination of special skills for position, what skills would be obtained during OJT for training plan, timelines for hire, NDWG eligibility and suitability for position(s), research and vet company for OJT participation, candidate identification, qualification, conduct phone screening, and submit to employer for consideration and potential hire. Start and end date goal is to have this flow process completed within 2 weeks of initial conducted needs analysis with employer prospect.

A primary challenge that has slowed progress is the need for additional staff. Current staff consists of 1 Business Solutions Manager and 1 temporary employee. The open position for Business Solutions Coordinator was posted on October 8 with the goal of hiring 2 full time Business Solutions Coordinators that would support NDWG efforts and activities as part of their duties.

Effective Practices and Program Model Strategies

Describe how your program model is working towards/has realized the program’s intended purpose as well as the goals/objectives and activities outlined in your work plan. Examples may include:

- developing and implementing an outreach campaign;
- designing education and training programs;
- identifying industry sectors and engaging employers;
- aligning policies and programs;
- measuring systems change and performance;
- developing new or enhancing existing curriculum or industry training;
- creating new career assistance tools and resources; or
- any lessons learned and how those lessons learned will be integrated into ongoing grant activities.

Employer outreach is constant and ongoing with employer discovery calls and OJT meetings conducted, and employer eligibility applications being provided to employers continuing with the OJT process. A pipeline of employers is updated regularly to ensure the goal of a robust list of companies contacted, educated, qualified, and determination of viability to proceed with an OJT.

The OCWDB was invited to speak at the Orange County Leadership Council's July meeting. On July 22, the Business Solutions Manager presented OJT opportunities and program criteria to 23 Orange County businesses and community stakeholder members in attendance.

Partnerships

Report the critical aspects of the grant partnership activities, including establishing and maintaining strategic partnerships, during the reporting period. This section is not intended to be a list of every partner meeting or communication, but rather should reflect the results and outcomes from such interactions and their impact on the project. This section may:

- discuss how partners have been engaged during the current phase of the project;
- outline specific roles and contributions of each partner during this quarter;
- identify any challenges encountered/resolved in the development and management of the partnership; and
- report new partners that may have been brought into the project or identify any previous partners that may have left the project.

SBDC Partner Engagement Increased

The existing community partnership with the OC Small Business Development Center continues with the SBDC referring small businesses to Business Solutions, and conversely Business Solutions refers businesses to the SBDC as well. The partnership also includes Business Solutions connecting with the SBDC Business Consultants as they work with multiple small businesses regularly.

On August 25, Business Solutions participated in the SBDC Small Business Clinic, a program offered in collaboration with the city of Tustin to bring assistance and support to small business owners. The OC Business Solutions had an exhibitor table at the event.

Prior to the businesses scheduled appointments, Business Solutions presented OJTs to 12 SBDC business consultants, answered questions, and provided details. As the small businesses arrived, they spoke with the Business Solutions Manager while they waited for their meeting time. Business Solutions engaged with 20-35 small businesses at the event.

On September 29, the Small Business Development Center Small Business Growth Summit took place with 150 small businesses in multiple operation areas attending. The OCWEDD had a table at the event and the Business Solutions Manager was invited to speak at the event during a 45-minute breakout session to present OJTs bringing awareness and education of OJTs to the small business community. Over 30 business owners attended the breakout session and were highly engaged as they would qualify for the 90% OJT reimbursement for businesses with less than 50 employees.

VEAP Partnership

The VEAP (Veterans Employment Assistance Program) and Business Solutions has teamed up to form a strong partnership with VEAP candidates co-enrolled in WIOA and active OJTs. The communication of available candidates and positions transpires daily to ensure ongoing updates are relayed for veteran candidate placement. If candidates job interests or experience is in an industry outside of the existing OJTs, the Business Solutions team is identifying companies with appropriate open positions and contacting them regarding the OJT program and the veteran candidate. This is a strong and continuing partnership targeting underserved veterans for potential placement.

Entertainment Mobile App Partnership

On July 1, the OCWDB launched their partnership with Entertainment to help local businesses gain exposure by utilizing the app to reach new and potentially returning customers with special offers. Businesses provide a one-time discounted offer where customers will see the offer and visit the business to redeem. The offer expires after use, and the customer can return and pay full price on subsequent visits. This a great opportunity for small businesses with limited marketing budgets to increase consumer awareness and loyalty. There is no charge for businesses to enroll in the program.

On July 13, Entertainment presented to 55 businesses at a virtual orientation, and on August 12, an in-person event transpired with 12 registered businesses. Business Solutions is conducting outreach to these businesses to present workforce assistance offerings.

Workforce Board Partnership and Collaboration

The feedback received through employer outreach and engagement is that a current challenge facing employers is the inability to find candidates. This is across all industries and company sizes, and the OC Business Solutions team has experienced candidate challenges for OJTs as well.

OCWDB identified a possible solution – share the OJT opportunity with Workforce Boards located outside of the immediate Orange County footprint. Each agency would retain their respective employer and participant relationship, and the candidate would be placed in an above average paying OJT (18/hour minimum with \$26/hour current average) pay rate.

The workforce board response was overwhelmingly positive and on July 2, a collaborative partnership was launched. For the month of July, 3 candidates were submitted for OCWFB OJTs from neighboring workforce boards.

Employer Engagement

Report the efforts that have been undertaken to receive feedback from local area employers to identify their employee pipeline needs and engage local employers to interview, assess, train, and/or hire program participants. Examples may include:

- increased employer involvement including employers serving as mentors,
- program staff and employers identifying ways to encourage continuous improvement to hire program participants;
- new employer partnerships (e.g., increased number of employers); and
- positive employment outcomes for program participants (e.g., employers support the hiring and advancement of program participants).

Employer Engagement is constant with employer discovery calls and OJT meetings conducted, and employer eligibility applications being provided to employers continuing with the OJT process. A pipeline of Employers is updated regularly to ensure the goal of a robust list of companies contacted, educated, qualified, and determination of viability to proceed with an OJT.

Survey Monkey is utilized as a tool for survey distribution and feedback collection from all employers who have been contacted regarding a variety of Business Solutions offerings, including OJT discussions and activity.

Key Issues and Technical Assistance Needs

Summarize significant opportunities, issues, or challenges encountered during the quarter and any resolution of issues and challenges identified in previous quarters. Furthermore, describe actions taken or plans to address issues. Describe questions you have for EDD, as well any technical assistance needs.

Technical assistance was requested for new grantee orientation for 6 employees. The response received from state on 10/19/2021: "...we are not able to provide customized training for our local areas at this time. We do have PDF slide decks from that CalJOBS training series that we can provide to you, but you very likely already have these on file, as we provided them to all local area staff who attended that series." Slides were provided previously, however, customized training is not available.

Accomplishments and Success Stories

Describe promising approaches, innovative processes, lessons learned, and grant- and participant-level success stories in this section each quarter, as appropriate. Additionally, if appropriate, please highlight one or two grant- or participant-level "success stories" from the grant per quarter, with the participant's express permission (if providing a participant success story). In documenting success stories, please describe the:

- background, problem, issue, or concern prior to project involvement;
- response or intervention provided by the project;
- results and outcomes, including who benefited and what changed or improved; and
- evidence of the success, including how the data was obtained and the methods used to measure success.

United Industries, on OJT employer, was contacted for their OJT progress report. It was relayed to the Business Solutions Manager that they are extremely pleased with their OJT participant who has decided to continue with accounting classes to further their education as it relates to their current position at the company. United Industries offered to pay for 50% of the costs of both classes and schoolbooks to help offset finances to their employee.

Evidence and Evaluation

This section is intended to provide information on how evidence and evaluations are being developed and applied. Describe the use or planned use of data, evidence, and evaluation findings to make improvements to programs and strategies. In this explanation, please include a discussion on accomplishments, strategies being implemented, and any barriers to success.

Business Solutions is conducting analyses on current open OJT positions that we are experiencing delays in filling. Evaluation determined that we have high level OJT positions such as Senior Accountant (\$85,000/year) which requires minimum experience to proceed with the training plan outlined in the OJT. The Service Technician II position is also one that is in high demand for various industries, determined by feedback from a variety of industries in addition to our efforts to identify a Service Technician II candidate for our active OJT. The candidate crisis exists. We are experiencing the effects of it along with Orange County businesses. OJT candidates have an additional qualifier as being categorized as dislocated which further reduces our candidate pool. We continue to diligently search for dislocated worker candidates for open OJT positions, reviewing newly enrolled dislocated worker candidates on a bi-weekly basis.

Additional Information

Provide other grant-specific information considered to be important yet not captured in other sections of the quarterly narrative report.

None at this time.

Job Fair Update

Item #10F

District 3 with Supervisor Wagner

Date: October 6, 2021

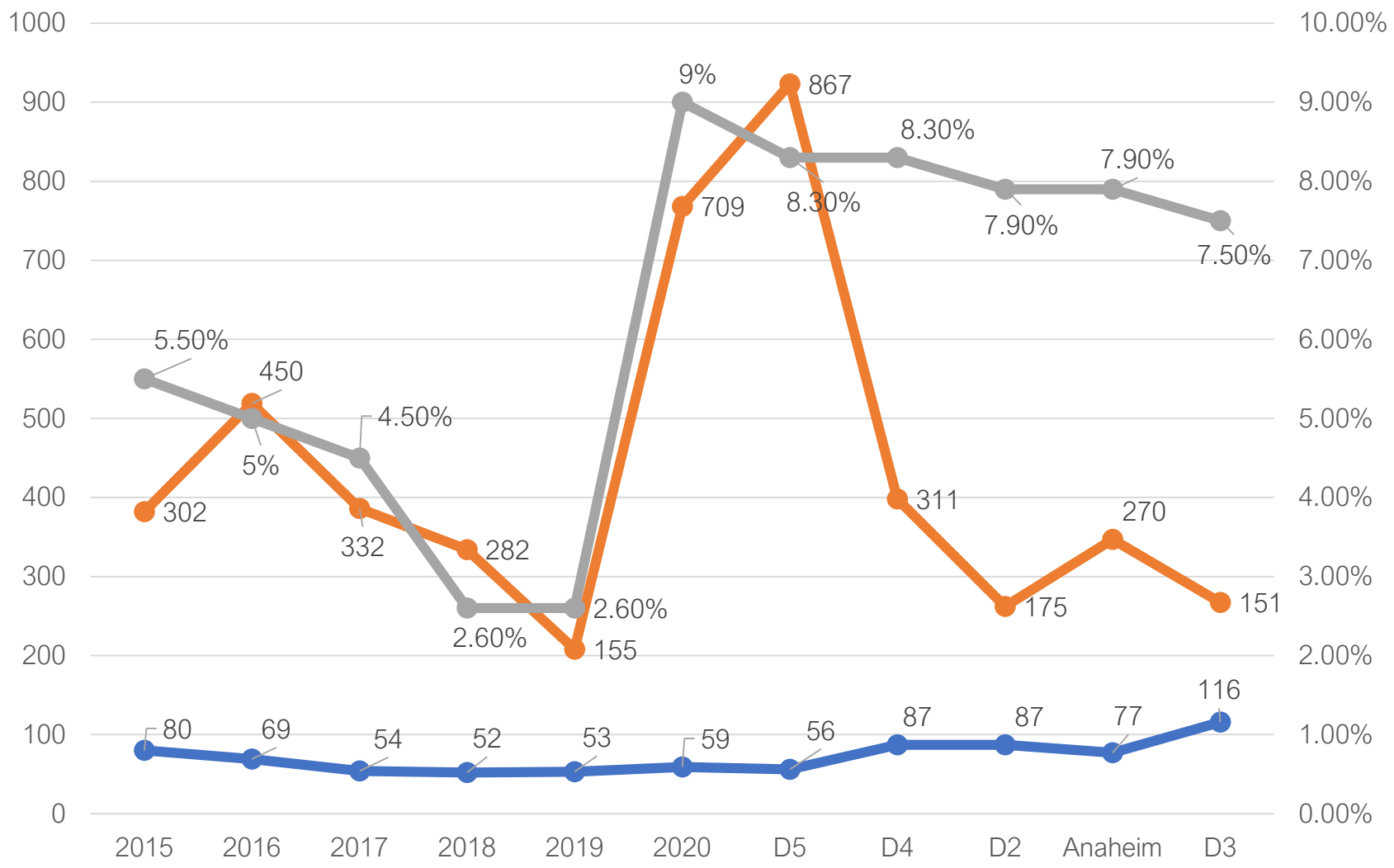
Location: Irvine Valley College

Number of Employers: 116

Number of Job Seekers: 151



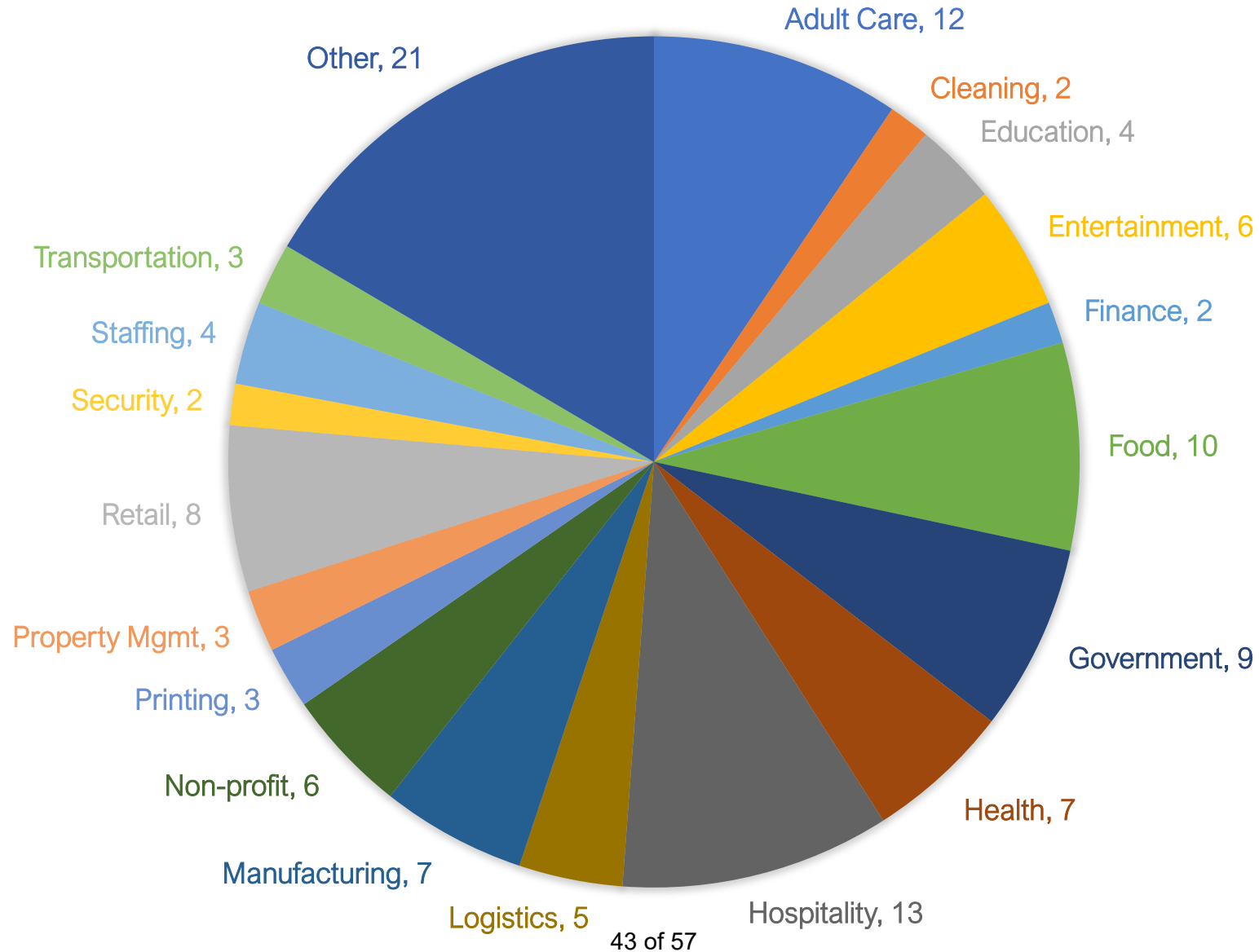
Job Fair Participation



● Number of Employers ● Number of Job Seekers ● Unemployment Rate

Employers by Industry

Item #10F

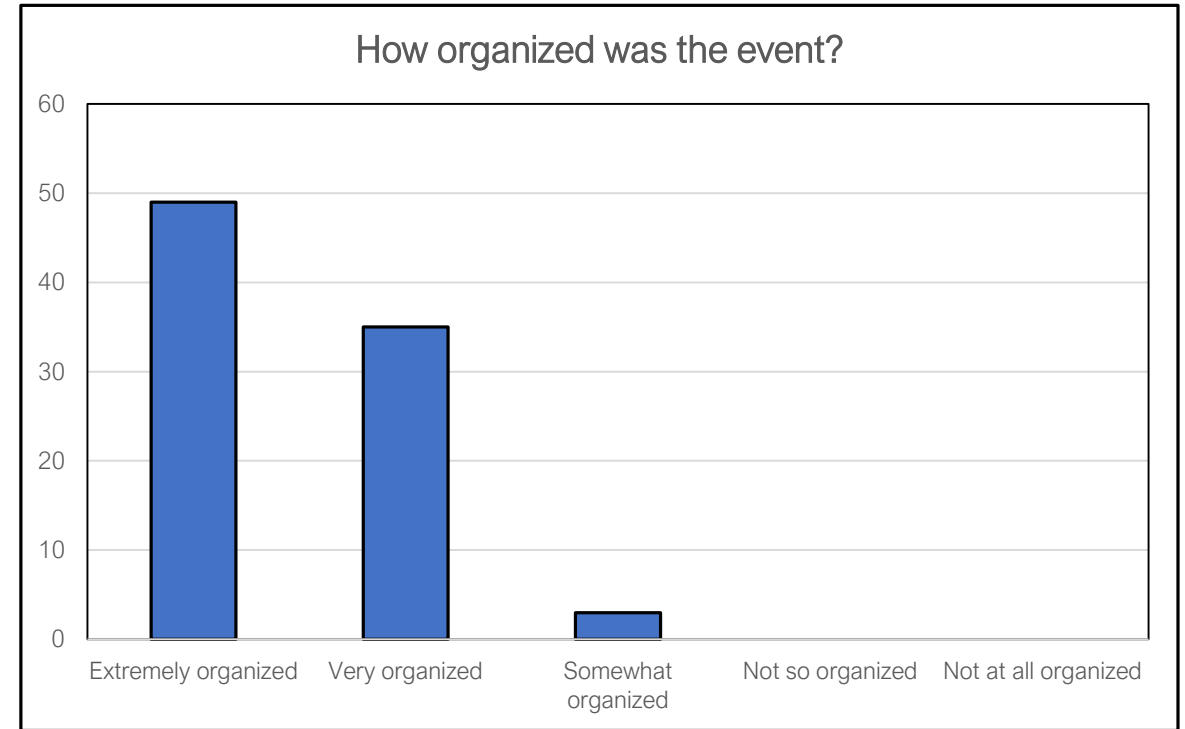
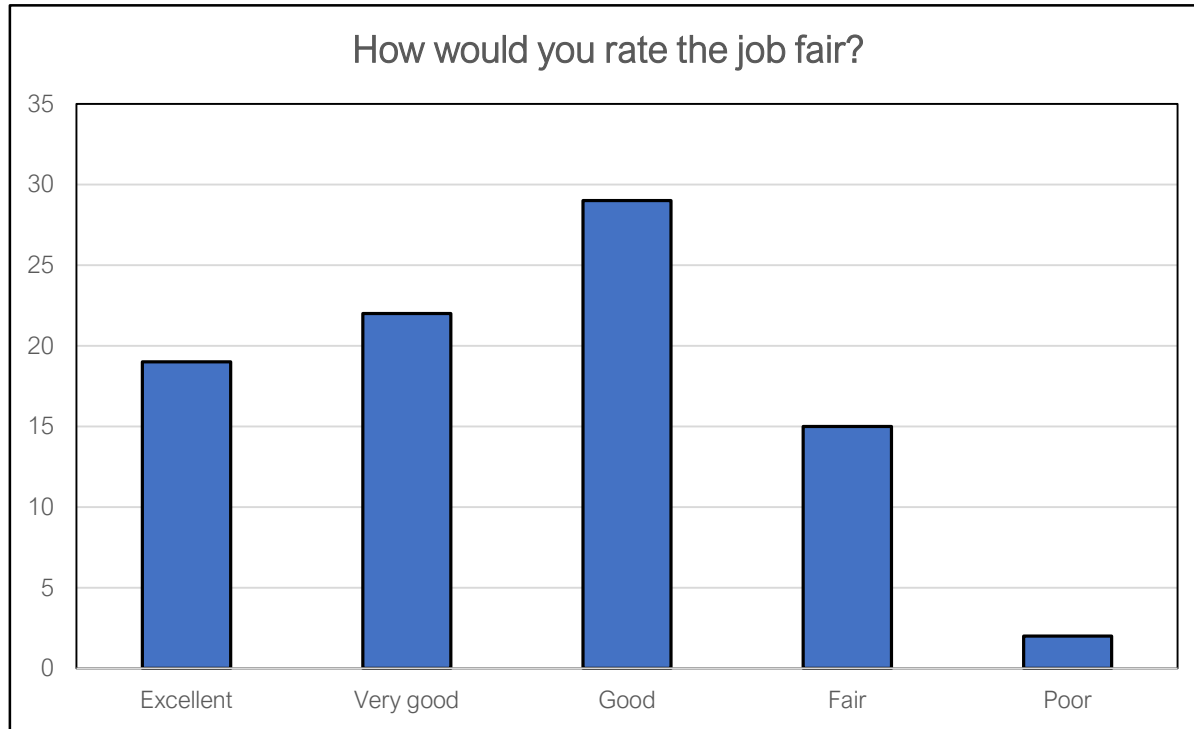


- Other:**
- Cosmetology
 - HVAC
 - Plumbing
 - Fitness
 - Cybersecurity
 - Landscaping
 - Fencing
 - Alarms
 - Retirement Community
 - Web Design
 - Solar Energy
 - Medical Tech
 - Law

Employer Survey Results

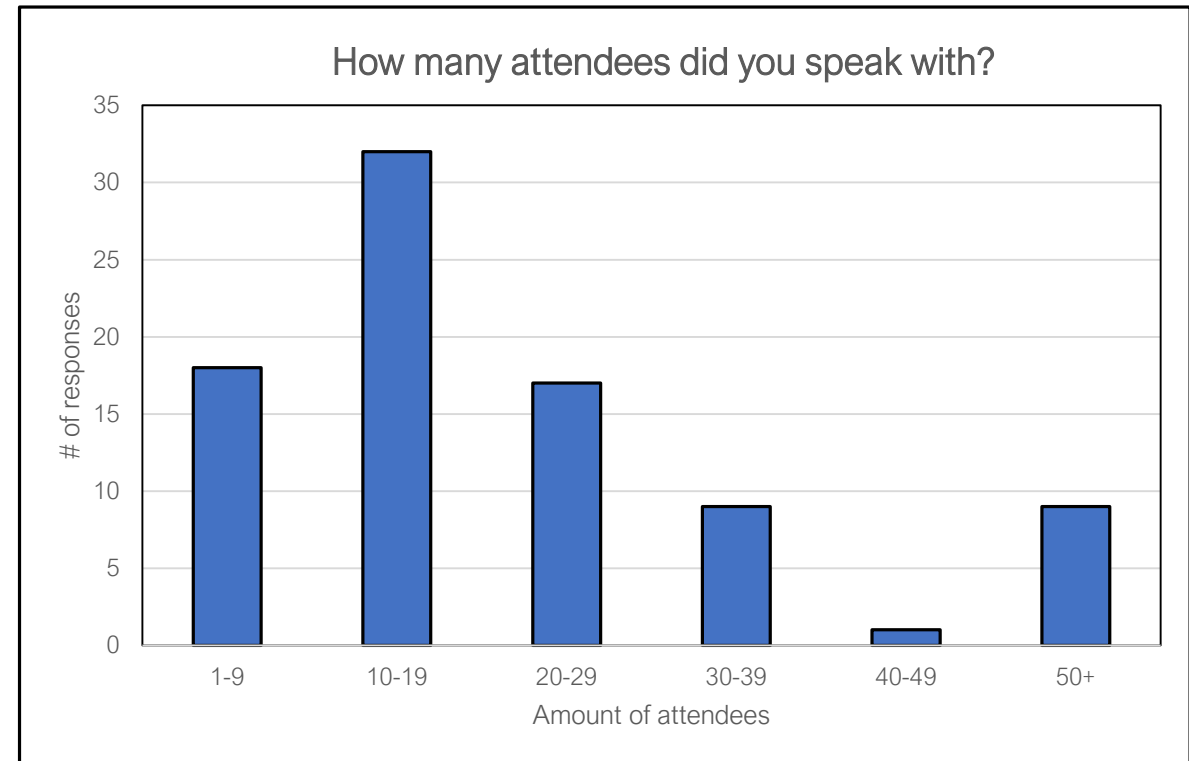
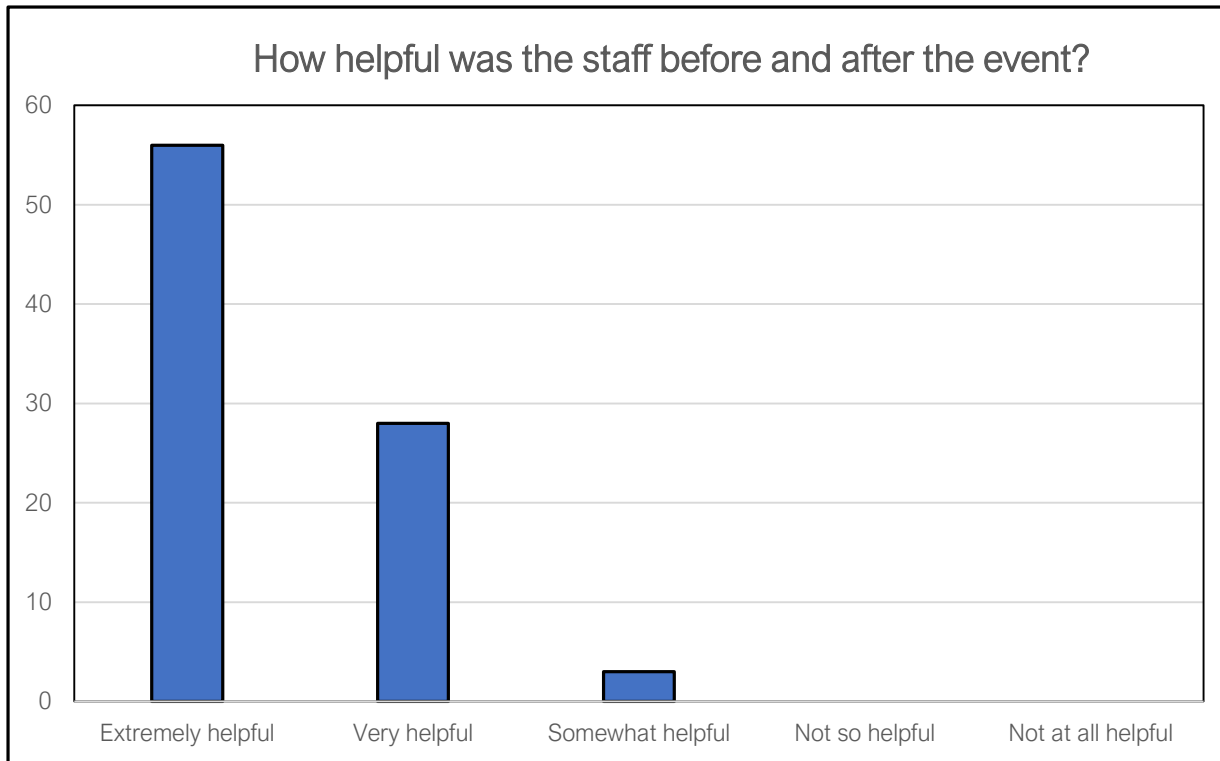
Item #10F

85 Employers Responded



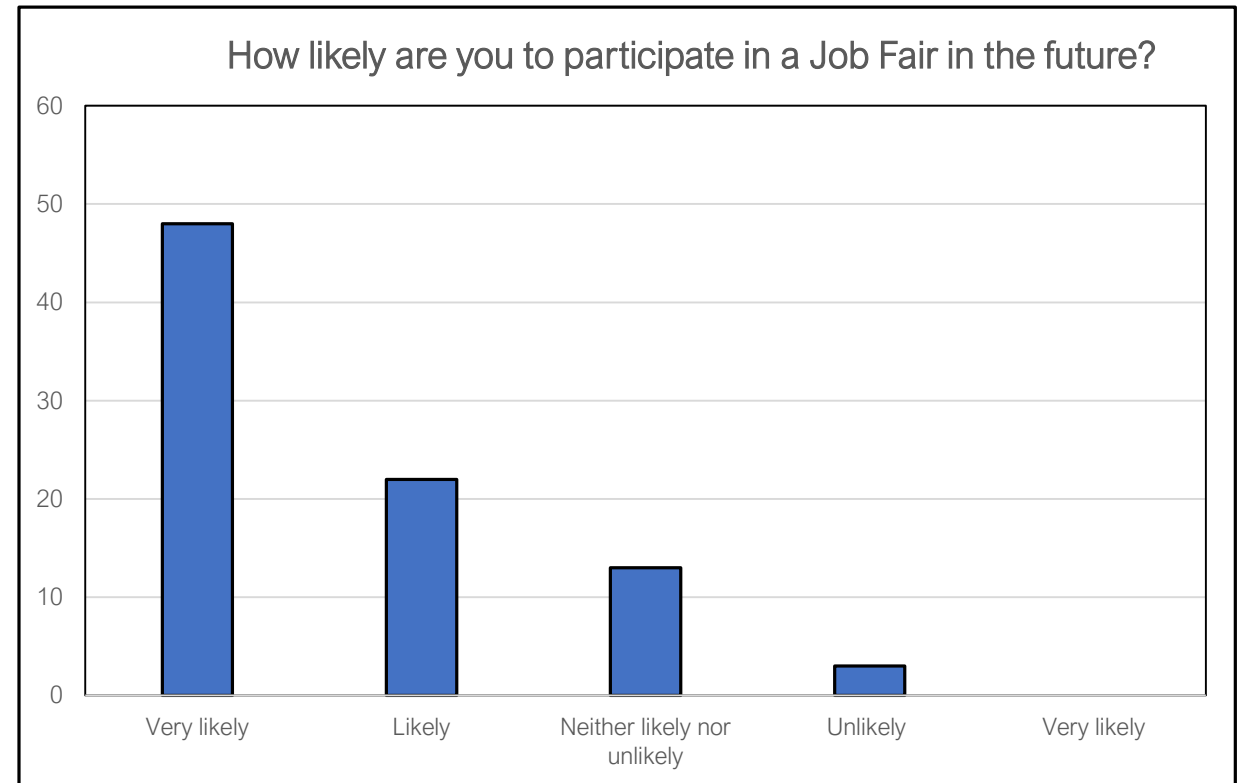
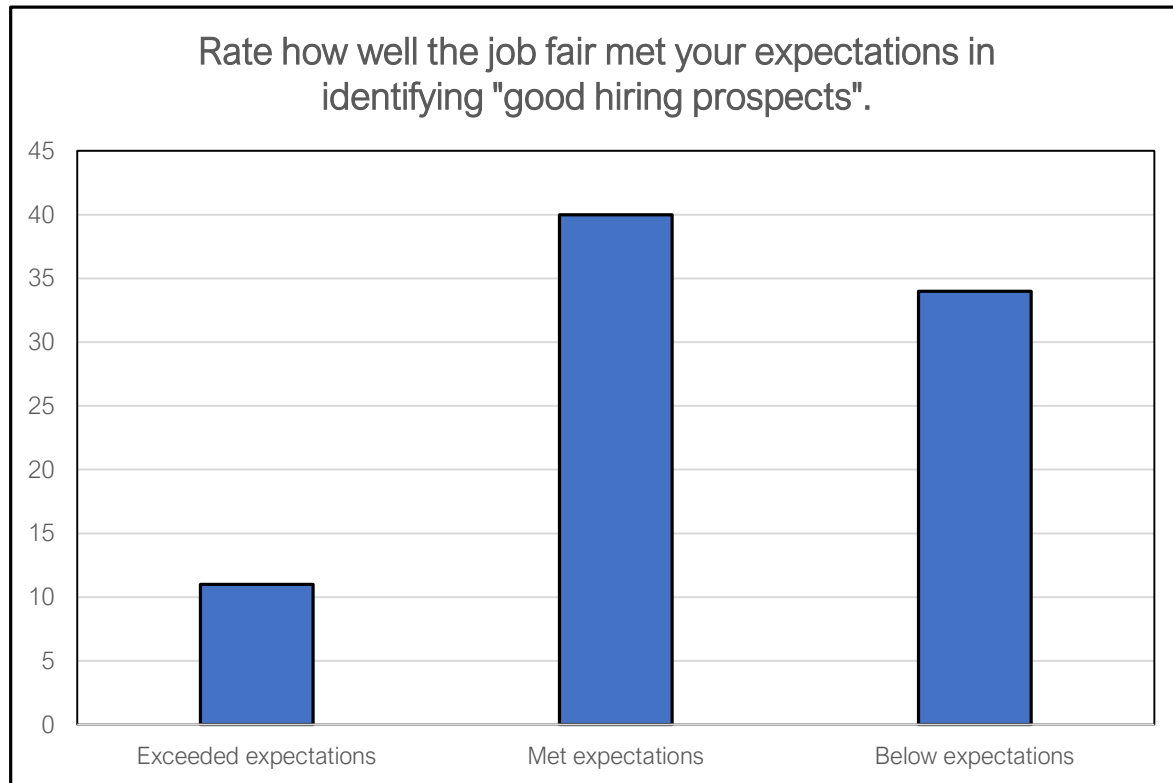
Employer Survey Results

Item #10F

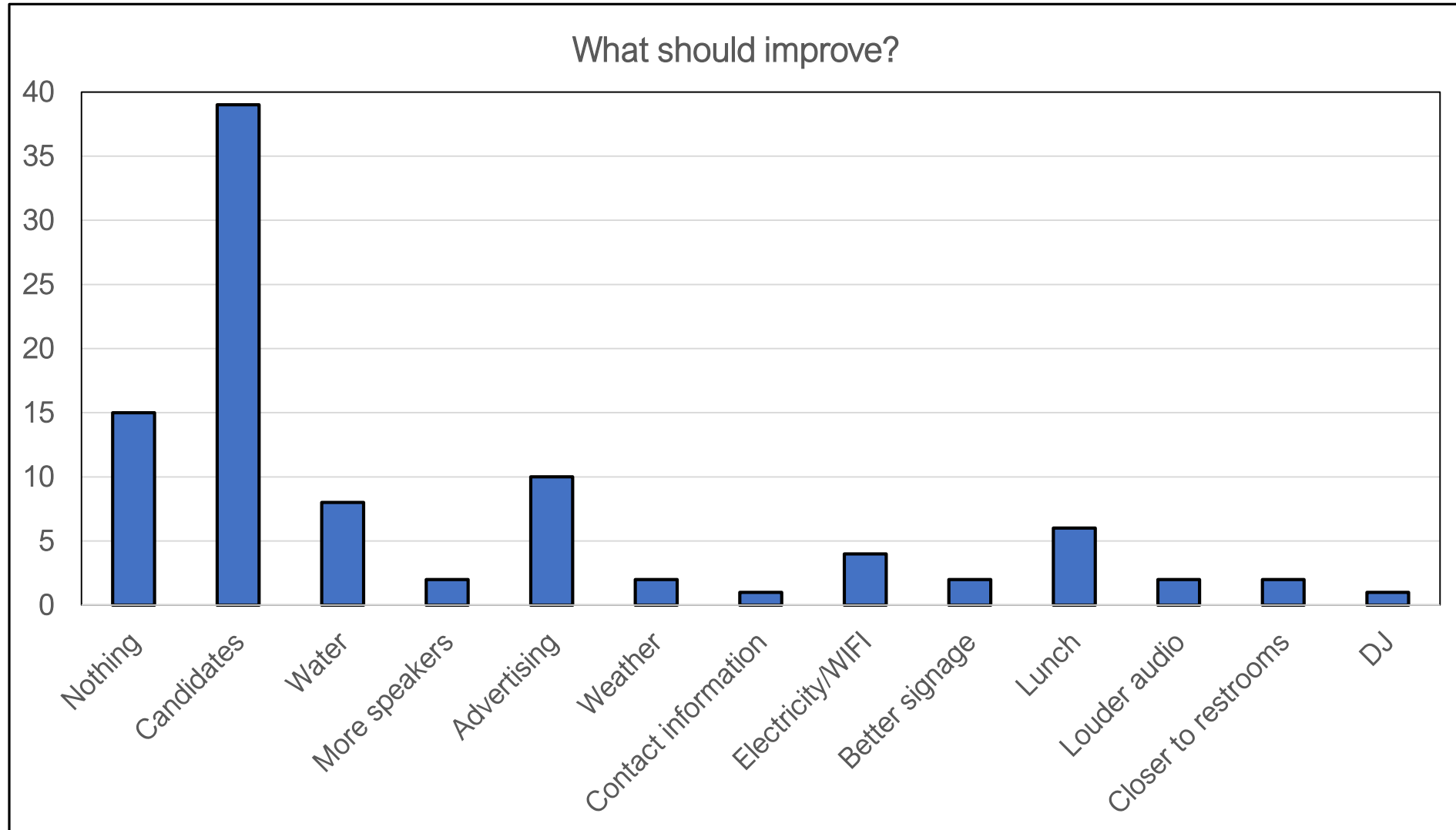


Employer Survey Results

Item #10F



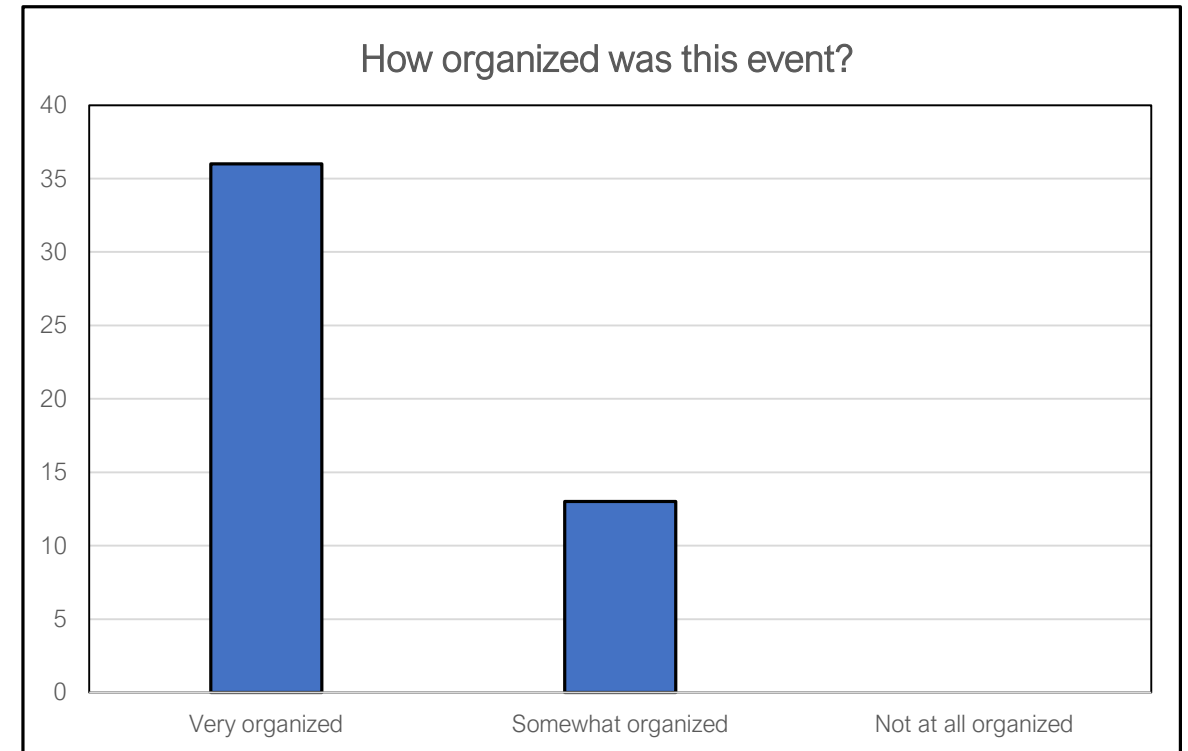
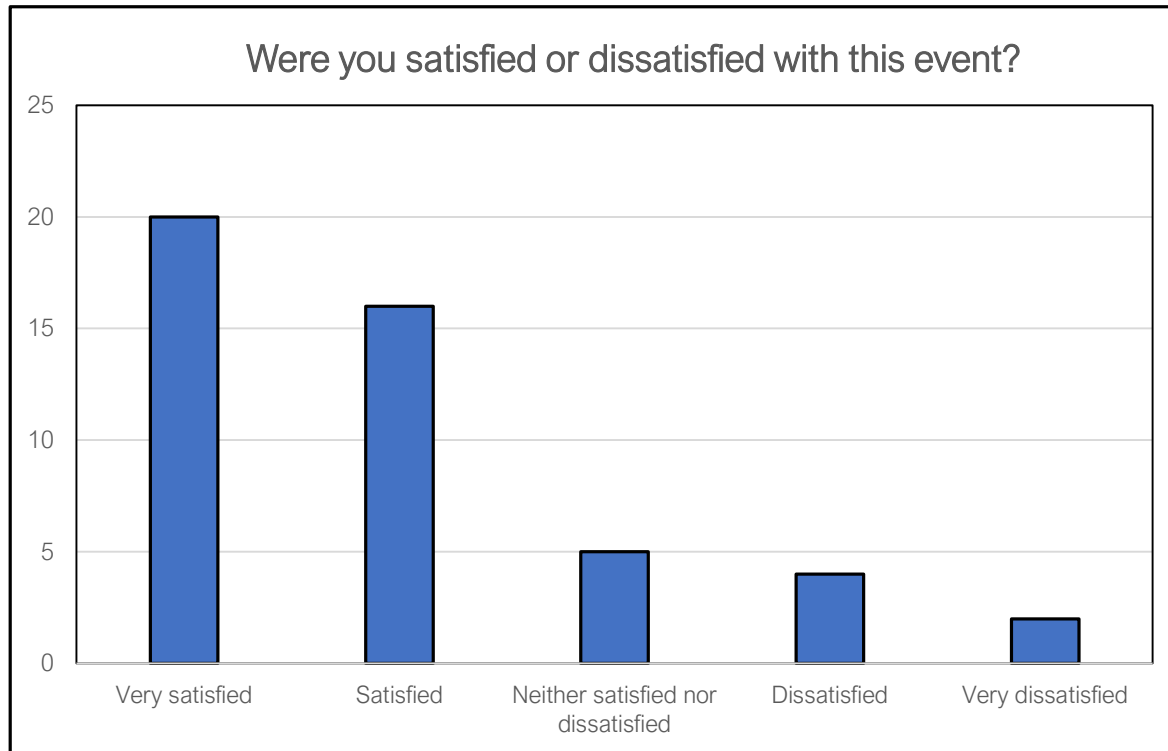
Employer Survey Results



Job Seeker Survey Results

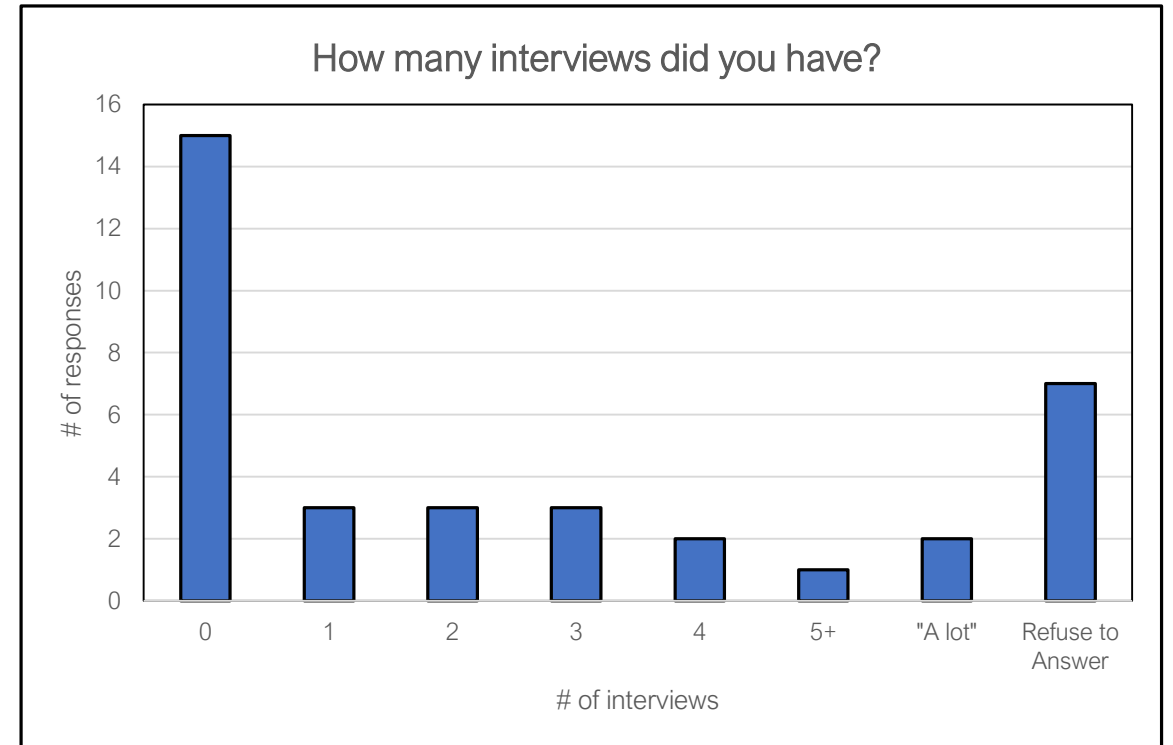
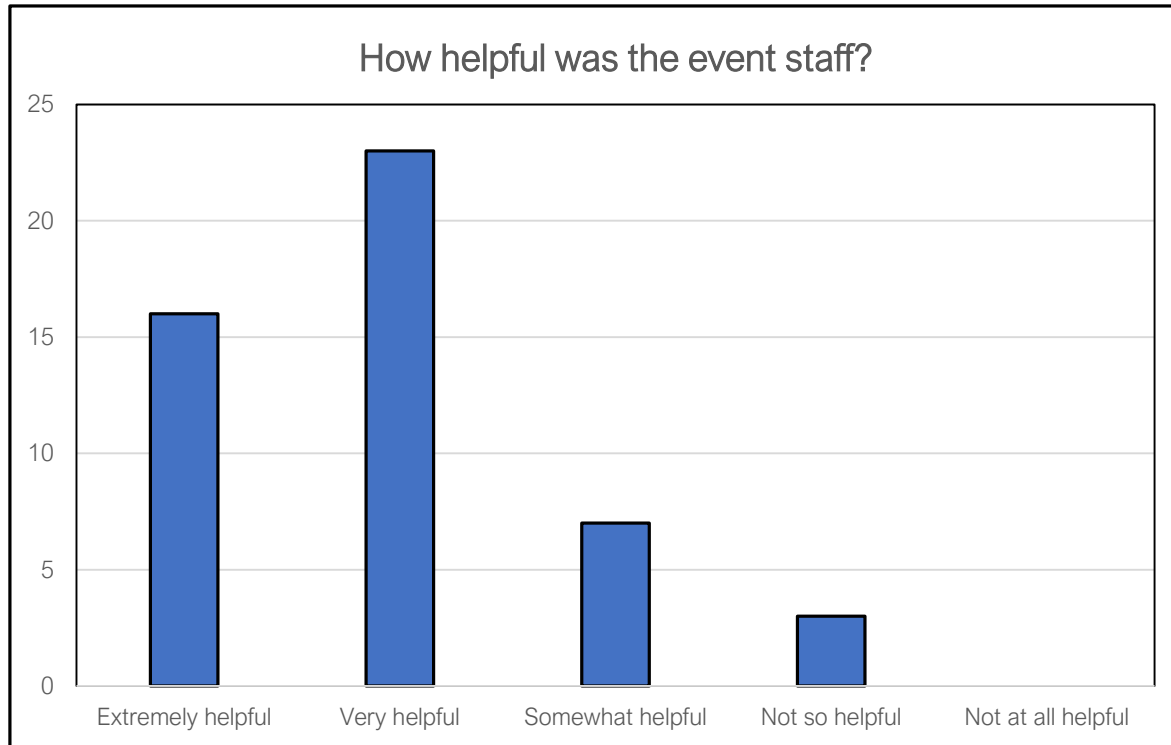
Item #10F

49 Job Seekers Responded



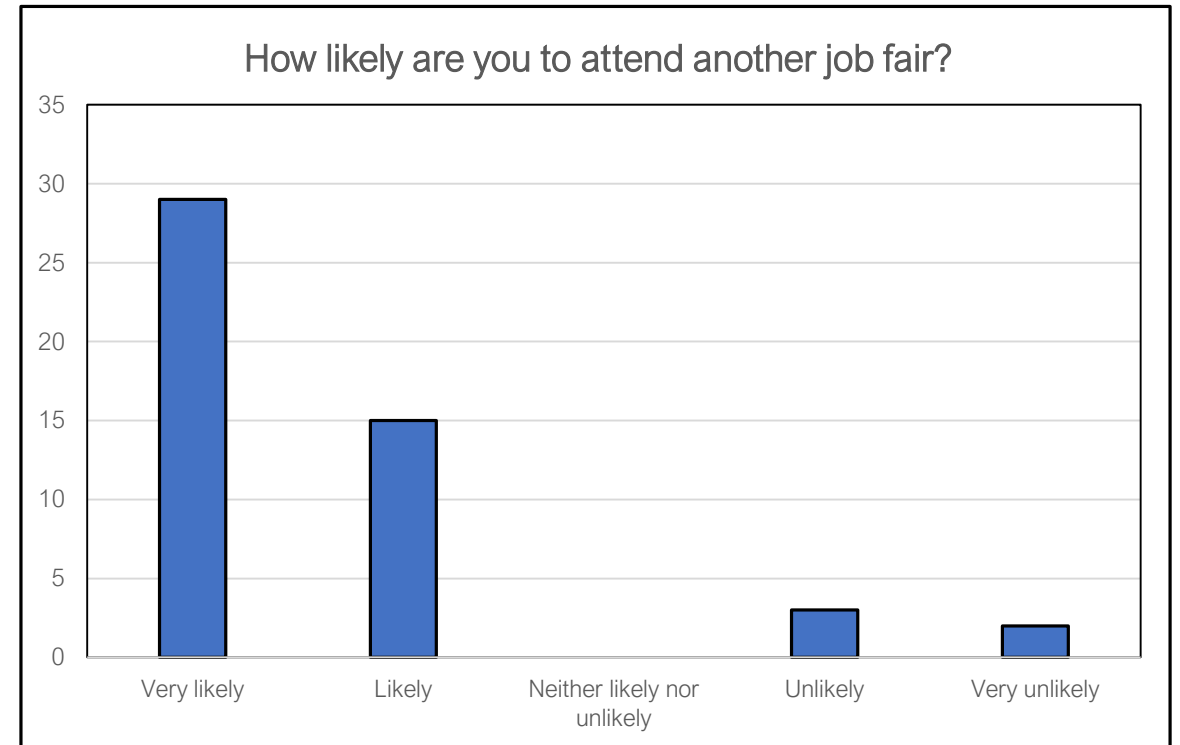
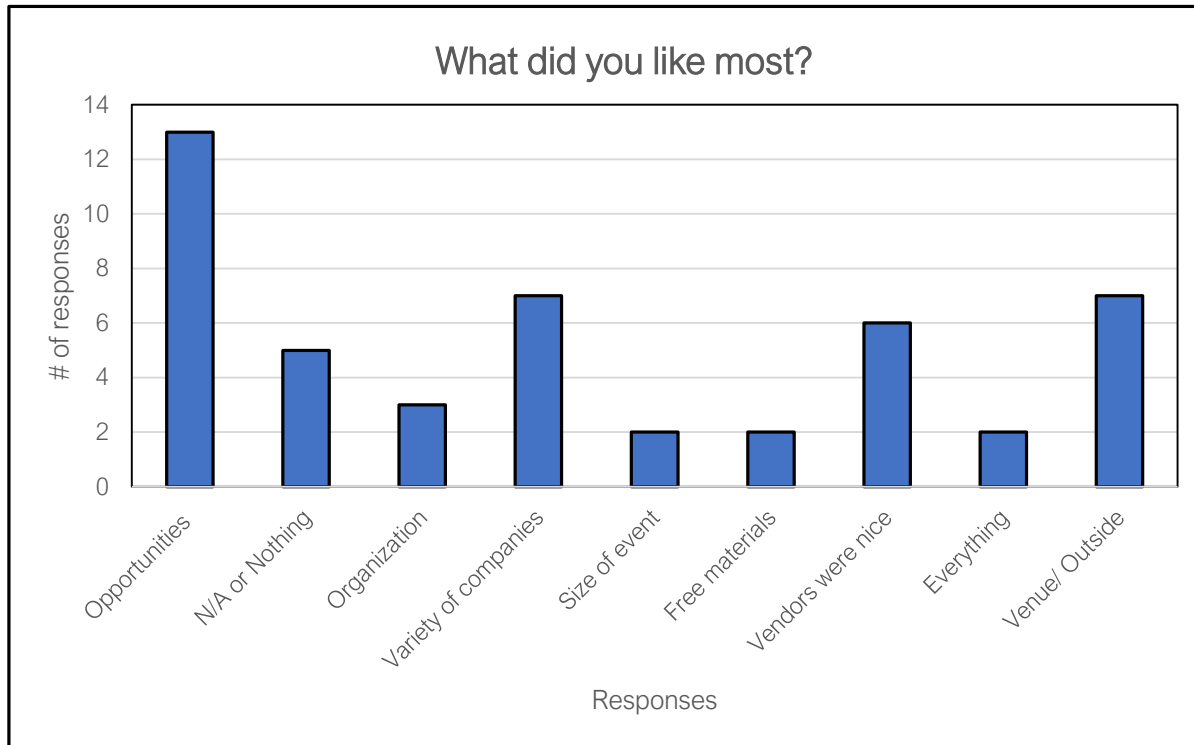
Job Seeker Survey Results

Item #10F



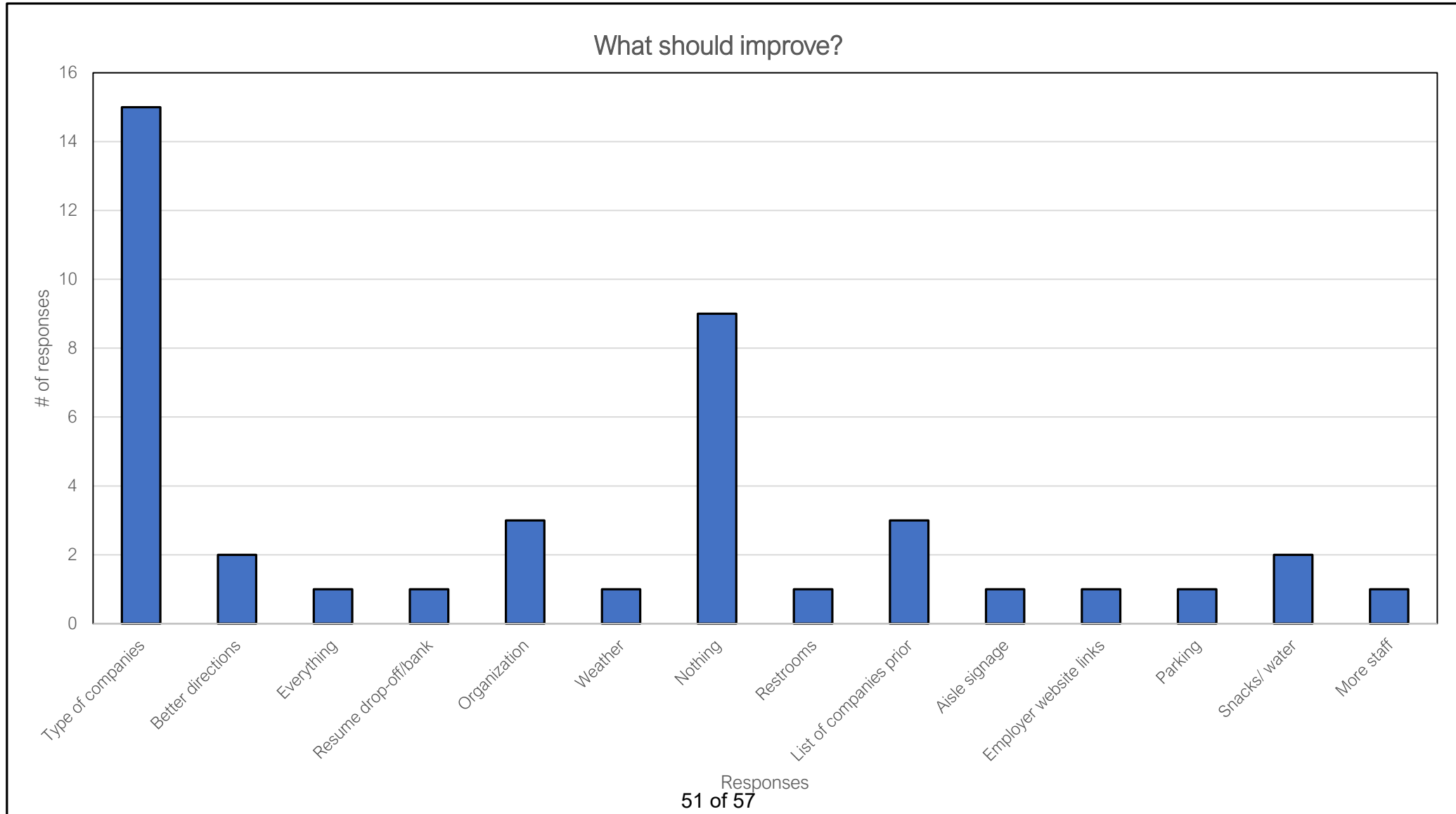
Job Seeker Survey Results

Item #10F



Job Seeker Survey Results

Item #10F







Thank You

Grants Update

Item #13

Grant Name	Funder	Fiscal Agent	Description	OCDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match	Subrecipient(s)
Grants Awarded										
Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREERS) National Dislocated Worker Grants	Employment and Training Administration	County of Orange	The goal of the CAREER DWG is to help reemploy dislocated workers most affected by the economic and employment fallout from the COVID-19 pandemic. Grant will be a regional effort, in partnership with Anaheim and Santa Ana WDBs.	Administrator / Regional Planning Lead	Dislocated Workers (Marginalized Groups)	\$ 3,000,000.00	9/24/2021	9/23/23	\$1,500,000	N/A
Summer Training & Employment Program for Students (STEPS)	Foundation for CA Community Colleges/ CA Department of Rehabilitation	County of Orange	Funding will be used to serve students with disabilities (SWDs) ages 16-21 by working in cooperation with the Department of Rehabilitation (DOR) to provide workforce services to SWDs, specifically training and paid work experience. Students are coenrolled into the WIOA Youth program.	Administrator / One-Stop Center System	Students with disabilities (SWDs) ages 16-21	\$ 250,000.00	07/01/21	6/30/22	0%	Goodwill of Orange County
VEAP 20-21	EDD	County of Orange	Efforts will be focused on outreach, recruitment, and providing initial assessment and immediate support services to veterans in Orange County.	Administrator / One-Stop Center System	Veterans with significant barriers to employment	\$ 500,000.00	04/01/21	3/31/23	\$1,019,200 (40% required)	N/A

Orange County's Regional Implementation/Slingshot 4.0	CA Workforce Development Board/EDD	County of Orange/OC WDB	Efforts will be focused on developing a Post COVID-19 Economic Development Strategy that includes regional and sub-regional workforce and economic development strategies that support equitable recovery efforts and an equitable regional economy; and providing capacity building and training and development opportunities that support RPU staff, providers, and regional partners, to be conducted during the regional collaborative partner meetings.	Administrator / Regional Planning Lead	N/A	\$ 375,000.00	04/01/21	9/30/22	0%	Anaheim WDB/ Santa Ana WDB
COVID-19 Employment Recovery NDWG	Employment Development Department	County of Orange	OCWDB-CID will utilize this grant opportunity to develop reemployment strategies with a focus on OJT opportunities. Our goal is to work with companies to identify and hire dislocated workers in in-demand industries. We will offer companies financial incentive for hiring and training in the form of OJT's, that will range from 50% to 75% based on barriers to employment. We plan to work with employers to create customized training that identifies transferable skills and reskilling of dislocated workers so that companies may benefit from hiring them.	Administrator / One-Stop Center System	Dislocated Workers	\$ 400,000.00	08/01/20	3/31/22	0%	N/A
AB1111	California Workforce Development Board	County of Orange	The Breaking Barriers to Employment Initiative is intended to supplement existing workforce and education programs by providing services to ensure the success of individuals either preparing to enter or already enrolled in workforce and education programs.	Administrator / One-Stop Center System	Adults and Youth with Disabilities	\$ 500,000.00	05/21/20	3/31/22	100%	Goodwill of Orange County

Item #13

Orange County's Regional Implementation/Slingshot 3.0	CA Workforce Development Board/EDD	County of Orange	Further the objectives of the State Plan, accomplish the regional plan implementation activities, and attain indicators of regional coordination by developing regional leadership, organizing regional industry leaders, building community partnerships, and promoting workforce, education and economic development services and partners through outreach and by conducting a community scan of businesses and sectors that are on track to provide job readiness opportunities and high-road employment placement in industries that promote sustainability, human capital, resources and retention.	Administrator / Regional Planning Lead	Local Businesses/Industry Leaders	\$ 325,000.00	04/01/20	3/31/22 (contract extended at no cost)	0%	Item #13 Santa Ana WDB
Prison to Employment Initiative (P2E)	CA Workforce Development Board/EDD	Santa Ana WDB	Collaborative development of regional partnerships and plans to serve the formerly incarcerated and other justice involved.	Regional Partner	Formerly incarcerated and other justice involved individuals	\$ 4,400,000.00	05/01/19	2021	0%	N/A
TOTAL						\$ 9,750,000.00				

Grant Name	Funder	Fiscal Agent	Description	OCWDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match	Subrecipient(s)
Grants Pending										
FY 2021 American Rescue Plan Act Build Back Better Regional Challenge (Submitted)	Economic Development Administration (EDA)	County of Orange	Technical assistance grant to help regions develop transformational economic development strategies by creating a holistic approach to building, strengthening, or scaling a strategic industry, as well as preparing the Phase 2 BBB application.	Administrator / Regional Planning Lead	N/A	\$ 500,000.00	1/1/2021	6/30/22	0%	N/A

<p>California Microbusiness COVID-19 Relief Grant Program (Due November 30, 2021)</p>	<p>CA Office of the Small Business Advocate (CalOSBA)</p>	<p>County of Orange</p>	<p>Funding to distribute \$2,500 grants to eligible microbusinesses that have been impacted by COVID-19 and the associated health and safety restrictions.</p>	<p>Administstrator</p>	<p>MicroBusiness owners (especially women, minorities, veterans, limited English proficiency individuals, individuals without documentation)</p>	<p>\$ 3,975,481.00</p>	<p>12/29/2021</p>	<p>12/30/22</p>	<p style="text-align: center;">Item #13</p> <p style="text-align: center;">0%</p> <p style="text-align: center;">N/A</p>	
---	---	-----------------------------	--	------------------------	--	-------------------------------	-------------------	-----------------	---	--